



LOWER MURRAY WATER

POSITION DESCRIPTION

POSITION:	STRATEGIC ASSET PLANNER
REPORTS TO:	MANAGER STRATEGIC ASSET PLANNING
CLASSIFICATION:	SENIOR MANAGEMENT CONTRACT
LOCATION:	MILDURA

POSITION SUMMARY

The key responsibilities of the role of Strategic Asset Planner is to set the vision for asset management within the Corporation as well as the development of an ISO55001 certified asset management system.

PRIMARY OBJECTIVES

- Delivery of professional asset management services
- Defining the Asset Management policy
- Development and planning the Asset Management Strategy and policies
- Development of Asset Class Plans
- Manage the undertaking of asset condition and compliance audits and effective management of information
- Liaise and influence stakeholders in the development of the Asset Management policy and framework
- Delivery of System Management Plans

CUSTOMER SERVICE

It is recognised that LMW's prime function is to provide service to its customers, which can only be achieved by staff maintaining a focus on this priority.

It is also recognised that customers comprise not only those external to LMW but also include other staff as individuals and groups in a working relationship.

ORGANISATIONAL RELATIONSHIP

Accountable to: Executive Manager Delivery

Supervises: Coordinator Asset Systems
Engineer GIS

Key Internal Interfaces: Senior Manager Assets and Planning
Executive Manager Southern Region
Senior Manager Operations
Manager Capability and Acquisition
Manager Program Management
Financial Services team

External Liaisons:

Consultants
Developers
Key Stakeholders
Service Authorities
Partners
Government Agencies

RESPONSIBILITIES AND DUTIES

- Plan preventative maintenance programs to meet optimised asset O&M
- Life-cycle management planning
- Maintenance planning
- Monitoring, reporting and analysis of captured asset data.
- Asset performance reporting
- Drive engagement, continuous improvement and innovation in the asset management field.
- Improve asset reliability
- Generate quality asset data
- Manage quality practices from reporting and data capture
- Manage asset/risk register
- Provide access to and digital solutions for sharing asset information
- Plan asset renewal/replacement programs
- Maintain and utilise accurate asset performance data
- Spatial plans and data

EMPLOYEE COMMITMENT

- Provide exceptional customer service to all internal and external stakeholders of the Corporation.
- Participate in team meetings as required, encouraging open and regular communication.
- Be well versed in LMW policies with commitment to ensuring they are implemented by self and others.
- Comply with the Code of Conduct for Victorian Public Sector employees.
- Show initiative and be open to opportunities for change while working towards LMW's goals and strategies.
- Understand organisational culture, interact with people and approach tasks in a way that delivers a constructive style of culture.
- Represent the Corporation professionally always.
- Preparedness and capacity to undertake further courses of study, annual awareness sessions, and/or identified mandatory professional development programs or training relevant to the position as necessary.
- Report to work as scheduled with a willingness to work flexible hours according to business needs.
- Other allocated duties, not specifically mentioned in this document, but within the capacity, qualifications and experience normally expected from persons occupying positions at this classification.

PEOPLE MANAGEMENT CAPABILITY REQUIREMENTS

- Conduct and deliver effective and regular communications with individuals /teams
- Setting expectations / goals / KPI's for teams and self
- Proactively manage conflict Management / difficult conversations
- Proactively managing staff performance and holding staff accountable
- Accountable and responsible for managing OHS of Department and staff members
- Recognition and proactively managing risk
- Ongoing management of staff wellbeing
- Conduct interactive staff appraisals in a timely fashion
- Ensure operational planning / scheduling
- Innovative, looking and seeking out new opportunities
- Budgeting / financial analysis

KEY SELECTION CRITERIA

- Extensive experience in a senior/managerial role within asset management, preferably within the water industry or equivalent.
- A tertiary qualification in engineering/business/finance or equivalent.
- Demonstrated proven ability to apply the principles of ISO55001 in an operational environment.
- A high level of written, oral communication and negotiation skills, and the ability to manage and work as part of a team.
- Demonstrated experience in achieving continuous improvement within asset management including quality practices for reporting / data capture and digital solutions for sharing asset information.
- High level of interpersonal and people management skills.
- Current Driver's Licence.

Recommended	Approved	Acknowledged
_____	_____	_____
Executive Manager Delivery	Managing Director	Incumbent
DATE: ____ / ____ / ____	DATE: ____ / ____ / ____	DATE: ____ / ____ / ____