

Position Description: Curriculum Coordinator

Who are we?

The Mount Isa FLC offers holistic learning options for young people who have been disengaged from normal education settings. Focusing on the social and emotional well-being is a large part of the work we do with the assistance of many organisations within the school's local community. As educating YP is our core work, the school has worked closely with other education and training organisations to assist in delivering learning programs so that the YP can access potential work options in their futures. This includes a range of NGOs, RTOs, local health services, local indigenous services, and other government organisations.

Further information can be found at www.youthplus.edu.au Please note this website is currently under development.

What is the role?

The role of the Curriculum Coordinator is to oversee the development and maintenance of the learning and social inclusion responses of the school including planning, preparation and delivery of effective learning and teaching programs for the young people.

Key responsibilities

Professional Knowledge

- Knowledge in teaching process, frameworks and practice
- Oversee the Development and implementation of learning choices/educational programs which engage and support the individual learning plans of each young person
- Knowledge of inquiry/project based learning programs, accredited learning opportunities and literacy development
- Ability to embed indigenous cultural perspectives within learning programs
- Develop individual learning plans in collaboration with young people based on their learning ability.
- A sound understanding of NCCD processes.

Professional Practice

- Analyse complex situations and implementation of appropriate strategies
- Support young people to access other external support services
- Create and maintain socially inclusive program that responds to the physical, intellectual, social, spiritual and cultural needs of the young people
- Maintain and record appropriate records and prepares reports as required
- Participates in young person cross agency meetings
- Assist in development of elective programs to support engagement

Professional Engagement

- Operate against the four principles Respect, Safe and Legal, Honesty and Participation towards a common ground
Capacity to work effectively as a member of a multidisciplinary team, work collaboratively and establish and lead professional relationship with all stakeholders.
- Support/develop cultural links, community and family connections which support the engagement and connection of young people to learning and the wider community
- Build connections with families to support learning outcomes for each young person
- Participates in regular whole team reflective practice sessions and daily routines and activities of the school
- Participates in professional supervision and professional development

Mandatory Qualifications, conditions and requirements

- Registration or the ability to gain registration with the Queensland College of Teachers
- Previous experience in a youth or human services sector
- Computer literacy, high level of oral and written communication skills and effective program delivery skills
- Driving is a requirement of this position therefore it is a requirement that the applicant hold a current 'C' drivers licence (LR desirable)