

## **URAPUNTJA HEALTH SERVICE ABORIGINAL CORPORATION**

### **POSITION DESCRIPTION**

<b>Title</b>	<b>SEWB Social Worker</b>
<b>Responsible To</b>	<b>Clinic Manager</b>
<b>Location</b>	<b>Amengernternenh Community, Utopia</b>

### **SUMMARY OF POSITION**

The Urapuntja Community is situated on the Sandover Highway some 280 km north east of Alice Springs. Urapuntja Community comprises 16 Outstation communities spread out over some 3230 square km of desert. There are some 900 people who are mainly Anmatyerre and Alyawarra speaking people. Distances to the outstations vary from 5 to 100 kms from the clinic.

Urapuntja Health Service developed from many years of negotiations by Aboriginal people to have their own health service. Urapuntja is a community controlled health service with a Board of Directors which is elected from and by the community at the Annual General Meeting held each year. The Directors meets regularly to discuss issues and make decisions relevant to the Organisation.

The SEWB Social Worker will work as a member of the SEWB program 'Wellbeing for Our Mob' team including a psychologist, community support worker and RAN, to provide Social and Emotional Wellbeing services to community members. At times the SEWB Social Worker will work under the supervision of the Medical Officer and/or the Clinic Manager. At other times the SEWB Social Worker will be required to work with limited assistance. The SEWB Social Worker will be required to travel by 4WD vehicle to provide services to remote outstations.

The SEWB Social Worker will plan, implement and evaluate local wellbeing and support programs and help to embed good social and emotional wellbeing practices into the Urapuntja footprint.

### **DUTIES OF THE POSITION**

1. Develop and deliver SEWB program in conjunction with the SEWB Team, that focus on engaging and supporting community members and their families.
2. Work within the Wellbeing Shed and associated programs
3. Provide social support to all clients
4. Liaise with relevant community groups and stakeholders
5. Participate in opportunistic and community screening activities
6. Enter data accurately into the Communicare system and in line with NTPHN and Commonwealth reporting requirements
7. Provide monthly and quarterly reports on activities in line with funding requirements
8. Participate in Continuous Quality Improvement activities
9. Collect specified data on all client contacts in accordance with Clinic and community health program requirements
10. Liaise with other staff within Urapuntja Health Service and external providers in regards to patient care, referrals and follow up as required

11. Assist other health staff requiring community, cultural and/or linguistic assistance with clients where culturally appropriate
12. Participate in on-going training
13. Provide quality and professional service of care and work ethics at all times
14. Work within strict confidentiality guidelines, ensuring all client and organisational information is kept secure
15. Undertake any other duties at the request of the Clinic Manager which are considered relevant to the position and the level of classification

## **SELECTION CRITERIA**

### **Essential**

- Experience in, and a commitment to, community development.
- Understanding of vicarious trauma, including self-care
- Familiarity of working in a remote community or setting where flexibility and extensive travel is required.
- Demonstrated case management experience with families and children.
- Demonstrated ability to develop good working relationships across a range of sectors and in a variety of settings.
- An understanding of the Social And Emotional Wellbeing Framework
- Excellent communication skills, in particular the ability to communicate sensitively in a cross-cultural environment
- Demonstrated ability to work in a team
- Demonstrated experience in working with minimal supervision when dealing with common social support matters
- Current AASW/AHPRA registration
- Current Drivers Licence
- Able to drive a manual vehicle
- Understanding of the legal and ethical issues for staff and clients in a primary health care setting
- Ochre Card (Working with Children Clearance)

### **Desirable**

- Awareness of/sensitivity to Aboriginal culture and history
- Demonstrated understanding of issues pertaining to Aboriginal primary health care.
- Experience in using a Patient Information and Recall System
- Experience utilising and billing appropriate Medicare
- Experience working in the area of Indigenous Primary Health
- Highly developed cross cultural communication skills and willingness to take cultural advice from Aboriginal staff
- Previous experience working with remote Aboriginal communities and Aboriginal organisations and groups

### **Special Conditions**

- Willingness to work in remote communities for extended periods of time.
- Out of hours' work requiring overnight absences may be required.
- Satisfactory criminal history check.

- Current Ochre Card (Northern Territory Working with Children check
- Current Australian manual driver's licence.
- A current First Aid certificate or a willingness to undertake training.
- Experience in operating a manual 4WD vehicle or a willingness to undertake training.
- A good level of health and fitness that matches the requirements of the role. Note: If so required by Urapuntja Health Service at any time, you must undergo a satisfactory medical examination (including a pre-employment medical examination) for the purpose of determining whether you are able to perform the inherent requirements of your position. Any such medical examination will be at the employer's cost, and copies of any medical report will be provided to you. You must advise Urapuntja Health Service of any illness, injury, disease, or any other matter relating to your health or physical fitness which may prevent you from performing your duties, or which may affect your ability to work safely.