



## JOB DESCRIPTION

<b>Section</b>	Health Services Section – Parlpuru Ninji Kari		<b>Work Unit</b>	Health Centre
<b>Job Title</b>	Maternal & Early Childhood Home Visiting Program – RN – Liaison Home & Remote Visiting – MECSH		<b>Level</b>	N4Y1 – N4Y3
<b>Job Type</b>	Full Time		<b>Duration</b>	2 Year Fixed Term
<b>Salary</b>	\$102,592 - \$110,220pa		<b>Location</b>	Tennant Creek
<b>Position Number</b>	Clinic (A) 11	<b>Budget</b>	HC	<b>Closing</b>
<b>Contact</b>	Raymond Ewin on 08 8962 2633			
<b>Position reports to</b>	General Manager			
<b>Information for Applicants</b>	<p><b>Applications must be limited to a one-page summary sheet, an attached detailed resume/cv and response to the Selection Criteria. All applications to be sent to <a href="mailto:hr@anyinginyi.com.au">hr@anyinginyi.com.au</a></b></p> <p><b>Confirmation of employment is dependent on the outcome of a Criminal History Check and successful application for an Ochre Card</b></p>			
<b>Hours of Work</b>	Monday – Friday, excluding public holidays. 8.00am – 5.00pm Accrued Day Off (ADO) access. 8.24 – 5.00pm – no ADO's access. Weekend work may occur			
<b>Special Measures</b>	Not applicable to this vacancy.			
<b>About Benefits</b>	Salary packaging up to \$15,899.94pa, Subsidised accommodation for candidates from outside of the Barkly region, 6 weeks annual leave, Free employee only, gym membership, Free employee only, General Dentistry, (Laboratory work to be paid by employee), Free employee only, general prescriptions and private use of corporate vehicle up to 2,500km per year.			

### Primary Objective:

**The Maternal & Early Childhood Home Visiting Program - RN- Liaison Home & Remote Visiting - MECSH Nurse**, will work as part of the Anyinginyi Health team, supporting a multidisciplinary and integrated community based approach to maternal and early child health in accordance with the MECSH program schedule. You will be required to provide assessment, screening, support advice and referral services to vulnerable and at-risk mothers, families and carers with children to the age of three years old, to children and families in Tennant Creek and surrounding Communities. While the majority of work will be in the field of Child and Maternal Health, you will be required to provide general health services and to travel to remote communities and execute home visits in client's homes. The position requires considerable travel within the Barkly Region.

### Context Statement:

Anyinginyi Health Aboriginal Corporation is a multi – disciplinary Aboriginal community controlled organisation which provides primary health care services to the Aboriginal people of Tennant Creek and the surrounding Barkly region.

### Key Duties and Responsibilities:

- Maintain confidentiality and work as a member of a high performing multi-disciplinary team



- Acknowledge and respect Aboriginal values, beliefs, customs, language and traditional practices.
- Maintain and develop culturally appropriate and accessible health services for women and Children.
- Contribute to policy and procedure development on child and maternal health.
- Introducing and establishing the new MESCH program and ensuring an integrated, multi-disciplinary approach to primary health care
- Working closely with community elders to ensure the program is culturally and socially beneficial
- Supporting and enabling mothers and families to enhance their skills and mentor maternal-infant bonding and attachment
- Promoting, supporting and modelling positive parent-infant interaction and delivery of a child development parent education program
- Supporting parents to be future-orientated for themselves and their children
- Promoting and supporting staff as the key health providers in the community to facilitate the delivery of culturally appropriate health care

### **Clinical Duties**

- Provide general health care – assessment and management of a broad range of clinical problems in consultation with AHPs, Doctors, other nurses or CARPA Standard Treatment Manual written protocols. Also deliver health checks and promote health awareness.
- Facilitate and participate in opportunistic and community screening activities.
- Provide advice to clients on diet, smoking, drugs and other lifestyle issues involved in clients health and make appropriate referrals to other service providers.
- Dispense pharmaceutical therapies, including the administration of vaccines and prescribed pharmaceuticals for common conditions.
- Assist in implementation of quality assurance and other evaluation programs to ensure a high quality of clinical care.

### **Specific Care**

Provide support services in the area of –

- Child health and development
- Infant and child nutrition
- Parenting skills
- Home safety for children
- Maternal and Neonatal care
- Immunisation
- Assist with clinical skills training and preparation of child health resources/material for ongoing staff education needs as required.
- In all areas/duties, work closely with the health care team and especially the Child Maternal Aboriginal Health Practitioner in promoting and delivery of Child and Maternal Health services.
- Contribute to other health areas as directed to better the service for all clients.
- Work in collaboration with other Child and Maternal Health stakeholders (Grow Well Team, Midwifery Group Practice, Territory Families, NT Maternal, Alice Springs Hospital Paediatric Team and Child Health Nurse) to improve delivery of Child and Maternal Health services.



## **Management and Teams**

- Advocate for rights and needs of individuals, families and communities on health related issues.
- Demonstrate safe work practices.
- Cohesive team work to deliver effective health outcomes.
- Provide informal training, specifically support and education for nurses, Doctors and other allied health staff.
- Participate in the implementation of disaster plans.
- Supervise the work of AHP's.
- Manage projects from time to time.

## **Administration**

- Use and maintain Anyinginyi Health Service clinical records.
- Use office equipment and technology in accordance with Anyinginyi policies & procedures.
- Use client database (Communicare) and electronic health records.
- Assist in the ordering and accounting for pharmaceutical and other supplies.
- Produce written reports as requested.

## **Research**

- Collect data on community health.
- Facilitate the maintenance of accurate and up to date data for the population register (community profile).
- Contribute to clinical reports and research activities.

As part of a multi-disciplinary team assist in the delivery of primary health care services to patients of Anyinginyi Health Aboriginal Corporation Health Centre and to communities within the Barkley Region.

## **Decision making**

This position reports to the Section Manager, Health Services Section, and will consult with both the Practice Nurse Manager and the Section Manager in undertaking responsibilities, making recommendation to achieve the aim of the responsibilities of this position as well as achieving the goals of the organisation.

## **Selection Criteria**

### **Essential:**

1. Previous experience working in an Aboriginal Community Controlled Health Service or Community primary Health care that demonstrates best practice outcomes for Aboriginal and Torres Strait Islander Clients will be highly regarded but is not essential.



2. Demonstrated knowledge and understanding of Aboriginal and Torres Strait Islander culture and tradition, as well as sensitivity to values, beliefs, customs, language and traditional health practices.
3. Excellent communications skills and the ability to develop effective working relationships with both clients and Health Professionals.
4. Eligible for registration with AHPRA Registered Nurse with a current practicing certificate.
5. Demonstrated ability of your knowledge and experience within the field of Child and Maternal Health & development, Infant & Child Nutrition, Immunisation & Child safety.
6. Demonstrated ability to be self-motivated and work with minimal supervision.
7. Demonstrated ability to maintain accurate records, and a neat and sterile workplace.
8. Demonstrated ability to maintain strict confidentiality.
9. Advanced knowledge, skills and experience in child and family Health, particularly with postnatal care, neonatal health and development and breastfeeding.
10. Excellent time management skills and the ability to work under pressure in a complex, busy workplace
11. Understanding of practices and principles of Occupational Health and Safety in the workplace.
12. Be in possession of or have the ability to obtain an OCHRE Card (Working with Children).
13. Current Drivers Licence is a **MUST**

#### Highly desirable

1. Computer skills.
2. Communication and interpersonal Skills
3. Eligible for registration with AHPRA Registered Nurse with a current practicing certificate.
4. The ability to travel to remote and overnight in remote areas of the Barkly Region