

# Yipirinya School Secondary Teacher

## Job Description and Person Specification

Qualifications	<ul style="list-style-type: none"> <li>• Graduate with qualified teacher status</li> <li>• Registered with Teacher Registration Board of the Northern Territory.</li> <li>• Has current Northern Territory Working with Children Card.</li> </ul>
Experience	<ul style="list-style-type: none"> <li>• Experience in teaching Middle Years students.</li> <li>• Experience in setting up and organising a classroom.</li> </ul>
Knowledge and Understanding	<p><b>The classroom teacher should have knowledge and understanding of:</b></p> <ul style="list-style-type: none"> <li>• Providing an effective teaching program that caters for the individual needs of all students in the class (e.g. classroom organisation and learning strategies);</li> <li>• A range of teaching strategies that caters for the needs of teenage Aboriginal students.</li> <li>• Knowledge of assessment and reporting strategies that reflect the student's abilities and capabilities.</li> <li>• Willingness to work in a culturally appropriate way with Arrente students, staff and communities.</li> <li>• Understand the importance of positive relationships with all students and their families.</li> </ul>
Skills	<p><b>The class teacher will be able to:</b></p> <ul style="list-style-type: none"> <li>• Promote the school's ethos positively and use effective strategies to monitor motivation and morale</li> <li>• Develop good personal relationships within a team.</li> <li>• Be a team player, be flexible and able to adapt to changing situations within the school.</li> <li>• Establish and develop close relationships with the wider community, in particular with students' families</li> <li>• Communicate effectively (both orally and in writing) to a variety of audiences</li> <li>• Create a happy, challenging and effective learning environment</li> </ul>
Personal Characteristics	<ul style="list-style-type: none"> <li>• Resilience – able to work and live in a very remote Aboriginal Community</li> <li>• Friendly and approachable</li> <li>• Empathetic, enthusiastic and active</li> <li>• Organised, patient and resourceful</li> </ul>
General Responsibilities	<ul style="list-style-type: none"> <li>• Contribute to the teaching of an appropriately broad, balanced, relevant and differentiated curriculum for students.</li> <li>• Monitor and support the overall progress and development of students.</li> <li>• Facilitate and encourage a learning experience, which provides students with the opportunity to achieve their individual potential.</li> <li>• Share and support the school's responsibility to provide opportunities for personal and academic growth.</li> <li>• Take part, as may be required, in the review, development and management of activities relating to curriculum, policies and organisation of the school.</li> </ul>
Teaching and Learning	<ul style="list-style-type: none"> <li>• Use the Association Independent Schools of Western Australia (AISWA) Numeracy portal to assess, prepare and teach a balanced Numeracy program.</li> <li>• Plan and prepare lessons that will engage and improve students learning outcomes and prepare them for life after school.</li> <li>• Teach, students according to their educational needs.</li> <li>• Ensure that ICT, Literacy and Numeracy are reflected in the</li> </ul>

	<p>teaching/learning experience of students.</p> <ul style="list-style-type: none"> <li>• Liaise with relevant stakeholders to facilitate work placements for students</li> </ul>
Assessment and Reporting	<ul style="list-style-type: none"> <li>• Assess, record and report on the attendance, progress, and development and attainment of students.</li> <li>• Keep accurate records of student's progress.</li> <li>• Provide oral and written assessments and reports relating to individual students.</li> <li>• Track student progress and use information to inform teaching and learning.</li> <li>• Communicate effectively with the parents of students as appropriate.</li> <li>• Follow agreed policies for communications in the school.</li> </ul>
Professional Development	<ul style="list-style-type: none"> <li>• Take part in the school's staff professional development program that will contribute to improvements in the educational outcomes for students.</li> <li>• Continue personal development in the relevant areas including curriculum and pedagogical knowledge and teaching methods.</li> <li>• Engage actively in the Performance Management Review process.</li> <li>• Work as a member of a team to contribute to effective working relations within the school.</li> </ul>

