



SUNRISE HEALTH SERVICE ABORIGINAL CORPORATION
PH: (08) 89 719 500
ABN 26 778 213 582 • ICN 4170

**First Floor Pandanus Plaza
25 First Street, Katherine
PO Box 1696, Katherine NT 0851**

Job Title	Outreach Manager		Business Unit	Public Health and Planning - Population Health
Employment Status	Full time		Duration	Ongoing subject to funding
Classification	P3		Salary	\$102,921 – \$115,267
Position Number	410	Vacancy Closing	Reports to Position (name and number)	401 Director of Public Health and Planning
Contact	Human Resources department on 8971 1120 or recruitment@sunrise.org.au			
Organisation Information	www.sunrise.org.au			
Information for Applicants	Applications should address the selection criteria and a detailed resume/cv attached. All applications to be sent to recruitment@sunrise.org.au Confirmation of employment is dependent on the outcome of a Criminal History Check and successful application for an Ochre Card.			

Primary Objective: Manage the Population Health Outreach team which currently includes more than 12 staff in 8 funding streams who travel from Katherine to the remote communities every week. The Team includes a range of allied health providers, health promotion and population level coordinators (men's health, women's health, etc). The aim is to ensure coordination of activities with a clinical multi-disciplinary approach. The role requires a close working relationship with the Primary Health Managers and portfolio holders in all communities as well as engagement with community health committees. This is to be done in a strongly community-consultative manner in keeping with *The Sunrise Way*.

Context Statement:

Sunrise Health Service Aboriginal Corporation (SHS) provides comprehensive primary health care services through nine remote health centres to the 3700 people living in the Katherine East region. We value our people and are committed to providing culturally respectful holistic health programs. Our key values include mutual respect, openness, engagement, two-way learning, and cultural safety.

Key Duties and Responsibilities:

1. Manage all programs that fund the Outreach team to ensure outcomes that are acceptable to the funder and address the Sunrise Way.
2. Manage the Outreach team and other programs activities which have short-term contracts.
3. Provide higher-level leadership, supervision and support to the Outreach team members including regular monitoring of activities and ensuring all staff have program plans.
4. Ensure collaboration within the Outreach team as well as with the other Population health teams.
5. Support increased leadership of our Aboriginal staff in accordance with the Sunrise Way.
6. Facilitate regular case conferencing with allied health, primary health care staff and GPs.
7. Facilitate systems change to maximise Medicare income for the Outreach team.
8. Improve practice through continuous quality improvement methodology to enhance the work of the Outreach team including its interactions with the wider Population Health team and remote primary health care staff.
9. As part of the Clinical Governance Group help address relevant clinical systems issues.
10. Monitor and support allied health services provided through the Allied Health MOICD program.
11. Work closely with community engagement staff to ensure linkage of the Outreach Team through community consultations. Support community development through following the Sunrise Way principles.
12. In consultation with the community, the whole Population Health team, GPs and Primary Health Care Managers, establish a family-focussed approach to the delivery of allied health services.
13. Ensure timely reports to funders and relevant proposals for other funding streams/programs in this area.
14. Other duties as required.

Selection Criteria

Essential:

1. A background of an appropriate Health qualification in a clinical profession registered with AHPRA.
2. A clear understanding of, and a commitment to, the principles of Aboriginal Community control and comprehensive primary health care.
3. Demonstrated management experience leading a multi-disciplinary team.
4. Proven project management ability.
5. An understanding of the Northern Territory Primary Health Care system.



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6. Knowledge of the social determinants of health.
7. Demonstrated high level report writing experience and high level oral and written communication skills.
8. Change management experience in a service delivery setting.
9. Good understanding of the principles of continuous quality improvement and experience with project evaluation.

Desirable

1. Experience with community development.
2. Familiarity with the Medicare system.

Further Information

This position requires travel in light aircraft or four-wheel drive and overnights stays to SHS's remote communities.

Approved: January 2020

Approver: Dr Tanya Davies, Director Public Health and Planning
And
William Palmer, CEO