

Position Objective

To plan, deliver and evaluate discipline specific clinical services and community education activities across the designated area, in accordance with organisational and program funding guidelines.

Primary Roles and Responsibilities

Discipline Specific Scope of Practice - Generalist	<p>Prevent, diagnose and treat disorders of the feet by:</p> <ol style="list-style-type: none"> 1. examining patients' feet to determine the nature and extent of conditions, deformities and injuries 2. examining and treating foot disabilities caused by diseases such as diabetes, peripheral vascular disorders, rheumatoid arthritis and other neuropathies 3. prescribing and arranging the fabrication of footwear to correct foot abnormalities 4. performing minor surgery to remove and improve abnormal conditions 5. prescribing and fitting replaceable pads, palliative and functional supports and other devices for the protection and correction of foot abnormalities 6. advising patients about continued treatment and foot care 7. assisting health and community groups to improve the health of individuals and the community by raising awareness of healthy lifestyles, disease and disability, and other health-related issues.
Generic Allied Health Requirements	<p>NWRH is a community based Primary Health Care Organisation. A generalist scope of practice will be followed by all Allied Health Staff. Allied Health Staff are only to see clients with non- acute conditions that can effectively be managed in line with the frequency of visits and follow up resources available to NWRH staff. All acute conditions, or conditions which require intensive treatment to ensure best practise is met must be referred on to providers capable of delivering this service. Any exception to this would be subject to agreement between organisations and require specific credentialing of NWRH clinicians involved.</p> <p>In delivering services Allied Health staff are expected to:</p> <ol style="list-style-type: none"> 1. work with other Health Professionals in overall case management of clients 2. work with other professionals in providing specialist advice to specific client groups 3. record clients' progress and maintaining professional relationships in accordance with relevant legislative requirements and ethical guidelines 4. design treatment programs to address patients' health needs 5. educate, inform, discuss with or teach patients and their families in procedures to be continued at home 6. record treatments given and patients' responses and progress 7. evaluate effectiveness of clinical interventions 8. triage clients, schedule appointments and perform other client related administrative tasks as per local guidelines 9. communicate and deliver care with cultural competence 10. incorporate the use of Telehealth in service delivery where possible 11. maintain discipline specific professional registration including supervisory requirements 12. maintain credentialing with NWRH and other partner organisations as required.
Efficient and Effective Service Delivery	<p>Comply with organisation processes in carrying out:</p> <ol style="list-style-type: none"> 1. Timely and accurate completion of data relating to service delivery 2. Reporting of outcomes/deliverables in line with funding agreements

Position Description
Podiatrist
252611



Professional Conduct	<ol style="list-style-type: none"> 1. In your position, you are responsible for the interchange and management of communication with internal and external stakeholders. 2. Compliance with organisational code of conduct 3. Compliance with organisational policies and procedures, including infection control and confidentiality 4. Compliance with relevant legislation such as work health and safety, equal opportunity and anti-discrimination 5. Compliance with Code of Professional Conduct and Statement of Ethical Practice for National body relevant to this discipline 6. To behave in a professionally responsible and accountable manner at all times <p>Flexibility in working role related to changing job requirements including:</p> <ol style="list-style-type: none"> 7. Willingness to take on activities or tasks that may fall outside of regular duties 8. Capacity to identify and/or respond to areas of need within the workplace in negotiation with Line Manager
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Key Performance Indicators

Contract Deliverables (70%)	<ul style="list-style-type: none"> • OOS/ Client Direct Hours – 6 per day • minimum of 80% of available work time with direct client contact • Telehealth – 15% of all OOS • DNA - 15% over a month/community • Clients serviced – 80% of active list
Compliance (20%)	<ul style="list-style-type: none"> • Input of quality and accurate data within set timeframes to relevant database eg. Procura, NDIS logs, My Aged Care – 90% accuracy and meeting timeframes as per policy • Lodgement of incidents/hazards in TICKIT HR – supplies info on time 100% – registration, drivers licence, blue/yellow, police checks as and when due • High levels of client satisfaction
Business Development (10%)	<ul style="list-style-type: none"> • Contacts with GP's – timely formal correspondence eg. Discharge summary; care plan updates and assessment summaries • Book growth – 15% annually

Reporting

This position reports to the Team Leader.

Additional Information

Salary package:

Commensurate with qualifications and experience
Salary Sacrifice entitlement up to \$15900pa
Employer contribution to superannuation 9.5%
Annual leave loading 17.5%

Hours:

This position is 1.0 full time equivalent (FTE), based on a 76 hours per fortnight.

Location:

This position is based in Townsville and provides outreach services to NWRH catchment area.

Travel Requirements: Travelling by road and/or in small planes to communities within the place catchment area

Criminal History Check: All final applicants for this position will be asked to consent to a criminal record check. Please note that people with criminal records are not automatically excluded from applying for this position. Each application will be considered on its merits.

Selection criteria

Essential

1. Possession of a degree or equivalent qualification from an approved course recognised by the appropriate professional association. Current registration with the appropriate Registration Board. Eligibility for membership of the appropriate professional association.
2. Demonstrated ability to provide high quality discipline specific assessment, prevention, treatment and intervention to achieve maximal outcomes for a broad range of clients and conditions.
3. Demonstrated high level communication skills.
4. Demonstrated knowledge or the motivation and ability to gain knowledge of Primary Health Care principles and issues in rural and remote communities. Preparedness to undertake further study in this area, if required.
5. Demonstrated ability to operate independently and participate in a multidisciplinary team.
6. Awareness of local health issues and a demonstrated ability to work with people of diverse cultural backgrounds.
7. Current unencumbered 'C' class driver's licence.
8. Computer literacy in Microsoft Office Suite, or willingness and capacity to learn.
9. Registered, or ability to be registered, with Medicare as a provider of Medicare Benefits Schedule services.
10. To be considered you must be an Australian or NZ Citizen or Permanent Resident, or have a relevant visa allowing you to live and work in Australia with no restrictions. NWRH does not undertake visa sponsorships.

Desirable

1. Membership of the appropriate professional association.
2. Experience working for a not for profit organisation.