

**NGANAMPA HEALTH COUNCIL INC  
POSITION DESCRIPTION**

<b>Position Title</b>	Childhood obesity & diabetes project officer
<b>Location</b>	Negotiable
<b>Classification</b>	Community Health Nurse 3A
<b>Responsible to</b>	Clinical Services Manager (Administrative) Medical Director (Clinical)

**KEY RESPONSIBILITIES**

**Position Description:**

- Develop and implement a new project which focuses initially on the identification and clinical management of children and adolescents on the APY Lands who are obese and/or have diabetes mellitus Type 2 (DM2). In the second stage of the project, develop, implement and evaluate primary prevention activities aimed at the target group and their families.

**Role and Responsibilities:**

- Develop and improve NHC screening, assessment and clinical management processes, applicable in the remote clinical setting, for obesity and/or DM2 in the target group
- Work and collaborate with expert clinicians in this field to provide evidence-based advice and direction for the project
- Work with visiting specialist teams and NHC clinical staff to improve and coordinate screening processes and offer comprehensive assessment to children with obesity and / or DM2
- Work closely with the NHC Chronic Disease Coordinator and Child Health Coordinator to support and contribute to a coordinated approach for children and young adults with DM2 \
- Develop, implement and evaluate a culturally appropriate project within the remote setting focused on primary preventive strategies for obesity and DM2 aimed at children and their families
- Engage with children and families to deliver health promotion messages

**Evaluation and Reporting:**

- Monitor, evaluate and report on the effectiveness of the project against the project goals and objectives, deliverables and key performance indicators.
- Report regularly and as required to the Director, Medical Director, Health Services Manager, Clinical Services Manager and Health Committee on the performance and outcomes of this project.
- Provide project reports to external stakeholders as required.

**Performance Management:**

- Promote an organisational culture that emphasises quality, safe practice, continuous improvement and high performance.
- Regular meetings (tele-link, face to face) with Chronic Disease Coordinator, Clinical Services Manager.
- Report and discuss any areas of concern relating to clinical performance or safe practice to the appropriate personnel (eg. clinic Medical Officer, Clinical Services Manager or the Medical Director).

**RELEVANCE TO STRATEGIC PLAN**

- Sustain best practice clinical and population health services and programs.
- Sustain and further develop comprehensive chronic disease services.
- Maintain a comprehensive and integrated electronic Clinical Information System.



- Assist in maintaining NHC clinical accreditation.
- Continue to use health information to plan and evaluate programs and to report to our funding partners.

### SPECIAL CONDITIONS

- This is a full-time position requiring at least 30 weeks of clinical work on the APY Lands.
- Ability to travel across the APY Lands will be required. Visits to all clinics will be required throughout each year. This will involve spending time on the APY Lands on each visit and travelling by 4WD vehicle between clinics.
- A work schedule will include a minimum of 30 weeks clinical work on the APY Lands per year Leave will be taken per the EBA and scheduled during time off the lands
- Ability to travel by light aircraft on occasion will be required.
- A six-month probation period exists for all new appointments. A review and assessment of suitability for continuing employment is conducted at that time.

### SELECTION CRITERIA

#### ESSENTIAL

#### Education

- Registered Nurse
- Post Graduate Qualification in a health-related field
- Current driver's licence

#### Experience

- Demonstrated clinical assessment and clinical management skills in chronic disease areas, preferably with experience in paediatric or adolescent health
- Previous experience working with children, young people and their families in remote Aboriginal communities or other similar experience.
- Knowledge of public health, primary health care and maternal, child and youth health issues in Aboriginal populations.
- Involvement in program planning, implementation, management and/or evaluation in health related and human services fields.
- Submission and report writing.
- Information/data base management.

#### Personal Skills

- Ability to lead, communicate effectively and work autonomously but collaboratively within a multi-disciplinary health team in a cross cultural and complex environment.
- Demonstrated cultural awareness
- Ability to transfer knowledge and skills through mentoring, training and supportive supervision.
- Ability to work under Aboriginal management and control.
- Good organisational and analytical skills with attention to detail.
- Ability to be adaptable and flexible within the work environment.
- Ability to make a commitment to the transfer of health skills to Anangu health workers and clients.
- Ability to prepare written submissions and reports and to meet deadlines.
- High-level computer literacy (word-processing, spreadsheet management) and familiarity with/ability to readily attain familiarity with data base maintenance.



## DESIRABLE

### Education

- Evidence of Post Graduate studies in Diabetes management

### Experience

- Previous experience as a Remote Area Nurse.
- Previous experience developing and delivering healthy lifestyle messages to children and young people
- Previous leadership experience in planning, implementing, managing and evaluating health programs.
- Previous experience in delivering training, conducting workshops, or providing ongoing mentoring and support for clinical staff.
- Proven ability to work effectively in a leadership role in a cross-cultural organisational setting.
- Project management experience

<b>SALARY</b>
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The salary package is \$145,000.00, negotiable, subject to experience and qualifications with employment conditions as per the current Community Health Nursing Nganampa Health Council EA Agreement.

