



Pintupi Homelands Health Service

Position Description – Social Worker

Position Details

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| Position Title: | Social Worker |
| Work Area: | Social and Emotional Wellbeing |
| Reports to: | Health Services Manager |
| Probation Period: | 3 months |
| Position Term: | 12 Month Fixed Term Contract. Renewed annually subject to funding |

Role

The primary role of a Social Worker is to work directly with identified groups, individuals and families within applicable legislation to support them to achieve change that keeps every member of the community safe and improves their culture, social, emotional, health, educational outcomes and the overall functioning of families and individuals.

Key Responsibilities and Accountabilities

1. Integrated Mental Health and Drug and Alcohol Services
 - Develop and maintain networks and relationships with key stakeholders to deliver a culturally safe and appropriate mental health and drug and alcohol services
 - To provide support for the needs of clients seeking treatment for their AOD use
 - To provide a supportive environment in which substance users can recover from their substance of dependence consistent with the therapeutic community model
 - Utilise brief intervention and motivational interviewing to assist residents of Kintore Community received a culturally safe and appropriate treatment
 - Provide a supportive and caring environment in which substance users can physically, mentally and emotionally recuperate
 - Liaise with other PHHS programs and allied health and community agencies to ensure a holistic approach to drug and alcohol
2. Community Development, Engagement and Clinical
 - Conduct community needs assessments with relevant groups
 - Partner with appropriate community resources to develop ways to meet clients identified needs
 - Conduct program and service evaluations with partner groups
 - Facilitate workshops, groups, etc., as required
 - Provide clinical leadership to multidisciplinary staff members, and actively contribute to clinical practice within the mental health service as a senior staff member



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- Provide clinical services to consumers and carers including the provision of high quality mental health assessments, case management and clinical interventions
 - Deliver a client focused, accountable and collaborative casework that respects indigenous culture and context of each client, family and community and is based on timely sharing of accurate information to ensure that the support meets their identified needs of the client
 - Build a relationship with the members of the community within the scope of practice and legislative frameworks to create change in families and target groups.
 - Share decision making with family and key/relevant stakeholders about children and young people to ensure that there is an appropriate balance between the risks, safety and wellbeing.
 - Negotiate with legal advisors and families to ensure that reunification plans are actively pursued where applicable.
3. SEWB Program Integration to PHC
- Develop responsive and accessible services and continuity of care through effective links and liaison with the integrated adult area mental health service and other relevant stakeholders
 - Undertake assessment / investigation and ongoing family work to identify and address safety and risk concerns for children and young people
 - Maintain accurate and relevant client records for reporting and information sharing.
 - Facilitate and participate in case conferencing
4. Operational
- Manage risk, budget, resources and facilities associated with SEWB program, including ensuring that relevant grants and subsidies are applied for and properly acquitted
 - Prepare report accurately and submit all information timely including all the supporting documents in conjunction with the reporting requirements of the SEWB program
 - Maintain absolute privacy and confidentiality at all times
 - Model ethical and casework that is responsive to the changing needs and/or demands of individual clients and families.
 - Ensure legislations, laws, standards and guidelines are adhered to and indigenous clienteles' best interest are paramount
 - Respond to reports of abuse
 - Provide support services
 - Conduct investigations into reports of abuse (i.e. conduct interviews and facilitate medical or psychological examinations)
 - Apprehend children in immediate need of protection
 - Provide family counselling and support
 - Prepare court documents where applicable (written and verbal)



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- Develop and implement case plans including reviews and evaluations

5. Quality

- Actively participate and contribute to the quality initiatives and programs of PHHS
- Ability to work both autonomously and cooperatively within a small team, with the flexibility to adapt to changing priorities and commitment to continuous improvement in PHHS
- Assists in conducting the annual program evaluation process for PHHS; formulates and submits recommendations for improvement
- Collaborates with the administrative team to establish standards and controls for food sanitation and safety programs

Selection Criteria

Essential

- Respect for diverse indigenous culture
- Degree in Social Work, Psychology, Social Science, Welfare or related discipline
- Experience in the field of social work, child development, and/or child protection matters within family and community environments and an understanding of disadvantaged groups
- A current OCHRE Card (Working with Children Check) that provides clearance to work with children
- A current Police Screening (Criminal History check)
- Current manual driver's licence

Desirable

- Demonstrated ability to work collaboratively with key stakeholders while maintaining resilience and courage, act with integrity, manage self, and value diversity.
- Experience in the drug and alcohol field and/or in residential program
- Experience in the mental health field
- Understanding of the work related determinants that contribute to the use of AOD, community engagement and development
- Experience of working at an indigenous remote community
- Previous experience working with indigenous clients, in particular with vulnerable families and children that have a range of complex needs or competing demands
- Experience, knowledge and commitment to implementing projects using an action research model and continual improvements

Employment Conditions

- Follow PHHS policy and procedures;



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- The position holder must obey the employment contract (which includes code of conduct, WHS requirements, various conditions of employment, etc.);
- Employment with PHHS is conditional upon the employee obtaining a Police Screening (Criminal History check) and OCHRE Card (Working with Children), in line with PHHS policies for employment of staff;
- Willingness to travel and out of hours work is required;

Acceptance Declaration

I, the undersigned, have read, understood and agree to the duties of PHHS as contained in this job description, adhere to the Policies and Procedures and proactively participate and positively promote the Quality Management System of PHHS. I further understand that I am responsible for the satisfactory execution of the essential functions described therein, under any and all conditions as described.

The employee job description for my position describes the general duties of my job, and I understand that I am responsible for performing those duties as well as other related duties as assigned which may not be listed.

I represent that I have the qualifications, required licence, registration, permits, professionalism, respect and maturity to handle responsibilities outlined within. It is my duty to inform the management of PHHS of any changes in my qualifications, required licence, registration and permits. Furthermore, I understand that my disclosure of the unforeseen changes will not secure my employment with PHHS which may result in the dismissal and/or immediate termination of my employment with PHHS.

Accepted by the Employee:

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| _____ | _____ | ____/____/____ |
| Printed Name | Signature | Date |

I have carefully read and reviewed this Position Description and are satisfied that it fully and accurately describes the requirements of the position.

Acknowledge by the Chief Executive Officer:

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| _____ | _____ | ____/____/____ |
| Printed Name | Signature | Date |