



POSITION DESCRIPTION

Position Title:	Casual Works Operator
Position no:	20240001
Department:	Infrastructure Services
Main purpose of the role:	To competently and safely operate items of plant and equipment and perform labouring tasks.
Reports to:	Supervisor Works / Team Leaders
Subordinate Staff:	Nil
Hours of work:	Casual
Salary Grade:	Grade 4
Disclosure of Interest: Is the position required to complete a Disclosure of Interest Form (clause 4.18 of Council's <i>Code of Conduct for Council Staff</i>)	No
Last reviewed:	January 2024

PRIMARY RESPONSIBILITIES AND DUTIES

- Operate and maintain items of plant and equipment in a safe and competent manner in accordance with manufacturers' specifications.
- Actively undertake physical labouring tasks as required.
- Implement traffic control plans and perform traffic control duties.
- Participate in community education and other engagement activities related to Environmental and Recreational matters.
- Ensure that work is performed to a high standard and completed in a timely manner.
- Complete and provide accurate documentation as required.
- Actively participate in team development and meetings and promote improvement in Council procedures and assist Council to achieve its objectives.
- Hold and maintain a SafeWork NSW issued Traffic Control Work Training Card for the following types of traffic control work;
 - Traffic controller (TCR) – direct traffic in accordance with a work zone traffic management plan, and,
 - Implement traffic control plans (IMP) – implement a work zone traffic management plan in the immediate vicinity of a workplace
- Hold and maintain current competency in chemical application accreditation to AQF Level 3 or above.
- Hold and maintain a current driver's licence.
- Hold a SafeWork NSW recognised Construction Induction Card.
- Undertake training as required.
- Comply with Council's Work Health and Safety (WHS) processes and actively participate in WHS consultation and training.
- Actively contribute to ensuring that a safe work environment and safe systems of work are in place.
- Participate in the development and implementation of Councils WHS policies, procedures and guidelines, and other documentation.
- Obtain and/or maintain currency of first aid qualifications as required.
- Provide assistance to others in the team as required.
- Perform other duties as required.

MANDATORY SELECTION CRITERIA

- Demonstrated experience in the safe operation and maintenance of a variety of plant and equipment used in the civil construction industry.
- Demonstrated experience, capacity, and willingness to undertake labouring tasks.
- Demonstrated ability to work in a team environment and to contribute to team outcomes.
- Hold a SafeWork NSW recognised Construction Induction Card.
- Hold and maintain a SafeWork NSW issued Traffic Control Work Training Card or be prepared to obtain same.
- Hold a current driver's licence (preferably Medium Rigid – MR).