
Position Description

Title: ***LIVESTOCK MANAGER***

Person:

OVERALL PURPOSE OF JOB:

- To provide leadership and direction to the livestock team;
 - To ensure animal welfare is maintained at the highest level;
 - Adhere to & improve day to day operations & systems relevant to livestock section
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Staff Duties:

- Coordinate with and supervise Livestock staff regarding daily activities, including roster organisation, reviewing time sheets
- Be prepared to work as part of a team (Livestock Team)
- Be responsive to any issues affecting team harmony
- Conduct and interact in weekly team meeting
- Participation & interaction in senior management meeting is required
- Train new staff as required
- Awareness of and participation in Smithfield's Vision, Values and "I Will" statements
- To be able to demonstrate initiative
- Participate in professional self-development
- Maintain acceptable standards of behaviour and hygiene both at work and work social functions

Client Duties:

- Regular liaison with Health support businesses and feedlot nutritionist for updates and performance information
- Treat customers and suppliers with respect and provide friendly assistance when necessary

Regular Duties:

- Oversee all facets of cattle processing as documented in the Quality Assurance (QA) manual

- Liaise with feed mill staff with regard to cattle movements or pen changes
- Responsible for monitoring Smithfield Services Pty Ltd backgrounding cattle (numbers, health etc)
- Liaise with Hospital supervisor daily to ensure that cattle health and hospital hygiene is maintained and in accordance to the health protocol
- Liaise with drafting/dispatch supervisor to ensure Smithfield owned cattle correctly and accurately drafted as required;
- Review kill grids and kill compliance
- Participate in accurate and thorough record keeping
- Develop and maintain an acceptable standard of professionalism with regard to horsemanship & cattle handling
- Provide assistance to other areas of the Feedlot Team with regard to regular duties (refer to applicable Position Description)
- Regularly participate in maintaining cleanliness of work area
- Report any maintenance requirements.
- All other duties that could be reasonably expected from a person in this position

System Duties:

- Report promptly to the necessary personnel, any abnormalities regarding the welfare of livestock, infrastructure, machinery and equipment
- Adhere to and enforce all QA procedures and Contingency planning e.g. Health Protocol, Disease outbreak, Heat stress
- Ensure that MSDS, WHP & ESI records are up to date and relayed to staff
- Adhere to and enforce all Workplace Health and Safety policies and principles
- Adhere to and enforce Animal Welfare Codes of practice

Specific Responsibilities:

- Discuss plans with staff so that they are aware of the next day's activities and who is to do what
 - Discuss daily and weekly plans with drafting supervisor
 - Discuss kill grids and kill feedback reports with drafting supervisor.
 - Discuss daily and weekly reports with Hospital Supervisor
 - Discuss daily and weekly plans with Induction Supervisor

- Ensure that Post Mortems are conducted when insufficient evidence of cause of death and time permits (*Hospital Supervisor*)
- Make sure Induction and Hospital veterinary drugs are stocked and maintained at adequate levels (*Induction Supervisor*)
- Ensure all carcasses are disposed of and correctly buried (*Hospital Supervisor*)
- Ensure standards of pen riding and appropriate documents are maintained
- Ensure HGP audits are being conducted regularly and correctly (*Hospital Supervisor*)
- Ensure hospital facilities are adequately managed and maintained (*Hospital Supervisor*)
- Ensure that hay is distributed to hospital and holding yards and recorded (*Induction Supervisor*)
- Ensure that paddocks and boundary fences are regularly inspected and maintained
- Responsibility for accuracy of induction, pull treatments, load outs, movement records and transport documentation (*Hospital and Induction Supervisor*)
- Ensure that the cleanliness of the Livestock area is maintained
- Responsibility for StockalD induction records and accuracy (*Hospital and Induction Supervisors*)

Authority:

- **Report to the Livestock Operations Manager**
- **Able to purchase when given authority by Livestock Operations Manager**

Main Skills Required:

- Have a thorough understanding of the Cattle industry
- Having a working knowledge of cattle feeding and processing operations
- Proficient Cattle handling and Horse riding skills
- Excellent Human Resource Management Skills
- Excellent record keeping skills
- Excellent written and oral communication skills
- Good mathematic skills
- Good computer skills

Special Requirements:

- Gun Licence
- Drivers Licence

Additional Useful Qualifications/Equipment:

- Horses and relevant gear
- Ag/Vet Chemical Accreditation
- WH&S/QA Training
- First Aid Training
- Other machinery licences
- Other agricultural training or experience

Other Features of Job:

- Long hours as required
- Extreme weather conditions
 - Dusty
 - Noisy
 - Muddy
- Weekend and statutory holiday work in roster
- Extended hours of work with short notice, as work may demand
- Periodic performance reviews

Arrive Time: 6.30am

Departure Time: 4.00pm or when jobs are completed

✓ These times can change at the direction of management

✓ Arrival time will vary according to season

SIGNATURES

Employee:

Date:

Managing Director:.....

Date: