

## Consumer Sales Contract Position Description

Position: Consumer Sales Assistant

Reporting Relationships: Reporting to the Consumer Sales Manager

Key Relationships:

### Internal

Consumer Sales  
Sales Operations  
Sales & Commercial Department  
Finance  
Engineering  
Venue Operation  
Marketing

### External

Ticketmaster  
Suppliers  
Event contractors

Objective: The role is required to support the Sales & Commercial and marketing teams in the lead up to and during the 2017 Formula 1® Australian Grand Prix. The primary focus is to support the execution and the delivery of Consumer Sales products, customer service and ticket delivery.

Responsibilities:

- Day to day tasks required to deliver consumer sales event requirements including Customer Service and Facility management
- Customer Service
- Assist in Main Straight and Pit Lane Walks
- Any other duties as requested by the Consumer Sales Manager
- Assist with the delivery of Club 15

Term: Commencing full time work from 22 March until 26 March 2016

A professional, responsible, calm and courteous manner must be adhered to at all times