

Position title	Community Engagement Worker	Reference	hsK: Primary
Award & Classification	Award: SCHADS Level: 4	Reporting to	Centre Manager headspace Katherine
Location	Katherine	Cost Centre	3403
Section	Mental Health	Program	headspace Katherine
Approved	Executive Manager Mental Health	Date	July 2018

Agency Statement

Anglicare NT is a respected provider of quality human services across urban, regional and remote areas of the Northern Territory. Our values of Integrity, Fairness, Respect, Community and Hope are demonstrated through our commitment to strength-based practice, cultural respect, child safety, social justice, community development and partnerships. We aim to make a sustainable difference in the lives of Territorians. Anglicare NT is an agency of the Anglican Church of the NT, formed to respond to the social needs of our diverse communities. We are a member of the Anglicare Australia network.

Purpose of the Position

You will provide coordinated community engagement and youth participation activities with young people, their families, friends, service providers and community members to raise awareness of youth mental health issues. Utilising early intervention and prevention strategies, the Community Engagement Worker will deliver mental health literacy sessions and workshops in a youth friendly, culturally safe, interactive and engaging way across a number of environments. With a focus on collaboration with key stakeholders and other youth focused organisations, the Community Engagement Worker will be responsible for convening the Youth Reference Group, the Elders Reference Group and other youth support groups. The role of the Community Engagement Worker will be to maintain and strengthen community engagement with networks and key stakeholders in the youth and mental health sectors and to raise awareness, reduce stigma and increase early help seeking behaviours of young people.

You will uphold the values of Anglicare NT and provide quality services within the scope of the position and associated delegations.

Selection Criteria

Position specific requirements

1. The minimum qualification required is Certificate IV or 3 years' experience in mental health, youth work, population health or community services.
2. A passion for youth mental health and keen interest in improving service, access and cultural safety of youth services in the Katherine region.
3. Demonstrated experience working with young people in a community development, youth engagement/consumer representative capacity within a mental health, primary health or youth services setting.
4. Demonstrated experience delivering training/presentations to a range of participants including young people and service providers.
5. Highly developed interpersonal and communication skills (written and verbal) with the ability to communicate with a range of stakeholders and work well within a multidisciplinary team

General Requirements

1. Demonstrated commitment to working respectfully with Indigenous and culturally and linguistically diverse clients, communities and staff.
2. Demonstrated capacity and willingness to adhere to legislation, Anglicare NT policies and procedures and a commitment to EEO, WHS, risk management and quality improvement practices.
3. Northern Territory Working with Children Clearance (Ochre Card).
4. National Police Criminal History Report (less than three months old) with acceptable outcome.
5. Northern Territory Driver's Licence.
6. First Aid Certificate (or willingness to obtain if required).

Key Accountabilities and Responsibilities

1. Early Intervention, Prevention and Health Promotion

- Deliver age and developmentally appropriate information sessions and group activities to young people, family members, service providers and community members in an interactive and engaging way that enhance youth mental health understanding.
- Work collaboratively with others within the youth and mental health sectors to provide information about the services delivered at headspace Katherine and work with other organisations to improve the mental health and wellbeing of young people in the Katherine region.
- Maintain and utilise social media tools as a way of engaging with young people to provide information about mental health, resources available and upcoming activities. This includes Facebook, Instagram and the website.
- Convene the Youth Reference Group and Elders Reference Group (support the Chairs) to ensure it is a well-functioning group that is providing feedback to headspace Katherine and other key stakeholders or organisations and ensure the groups are participating in activities that support mental health and wellbeing of young people in the community. Consider the implementation of an Aboriginal Youth Reference Group as well.
- Liaise, engage and consult with local stakeholders including schools, service providers, Aboriginal health/medical services, community organisations and sporting groups to collaborate on activities and events to improve youth mental health.
- Actively participate in the regular community outreach trips by providing culturally appropriate, safe and informative engagement activities to young people, their families and friends.
- Track all activities using Smartsheet (application) and contribute to the performance reporting as required.
- Complete any other tasks as requested by the direct line manager.

2. Commitment to the Team Environment

- Be open and flexible.
- Work in a culturally informed and culturally safe manner when working with young Aboriginal and CALD people.
- Work closely with the headspace Darwin Community Engagement Team and where appropriate, share resources and learnings.
- Actively participate in the development and maintenance of a healthy, supportive team culture.
- Actively participate in line management supervision and continuing professional development opportunities as required.

Other Duties and Requirements

- Comply with Federal, NT and Local Government legislation, regulations, permits and / or by laws.
- Adhere to Anglicare NT delegations, policies and procedures and general conditions of employment.
- Model Code of Conduct by working cooperatively and effectively with clients, colleagues, management and external stakeholders.
- Comply with funding contracts, operational guidelines, budgets, approved work plans, data collection, reporting requirements and task directives.
- Comply with Anglicare NT's WHS requirements – remain vigilant about the potential for client / customer related behavioural risks and contribute to a safe working environment.
- Support organisational activities linked to Anglicare NT's Reconciliation Action Plan (RAP) including undertaking Aboriginal and Torres Strait Islander cultural competency training.
- Maintain confidential client, personnel and organisational information in line with legislative and organisational requirements.
- Work collaboratively with team members to address service improvement requirements resulting from client complaints, stakeholder feedback and / or internal or external evaluation processes.
- Keep up to date (read) with emails, staff meeting records, AngliShare (intranet) updates and maintain your knowledge of policy and procedures.
- Contribute to organisational planning and review days, promotional activities, key events and quality improvement and accreditation processes as required.
- Participate constructively in supervision, performance reviews, professional development and training as required.
- Maintain attendance, leave and higher duty records in accordance with Anglicare NT's procedures and lodge within specified timeframes for each pay period.
- Other suitable duties as directed from time to time within skill set, knowledge and scope of practice.

Delegation of Authority

Expenditure, Operational / Administrative, Personnel, Management and Legal – as per current Delegation of Authority Schedule (endorsed by the Board and periodically updated).