

Description

Job Title: Case Worker, Newly Arrived Youth (NAYS)
Ref No: OP295
Portfolio & Program: Community Services
Reporting Relationship: Manager, Youth Support
Classification: Social & Community Level 4
Date: January 2019

Our vision is justice, respect and fullness of life for all. Our mission is to provide care and support with a voice for disadvantaged and vulnerable people in our communities.

My purpose is to...

Provide strengths based Case Management and Case Work to newly arrived young people who are homeless or at risk of homelessness. To stabilise and improve their housing situation, achieve family reconciliation (wherever practicable) and improve their level of engagement with education, training, employment and the community.

I will make a difference when I...

Service Delivery

- Provide case management to young people who are between the ages of 12 to 21 years, who have been in Australia for less than 5 years.
- Support young people to secure independent living and maintain independence.
- Take a whole of family approach, connecting or maintaining contact with family and community.
- Develop and regularly review content and delivery of group programs to ensure they meet the objectives.
- Support participants to develop and implement strategies to find and retain volunteering opportunities, community activities, training, employment or return to education.
- Provide appropriate support, counselling, advice and training to maximise outcomes.
- Establish and deliver an innovative approach to group work and learning programs for young people, focusing on life skills development, recreational and educational needs.
- Coordinate and participate in case conferences and reviews in conjunction with young people and other case workers.
- Develop a sound knowledge of and connections with other programs relevant to newly arrived young people.
- Identify new strategies for more effective service delivery within an integrated services context.
- Evaluate and report on program outcomes and participant achievements.

Professional / Program Development

- Develop client focused projects in partnership with the community and other agencies.
- Facilitate and promote community linked events and activities with the purpose of enhancing client self-esteem, skills and engagement.
- Develop a sound knowledge of and connections with other programs relevant to newly arrived young people.
- Actively participate in the development and implementation of planning and evaluation processes and contribute to procedure and policy development.
- Attend training and development opportunities as required.

Administration

- Maintain up to date records, enter data and prepare / write reports.
- Ensure accurate attendance records are maintained.

Work Health and Safety (WH&S)

- Contribute to the positive growth of the organisation's safety culture through active participation in safety initiatives, such as proactive identification and reporting of incidents, hazards and near miss events.
- Assist in the evaluation of hazards and immediately report any accidents or near misses.

To make a difference I will...

- Embrace and integrate AnglicareSA's Vision, Purpose and Values into your role.
- Support AnglicareSA's commitment to reconciliation between Aboriginal people and other Australians as outlined in our Reconciliation Action Plan. This includes, but is not limited to, the engagement and participation of Aboriginal people, and the provision of culturally competent, respectful services and system responses.
- To be physically and mentally capable and report to work in a fit state to perform all duties.
- Actively participate in performance reviews, performance development, training (including Work Health and Safety and fire safety) and supervision opportunities.
- Have evidence of my right to work in Australia
- Obtain and maintain a National Police History Check
- Obtain and maintain a current DCSI clearance
- Have a mandatory requirement to report any suspicion of abuse or neglect of children or young people to the Department of Education and Child Development (DECD), Child Abuse Report Line (CARL) as required by the South Australian Child Protection Legislation.

- ☒ Willing to work at other sites as required
- ☒ Out of hours guidance and attendance may be required

Direct Reports: Nil

Working Relationships: Coordinator Youth Early Intervention Services and team members within the Reconnect Services, Manager Youth Services and External stakeholders (schools, youth services and referring agencies)

I will utilise my.....

Qualifications

- Certificate IV in Youth Work, or equivalent experience

Skills and Abilities

- Understanding and sensitivity to the needs of young people with the ability to maintain motivation amongst participants.
- Problem solving skills and listening skills to help develop flexible and creative solutions with people from diverse backgrounds and different cultural groups.
- Experience facilitating workshops, and coaching and mentoring young people.
- Time management skills and ability to work autonomously.
- Experience developing and maintaining constructive working relationships.
- Ability to develop networks in the community.
- Strong communication skills, both written and verbal.
- WH&S knowledge and skills suitable for the position.
- Work within a team environment in accordance with AnglicareSA values.

My dedication and commitment

Job holder Signature: Date:

Print Job holder Name:

General Manager, Community Services: 

Date: 6/2/19

Integrity • Compassion • Equity • Stewardship • Servant Leadership