ANGLICARESA

Description

Job Title:	**Early Childhood Teacher**
Ref No:	OP605
Portfolio & Program:	Children's Services, Community Inclusion
Reporting Relationship:	Clinical Supervisor
Classification:	Salaried
Date:	October 2019

Our vision is justice, respect and fullness of life for all. Our mission is to provide care and support with a voice for disadvantaged and vulnerable people in our communities.

My purpose is to…

Act as an educational leader and plan, implement and evaluate preschool programs to ensure that our programs meet the varying educational and developmental needs of every child attending the AnglicareSA early childhood service.

I will make a difference when I…

Early Learning

- Develop, deliver and evaluate the preschool curriculum within the National Quality Framework, including individual education plans that address the unique needs of the child.
- Ensure services meet National Quality Standards (NQS), Social Communication, Emotional Regulation and Transactional Supports Model (SCERTS) and Early Years Learning Framework (EYLF).
- Collaborate with other educational facilities to support transitions for enrolled children.
- Oversee the transition to school process for all children, including ongoing communication with the DECD, educational facilities, families and professionals as necessary
- Work collaboratively with families, providing strategies and support as required.
- Participate in all centre related events including, training, workshops, conferences and family occasions.
- Maintain written reports of program details and children's developmental progress.

People Leadership

- Mentor staff, where appropriate, providing advice, training and strategies on best practice.
- Collaborate with senior room coordinator, when required for staff rostering
- Support an inclusive and diversified, friendly, positive and engaging culture.
- Assist with the enrolment processes as delegated by clinical supervisor
- Assist the manager and senior room coordinator with staff recruitment as required
- Maintain, replace and repair learning resources and consumable materials.
- Be actively involved in management meetings through representing the needs of the educators.

Continuous Improvement

- Actively strive to improve programs and activities in alignment with service and accreditation standards.
- Maintain a sound knowledge of all relevant regulations, policies and procedures relevant to my position.
- Support the implementation of quality and risk systems to meet quality and accreditation standards.
- Assist in preparation of reports as directed by manager.

Professional Development

- Satisfy the minimum professional development and training hours set by the DECD
- Undertake both professional and personal training that enables you to provide a superior care and education.
- Proactively encourage a team environment and a 'learning culture'
- Guide, support and mentor staff performance where applicable

Work Health and Safety (WH&S)

- Contribute to the positive growth of the organisation's safety culture through active participation in safety initiatives, such as proactive identification and reporting of incidents, hazards and near miss events.
- Assist in the evaluation of hazards and immediately report any accidents or near misses.

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To make a difference I will...

- Embrace and integrate AnglicareSA's Vision, Purpose and Values into your role.
- Support AnglicareSA's commitment to reconciliation between Aboriginal people and other Australians as outlined in our Reconciliation Action Plan. This includes, but is not limited to, the engagement and participation of Aboriginal people, and the provision of culturally competent, respectful services and system responses.
- To be physically and mentally capable and report to work in a fit state to perform all duties.
- Actively participate in performance reviews, performance development, training (including Work Health and Safety and fire safety) and supervision opportunities.
- Have evidence of my right to work in Australia
- Obtain and maintain a National Police History Check and a current DCSI

☒ Willing to work at other sites as required ☒ Child Abuse Reporting
☒ Out of hours guidance and attendance may be required

Direct Reports:
Students

Working Relationships: Families and children , ASELCC Educators, Other AnglicareSA Staff , OATS, DECD, Educational Facilities

I will utilise my.....

Qualifications

- Bachelor of Education (Early Childhood), or equivalent qualifications in line with NQS requirements.
- Diploma in Children's Services (desirable)
- Current Teacher Registration SA
- Senior First Aid
- Child Safe Environment Training

Skills and Abilities

- Previous experience developing and delivering a high quality preschool curriculum, including planning, evaluation and documentation.
- Sound knowledge of early childhood development, education, EYLF, NQS and SCERTS.
- Excellent communication and interpersonal skills, including the ability to develop relationships with children in care and their families.
- Ability to be self-directed and collaborative, working both autonomously and within a team.
- Proven skills in developing and delivering inclusive practices for children from a wide range of backgrounds.
- WH&S knowledge and skills suitable for the position.
- Work within a team environment in accordance with AnglicareSA values.

My dedication and commitment

Job holder Signature: ..... Date.....

Print Job holder Name: .....

General Manager, Community Services: .....

Date: .....31/10/19.....

Integrity • Compassion • Equity • Stewardship • Servant Leadership