

Job Description

Job Title:	Podiatrist
Ref No:	OP58
Portfolio & Program:	Aged Care Services
Reporting Relationship:	Allied Health Services Manager
Classification:	Salaried
Date:	September 2018

Our vision is justice, respect and fullness of life for all. Our mission is to provide care and support with a voice for disadvantaged and vulnerable people in our communities.

My purpose is to...

Deliver best practice Podiatry services to customers through the planning, coordination, implementation and evaluation on a range of Podiatry assessments, programs and services for older adults to enable them to maintain their health and independence.

I will make a difference when I...

Service Delivery

- Provide prompt, courteous, professional and non-judgemental services (internal and external), families, carers and colleagues.
- Provide appropriate recommendations and information and promote independence to customers
- Provide treatment, education and restorative activities for customers with rehab needs, based on outcome measures and evidence based practice.
- Carry out assessments, education, treatments and make recommendations and treatment plans for customers.
- Develop and facilitate groups to encourage self-management and promote positive ageing within the community.
- Establish and maintain therapeutic/effective relationships and liaise effectively with customers' families, carers, other health and medical professionals and other service providers.
- Improve customer mobility and enhance the independence of individuals by the prevention and management of pathological foot problems and associated pain.

Service Development

- Identify and develop new service delivery programs in partnership with the Management team.
- Investigate models of care to incorporate best practice outcomes for customers.
- Review current protocols, clinical practice procedures and equipment to ensure they meet best practice guidelines for discipline.
- Actively participate in personal and professional development opportunities and attend all mandatory training sessions provided

Administration and Documentation

- Ensure that all documentation is outcome based, accurate and completed in a professional and timely manner, both written and electronic.
- Document services provided for customers in line with the organisation's policies, including documentation and recording of incidents and/or accidents, or other records as required by the role.
- Manage customer waiting lists and maintain customer files in conjunction with the Service Support Officer – Administrator.
- Assist with the development of promotional material.

Teamwork and Communication

- Work collaboratively with other therapists to ensure customer's needs are being met
- Network with community groups, service providers and internal programs to keep them updated on Allied Health Services.
- Work collaboratively with other agencies and health service providers to achieve improved access for

Integrity • Compassion • Equity • Stewardship • Servant Leadership

older people requiring rehabilitation and allied health services.

- Advocate on behalf of customers to improve accessibility to community activities.
- Represent Allied Health services at meetings as required.
- Direct and supervise Allied Health Assistants to assist in carrying out individual and group program.

Work Health and Safety (WH&S)

- Contribution to the positive growth of the organisation's safety culture through active participation in safety initiatives, such as proactive identification and reporting of incidents, hazards and near miss events
- Ensure own action or lack of action does not place own safety or that of others at risk. Use prescribed personal protective equipment.
- Assist in the evaluation of hazards and immediately report any accidents or near misses.

To make a difference I will...

- Embrace and integrate AnglicareSA's Vision, Purpose and Values into your role.
- Support AnglicareSA's commitment to reconciliation between Aboriginal people and other Australians as outlined in our Reconciliation Action Plan. This includes, but is not limited to, the engagement and participation of Aboriginal people, and the provision of culturally competent, respectful services and system responses.
- To be physically and mentally capable and report to work in a fit state to perform all duties.
- Actively participate in performance reviews, performance development, training (including Work Health and Safety and fire safety) and supervision opportunities.
- Have evidence of my right to work in Australia
- Obtain and maintain a National Police History Check
- Keep up to date with accreditation standards and industry developments for best practice in aged care.

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| <input checked="" type="checkbox"/> Willing to work at other sites as required | <input checked="" type="checkbox"/> Elder Abuse Reporting |
| <input checked="" type="checkbox"/> Drivers License & roadworthy vehicle | <input type="checkbox"/> National Police History Check |
| <input type="checkbox"/> DCSI Child-Related Employment Screening | |

Direct Reports: N/A

Working Relationships: Manager Allied Health Services, Senior Clinical lead Podiatrist

I must possess these skills and abilities...

Qualifications

- Degree in Podiatry (essential)
- Current registration with AHPRA (Australian Health Practitioner Regulation Agency) (essential)
- Manual Handling Certificate (desirable)

Skills and Abilities

- Demonstrable knowledge and/or experience in the provision of podiatry practice, including assessment, diagnoses and treatment.
- Proven communication and interpersonal skills to be able to relate to and be well accepted by customers and staff, including those from a different cultural background.
- Proven understanding and ability to meet the professional standards of both competence and conduct as required by the AHPRA
- Proven current knowledge and practice of podiatry theory and practice.
- Demonstrable ability to maintain equipment in an appropriate manner, including the sterilising of equipment as per Australian Standards.
- Previous experience in a community health or aged services setting (desirable).
- WH&S knowledge and skills suitable for the position.
- Work within a team environment in accordance with AnglicareSA values.

My dedication and commitment

Job holder Signature: Date:

Print Job holder Name:

General Manager, Aged Care Services Signature:

Date: 9/10/18

