
JOB TITLE OCCUPATIONAL THERAPIST

DATE August 2021

REPORTS TO DIRECTOR / TEAM LEADER

POSITION DESCRIPTION

Position purpose	Assist patients of all ages to improve or maintain skills for day-to-day activities and well-being. Work in partnership with clients to identify important and valued activities that are difficult to do because of their authorities.
Main tasks	<p>Core objectives include:</p> <ul style="list-style-type: none"> • Conducting physical and psychological assessments of clients and developing or following a treatment plan. • Assessing home, prescribing aids, equipment and modifications as required, within funding guidelines • Identify and provide appropriate information and education to patients, families, support staff, and other allied health services • Conducting standardised and non-standardised assessments and writing functional reports • Plan, develop, implement and evaluate individual rehabilitation therapy programs to assist clients regain or maintain life skills • Educate and assist parents/families to develop an understanding and knowledge of the NDIS and MyAgedCare, to support their ability to make informed decisions • Maintain professional knowledge and technical progress to provide clients with the best treatment program available • Complete documentation in line with professional standards • Work collaboratively with patients, families, support staff, and other allied health services • Evaluating clients condition regarding physical and basic mental health • Ensure that the Company consistently meets and exceeds all WHS standards • Collaborating part of the Living Strength Care team and with external stakeholders <p>The above list is not exhaustive and the role may change to meet the overall objectives of the company.</p>
Other Duties	<ul style="list-style-type: none"> • Fulfil other duties as required by management and other department personnel as requested/required
Required qualities	<ul style="list-style-type: none"> • Professional approach • Excellent Interpersonal communication skills • Possess up to date knowledge of treatment practices and physical therapy programs • Ability to work under pressure • Organisational and time management skills • Excellent attention to detail • Comfortable using computer for various tasks
Desired competencies	<ul style="list-style-type: none"> • Analytical thinking • Initiative • Empathy

- Understanding of inclusion, cultural sensitives and the needs of diverse communities
- Tenacity
- Strategic thinking
- Positive approach to change

PERSON SPECIFICATION

Qualifications	<ul style="list-style-type: none"> • Bachelor's Degree in Occupational Therapy or equivalent • Current Australian Health Practitioner Regulation Agency (AHRPA) registration • Current First Aid certificate
Experience	<ul style="list-style-type: none"> • New Grad plus experience welcomed
Skills & competencies	<ul style="list-style-type: none"> • Customer service focused: committed to providing exceptional customer service across all channels – written, phone and face to face. • Communication: the ability to communicate clearly and concisely, varying communication style depending upon the audience. • Attention to detail: excellent attention to detail and written skills when communicating with others, both internally and externally. • Teamwork: willingness to assist and support others as required and get on with team members. • Time management/organisation: accomplish objectives effectively within time frame given, and carry out administrative duties within portfolio in an efficient and timely manner.
Personal attributes	<ul style="list-style-type: none"> • Professional approach (essential) • Confident manner (essential) • Positive approach to change (essential)
Other	<ul style="list-style-type: none"> • <i>Driving licence (essential)</i>

This job description serves to illustrate the scope and responsibilities of the post and is not intended to be an exhaustive list of duties. You will be expected to perform other job related tasks requested by management and as necessitated by the development of this role and the development of the business.