

Position Description

POSITION TITLE		Registered Nurse			
REFERENCE/POSITION NUMBER		1540			
DEPARTMENT		Office of COO			
ACCOUNTABLE TO		Manager Residential Care Home			
SUPERVISOR		Assistant Care Manager			
DIRECTLY SUPERVISES		16-18			
INDIRECTLY SUPERVISES		0			
VOLUNTEERS SUPERVISED		0			
GRADE	RN 1-8	STATUS	Casual	TYPE	Casual
HOURS	Up to 38		LOCATION	Blue Haven Home	
MOBILE PHONE	No		VEHICLE	No vehicle	
APPLICABLE ALLOWANCES		<ul style="list-style-type: none">Nurses uniformNurses shoesNurses cardigan or jacketNurses stockingsNurses socksNurses laundry			
LAST UPDATED		7/08/2023			

OBJECTIVES

Provide safe compassionate person centred care within Blue Have Care Home ensuring safe and appropriate care is delivered in collaboration with residents, families, carers and colleagues to achieve identified outcomes and goals with the mission statement and values of Blue Haven Care.

SELECTION CRITERIA

ESSENTIAL

- Registered Nurse with current Authority to Practice with APHRA.
- Experience delivering aged care within ethical boundaries.
- Demonstrated application of evidence based practice and critical thinking related to resident care.
- Experience in advocating, planning and implementing individualised person centred care.
- Communication and conflict resolution skills with a strong customer focus.
- Demonstrated ability to apply and share professional knowledge to enhance resident care.
- A passion for caring for the elderly.

DESIRABLE

- Qualifications in Dementia
- Strong ACFI knowledge.

ACCOUNTABILITIES

- Deliver quality, efficient and effective person centred care which meets the needs of residents their families and carers.
- Provide supervision and mentoring to care staff including the supervision of students.
- Provide education to staff including reactive and proactively to maintain a high standard of care to residents.
- Work closely with Manager Residential Care Home and Assistant Care Manager to ensure care standards are maintained.
- Be a role model for others in the facility and ensure leadership within an environment of constant change and have an ability to adapt and promote these changes.
- Develop and maintain individual resident's assessments and care plans in accordance with residents needs, policy and procedure.
- Take a leadership role with ACFI and ensure that all team members attend to the daily requirements.
- Monitor and review person centred care to residents.
- Delegate tasks to other staff to ensure resident care is maintained.
- Organise and conduct allocated residents case conferencing under guidance of the Manager Care and Operations and Assistant Care Manager.
- Contribute actively to continuous improvement including ongoing improvements to the Facility's policies and procedures.
- Ensure appropriate register of drugs are kept and recorded in accordance with relevant legislation
- Assist to establish and maintain effective communication systems within the Facility and with resident's families.
- Participate in team meetings and in-service training and development.
- Accompany Medical Officers on consultations.
- Supervise staff and address areas of concern in relation to manual handling, occupational health and safety, infection control, team work and the provision of care.
- Employ the policies and practices of Blue Haven Aged Care Facility and ensure staff compliance with these policies and practices.
- Attend to roster vacancies and staff replacement outside roster clerk hours.

CORPORATE RESPONSIBILITIES

All employees are required to adhere to and display council's corporate values:

- **RESPECT AND DIGNITY**
- **INTEGRITY**
- **INNOVATION**
- **TEAMWORK**
- **EXCELLENCE**

WORK, HEALTH, AND SAFETY AND EQUAL EMPLOYMENT OPPORTUNITY RESPONSIBILITIES

In addition to the overall corporate responsibilities listed above and the statements below, you are required to perform your duties in accordance with this Position Description, Council's Code of Conduct, policies, and procedures.

- **Work Health and Safety (WHS)**
- **Certificates of Competency / Licences**
- **Injury Management**
- **Risk Management**
- **Equal Employment Opportunity (EEO)**

DELEGATIONS

FINANCIAL DELEGATION:	Nil
RESPONSIBILITY DELEGATION:	Act in accordance with Instrument of Delegation
NO OF CONTRACTS MANAGED:	None
ANNUAL VALUE OF CONTRACTS MANAGED:	None
CONTROL AND MANAGEMENT OF EXPENDITURE PER ANNUM:	No responsibility
BUDGET DEVELOPMENT:	None

CONDITIONS OF EMPLOYMENT

AWARD/AGREEMENT	Nurses' (Local Government) Residential Aged Care Consolidated (State) Award
POLICIES:	Employees are to comply with Council's Code of Conduct and Council policies at all times.
PRE-EMPLOYMENT REQUIREMENTS:	<ul style="list-style-type: none"> • Physical and mental capability to perform the inherent requirements of the position
	<ul style="list-style-type: none"> • Proof of ability to legally work in Australia
	<ul style="list-style-type: none"> • Pre-employment screening to Australian Standards in Employment Screening.

	• Criminal record check	Yes
	• Pre-employment medical	Yes
	• Working with children check	No

I have read the above position description for my role; I accept the responsibility for achieving the above duties and understand that I am accountable for their achievement.

Employee Signature:

Date: