

POSITION DESCRIPTION:

SECTION A: Position Context

Position Title	Clinical Nurse Educator – Hepatitis C, 0.6-0.8 FTE
Position Number	
Location	Tasmanian Sexual Health Service, Hobart
Effective Date	April 2019

Purpose:

This purpose of this position is to lead the development and delivery of an educational training package to rapidly upskill the primary care workforce in Hobart and surrounding areas, Tasmania, so that all individuals in that geographic area with risk factors for hepatitis C are diagnosed, engaged in care and offered treatment. Delivery of a tailored education program will aim to develop confidence in hepatitis C testing, prescribing and establish ongoing best-practice management so that all individuals with hepatitis C are offered testing and treatment.

A nurse consultant with experience in hepatitis C management and education will lead the project to provide face-to-face training in primary care settings with staff that have a strong interest in hepatitis C or high case load of people at risk of hepatitis C. This will include general practices prescribing opiate agonist therapy and drug and alcohol services, or co-located or with strong links to needle syringe programs and community health services. The education program will consider and address the learning needs of all the workers in the practice including doctors, nurses and administration staff.

The format of the program will involve delivery of education focused on case-based learning via three hours of face-to-face contact per month for three months with each service. The program of education will be based on the individual health professional's familiarity with hepatitis C and their learning needs. Broadly it will cover general liver assessment, behavioural assessment and treatment prescribing along with mechanisms to recall at risk patients for testing in the first session. The role will include providing support to clinical services with navigating medical software to perform clinical audits of clients with hepatitis C. Support in searching patient management software for hepatitis C diagnosis will be provided by Burnet staff with extensive experience in this area. Educational resources have already been developed by Eliminate hepatitis C (EC) Victoria team at the Burnet Institute including a primary care toolkit. It is anticipated that the primary care toolkit will form the basis of education package delivered in the clinical settings.

Subsequent training sessions (months two and three) will focus on discussion of cases and problems since the initial training session. Specialists in infectious diseases and hepatology will be available to provide support remotely as part of the case-based learning and assist in linkage to specialist care if required. The goal of the education program will be to develop confidence in hepatitis C testing, prescribing and establish ongoing best-practice management so that all individuals with hepatitis C can be offered testing and treatment options in the community.

The project of providing an educational training package to upskill the primary care workforce is seeking to contribute to the achievement of micro-elimination of hepatitis C from the greater Hobart area by end of 2019. Within this catchment in Tasmania, we will measure and report at the end of 2019 on:

- the number of primary care providers participating in education
- the proportion of individuals at risk of hepatitis C tested
- the proportion of individuals living with hepatitis C who commence treatment.

A steering committee including project leads, local stakeholders and supporting industry partners will be responsible for delivery and governance of the project.

Supervision Reporting Relationships:

<u>This</u> positions' supervisor/manager	Dr Alisa Pedrana, EC Co-ordinator (primary manager) Dr Joseph Doyle; Co-head, Viral Hepatitis Elimination Program Professor Margaret Hellard; Co-head, Viral Hepatitis Elimination Program and Head of Programs.
Other positions reporting to <u>this</u> position	None

SECTION B: Key Responsibility Areas

The key responsibility areas (KRAs) are the major outputs for which the position is responsible and are not a comprehensive statement of the position activities.

Key Responsibility Areas		
1.	Site recruitment	Identify and assess the learning needs of n=22 primary care clinics with a high case load of people at risk of hepatitis C in the Hobart area. This includes conducting an education and learning needs assessment of the key stakeholders in the clinic – medical, nursing, administration and others as appropriate.
2.	Provide face-to-face education for general practice clinics	Develop and deliver three face-to-face education sessions across 22 primary care sites. The education program will be delivered over three sessions and deliver case-based learning focusing on general liver assessment, behavioural assessment and treatment prescribing along with mechanisms to recall at risk patients for testing. The education program will focus on discussion of cases and problems since the initial visit.
3.	Ensure sustainable practices and procedures	Support primary care staff to regularly search patient management software for hepatitis C diagnosis and link patients to care and treatment. Support different models of care within various primary care settings with the aim of ensuring sustainable practices and procedures are adopted over the 12 month project.
4.	Data management	Support improved data collection within community services are adopted over the course of the project.
5.	Institute Participation	Active engagement with the EC Australia team via attendance at team meetings, as required. Develop and maintain project management plans in consultation with the study principal investigators and program coordinator. Present project progress reports. Assist in the evaluation of the effectiveness and suitability of the program from the perspective of the primary care workforce
6.	Training	Responsible for completing all required training in line with the position.
7.	Other research tasks	These may include liaison with external agencies, the provision of advice and mentoring to other program staff, conference attendance and presentation, assisting or leading research on related projects.
8.	Occupational Health & Safety	Refer to the "Burnet OHS responsibilities and roles" document for full details on specific OHS obligations and responsibilities of Employees.

Occupational Health and Safety

The Burnet has a commitment to providing a safe and healthy workplace in accordance with the Occupational Health and Safety Act 2004. All staff are obliged to take all reasonable care to ensure that their actions do not place themselves or others at risk.

SECTION C: Key Selection Criteria

Qualifications		Essential/ Preferable
	Registered Nurse Div 1 with AHPRA	Essential
	Qualification and/or experience in designing and delivering adult education programs	Essential

Experience / Knowledge / Attributes		
1.	Excellent interpersonal skills, including the ability to work autonomously.	Essential
2.	Experience in designing and delivering face-to-face education in the primary care setting.	Essential
3.	Excellent written and verbal communication skills.	Essential
4.	Demonstrated organisational and time management skills, including being able to manage multiple tasks and a demonstrated ability to work autonomously as required.	Essential
5.	Clinical knowledge relating to testing and treatment of hepatitis C.	Essential
6.	High level of reliability and professional conduct, problem solving skills and critical thinking ability.	Essential
7.	Experience in undertaking an education and learning needs assessment and designing an education program.	Preferable

Other Requirements

The Burnet Institute is a child safe organisation. The incumbent of this position may be required to undergo a Police Check or Working with Children Check as a condition of their employment.

SECTION D: Burnet Overview

Burnet Institute is a leading Australian medical research and public health organisation focused on achieving better health for vulnerable communities in Australia and internationally by accelerating the translation of research, discovery and evidence into sustainable health solutions. The Institute is headquartered in Melbourne with programs that operate across Asia, the Pacific and in Africa.

Burnet's culture links innovative discovery-oriented research and implementation research with development and humanitarian action. World-class laboratory and field-based research is integrated into multidisciplinary programs aimed at the prevention, detection and treatment of diseases of global significance. This unique approach allows the Institute to make a tangible and sustainable impact on health in both developed and developing countries.

The Institute has three major thematic programs – Disease Elimination, Behaviours and Health Risk, and Maternal and Child Health, and two expansion programs – Healthy Ageing and Health Security. Staff within these Programs are supported by cross-cutting communities of practice; the disciplines of Life Sciences, Public Health and International Development.

Further Information:

For further information, please contact Dr Alisa Pedrana (Alisa.Pedrana@burnet.edu.au) or Dr Jacqui Richmond (Jacqui.Richmond@burnet.edu.au)