

## POSITION DESCRIPTION:

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### SECTION A: Position Context

Position Title	Research Nurse
Position Number	
Classification	RA4-RA8 (\$71,271-\$82,565 per annum full time)
Centre	Centre for Population Health
Location	85 Commercial Road Melbourne
Effective Date	1 August 2016

### Burnet Overview

Burnet Institute is a leading Australian medical research and public health organisation focused on improving the health of poor and vulnerable communities. The Institute's culture links innovative discovery-oriented research with development and humanitarian action. World-class laboratory and field-based research is integrated into multidisciplinary programs aimed at the prevention, detection and treatment of diseases of global significance. This unique approach allows the Institute to make a tangible and sustainable impact on health in both developed and developing countries.

The medical research and public health programs conducted by Burnet Institute encompass six key themes: infectious diseases, maternal and child health, sexual and reproductive health, alcohol, drugs and harm reduction and immunity, vaccines and immunisation.

The Institute also undertakes innovative epidemiological research, including surveillance and modelling complemented by participatory social research at international and regional levels, and with governments, civil society and communities in more than 40 countries.

Burnet has three Centres – Biomedical Research, Population Health and International Health that represent our key areas of research and public health.

### Position Purpose:

The purpose of this position is to conduct nurse lead clinical research in a community setting involving interviews, vaccinating and blood sample collection from participants with histories of injecting drug use and other at-risk populations in studies currently being undertaken at the Burnet Institute. These studies include:

- The Hepatitis C Treatment and Prevention (TAP) Study: Hepatitis C treatment for people who inject drugs in a community-based setting using a social network approach.
- The NHMRC Partnership to Eliminate Hepatitis C (The EC Partnership).
- Other studies as required.

The position is initially funded for a period of 12 months during which time the Research Nurse will conduct interviews with, and collect blood samples from, study participants, manage data collection and participate in the wider activities of the Centre for Population Health. Training will be provided in all aspects of the position and work will be undertaken under the supervision of the project investigators and clinical trial nurse coordinator.

The position will be available from 0.8-1.0 FTE in consultation with the preferred candidate.

Much of the time will be spent in field work, which can include mobile clinics, general practice or community services (that is, outside of traditional hospital hepatitis research clinics). The nature of community work involves travel (using work provided vehicles) and at times some flexibility with working hours is required to match the needs of study participants. Fieldwork that extends the working day beyond 5pm may be required on some occasions.

### Supervision Reporting Relationships:

<u>This</u> positions' supervisor/manager	Ms Sally Von Bibra, Nurse Co-ordinator (primary manager) Dr Joseph Doyle; Co-head, Viral Hepatitis Research
Other positions reporting to <u>this</u> position	None

### SECTION B: Key Responsibility Areas

The key responsibility areas (KRAs) are the major outputs for which the position is responsible and are not a comprehensive statement of the position activities.

Key Responsibility Areas		
1.	<b>Participant recruitment</b>	Assessing participant suitability for clinical trials (TAP study and EC Partnership). This includes recruiting, interviewing and viral hepatitis treatment initiation and following up of study participants. Interviews will make use of computerised data collection forms as per study protocols.
2.	<b>Blood sample collection</b>	Collecting blood samples from participants as per study protocols. This includes the provision of appropriate counselling and education around blood borne viruses.
3.	<b>Hepatitis B vaccination</b>	Providing hepatitis B vaccinations as per study protocols. This includes the provision of appropriate counselling and education around blood borne viruses.
4.	<b>Data management</b>	Upload data and manage collected samples as per study protocols.
5.	<b>Centre Participation</b>	Attend Centre meetings and functions as required.
6.	<b>Ethical engagement</b>	Abide by our ethics procedures as outlined in the ethics protocols for the Tap study and other studies and Institute Standard Operating Procedures.
7.	<b>Other Research Tasks</b>	These may include liaison with external agencies, the provision of advice to other Institute staff, conference attendance and presentation, assisting or leading research on related projects.

### Occupational Health and Safety

The Burnet has a commitment to providing a safe and healthy workplace in accordance with the Occupational Health and Safety Act 2004. All staff are obliged to take all reasonable care to ensure that their actions do not place themselves or others at risk.

### SECTION C: Key Selection Criteria

Qualifications		Essential/ Preferable
	Registration as a Registered Nurse with AHPRA	Essential

Experience / Knowledge / Attributes		
1.	Excellent interpersonal skills, including the ability to work in a team.	Essential
2.	Clinical research experience	Essential
3.	Excellent written and verbal communication skills	Essential
4.	Demonstrated organisational and time management skills, including being able to manage multiple research-related tasks and a demonstrated ability to work autonomously as required	Essential
5.	Clinical knowledge relating to hepatitis B,C and HIV	Essential

6.	Familiarity with pre and post-test counselling for hepatitis B, C and HIV	Essential
7.	Competence in phlebotomy/blood collection is essential. Expertise particularly among people who inject drugs or otherwise have challenging venous access is preferable.	Essential
8.	High level of reliability and professional conduct, problem solving skills and critical thinking ability.	Essential
9.	Experience in undertaking data collection in a community settings and/or with participants with a history of drug use	Preferable
10.	Well-developed information technology skills	Preferable
11.	Accredited nurse immuniser	Preferable

### Other Requirements

The Burnet Institute is a child safe organisation. The incumbent of this position may be required to undergo a Police Check or Working with Children Check as a condition of their employment.

Full valid Victorian Driver's License

### Further Information:

For further information, please contact Ms Sally von Bibra ([sally.vonbibra@burnet.edu.au](mailto:sally.vonbibra@burnet.edu.au)) or Dr Joseph Doyle ([joseph.doyle@burnet.edu.au](mailto:joseph.doyle@burnet.edu.au))