

## POSITION DESCRIPTION:

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### SECTION A: Position Context

<b>Position Title</b>	Research Nurse (Parental Leave Cover)
<b>Position Number</b>	
<b>Classification</b>	RA4-RA8 (\$73,766-\$85,454 per annum full time)
<b>Location</b>	85 Commercial Road Melbourne
<b>Effective Date</b>	1 July 2017

### Burnet Overview

Burnet Institute is a leading Australian medical research and public health organisation focused on achieving better health for vulnerable communities in Australia and internationally by accelerating the translation of research, discovery and evidence into sustainable health solutions. The Institute is headquartered in Melbourne with programs that operate across Asia, the Pacific and in Africa.

Burnet's culture links innovative discovery-oriented research and implementation research with development and humanitarian action. World-class laboratory and field-based research is integrated into multidisciplinary programs aimed at the prevention, detection and treatment of diseases of global significance. This unique approach allows the Institute to make a tangible and sustainable impact on health in both developed and developing countries.

The Institute has three major thematic programs – Disease Elimination, Behaviours and Health Risk, and Maternal and Child Health, and two expansion programs – Healthy Ageing and Health Security. Staff within these Programs are supported by cross-cutting communities of practice; the disciplines of Life Sciences, Public Health and International Development.

### Position Purpose:

The purpose of this position is to conduct nurse lead clinical research in a community and outreach settings involving interviews, liver fibrosis assessment, and blood sample collection from participants with histories of injecting drug use and other at-risk populations in studies currently being undertaken at the Burnet Institute. These studies include:

- The Hepatitis C Treatment and Prevention (TAP) Study: Hepatitis C treatment for people who inject drugs in a community-based setting using a social network approach.
- The NHMRC Partnership to Eliminate Hepatitis C (The EC Partnership), which aims to increase capacity of community services to provide testing and treatment to people who inject drugs that are chronically infected with hepatitis C.
- Other studies as required.

You will also manage data collection as well as participate in the wider activities of the Burnet Institute. Training will be provided in all aspects of the position and work will be undertaken under the supervision of the project investigators and clinical trial nurse coordinator.

The Research Nurse will spend most of their time in the field, which includes working from a mobile van conducting clinic research, and may also include working in general practice or community services (that is, outside of traditional hospital hepatitis research clinics). The nature of community work involves travel across great Metropolitan Melbourne (i.e. Frankston, Geelong) using work provided vehicles and at times some flexibility with working hours is required to match the needs of study participants.

### Supervision Reporting Relationships:

This positions' supervisor/manager	Ms Sally Von Bibra, Nurse Co-ordinator (primary manager) Dr Joseph Doyle; Co-head, Viral Hepatitis Elimination Program
Other positions reporting to <u>this</u> position	None

### SECTION B: Key Responsibility Areas

The key responsibility areas (KRAs) are the major outputs for which the position is responsible and are not a comprehensive statement of the position activities.

Key Responsibility Areas		
1.	<b>Participant recruitment</b>	Assessing participant suitability for clinical trials (TAP study and EC Partnership). This includes recruiting, interviewing and viral hepatitis treatment initiation and following up of study participants. Interviews will make use of computerised data collection forms as per study protocols.
2.	<b>Blood sample collection</b>	Collecting blood samples from participants as per study protocols. This includes the provision of appropriate counselling and education around blood borne viruses.
3.	<b>Liver Fibrosis Assessment and Treatment administration</b>	Conducting fibroscans of the liver and working closely with specialists to ensure participants receive treatment and follow up care as per study protocols.
4.	<b>Data management</b>	Upload data and manage collected samples as per study protocols.
5.	<b>Institute Participation</b>	Attend relevant meetings as required.
6.	<b>Ethical engagement</b>	Abide by our ethics procedures as outlined in the ethics protocols for the TAP study and other studies and Institute Standard Operating Procedures.
7.	<b>Other Research Tasks</b>	These may include liaison with external agencies, the provision of advice to other Institute staff, conference attendance and presentation, assisting or leading research on related projects.

### Occupational Health and Safety

The Burnet has a commitment to providing a safe and healthy workplace in accordance with the Occupational Health and Safety Act 2004. All staff are obliged to take all reasonable care to ensure that their actions do not place themselves or others at risk.

### SECTION C: Key Selection Criteria

Qualifications		Essential/ Preferable
	Registered Nurse Div 1 with AHPRA	Essential

Experience / Knowledge / Attributes		
1.	Excellent interpersonal skills, including the ability to work in a team.	Essential
2.	Excellent written and verbal communication skills	Essential
3.	Demonstrated organisational and time management skills, including being able to manage multiple research-related tasks and a demonstrated ability to work autonomously as required	Essential
4.	Clinical knowledge relating to hepatitis B,C and HIV	Essential
5.	Competence in phlebotomy/blood collection is essential. Expertise particularly among people who inject drugs or otherwise have challenging venous access is preferable.	Essential
6.	High level of reliability and professional conduct, problem solving skills and critical thinking ability.	Essential

7.	Experience in undertaking data collection in a community settings and/or with participants with a history of drug use	Preferable
8.	Clinical research experience	Preferable
9.	Familiarity with pre and post-test counselling for hepatitis B, C and HIV	Preferable

### Other Requirements

The Burnet Institute is a child safe organisation. The incumbent of this position may be required to undergo a Police Check or Working with Children Check as a condition of their employment.

Full valid Victorian Driver's License

### Further Information:

For further information, please contact Ms Sally von Bibra or Dr Joseph Doyle.