

POSITION DESCRIPTION:

SECTION A: Position Context

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| Position Title | Research Nurse - Community Health |
| Position Number | |
| Classification | RA4-RA8 (\$73,766-\$85,454 per annum full time) |
| Location | 85 Commercial Road Melbourne |
| Effective Date | 1 July 2017 |

Burnet Overview

Burnet Institute is a leading Australian medical research and public health organisation focused on achieving better health for vulnerable communities in Australia and internationally by accelerating the translation of research, discovery and evidence into sustainable health solutions. The Institute is headquartered in Melbourne with programs that operate across Asia, the Pacific and in Africa.

Burnet's culture links innovative discovery-oriented research and implementation research with development and humanitarian action. World-class laboratory and field-based research is integrated into multidisciplinary programs aimed at the prevention, detection and treatment of diseases of global significance. This unique approach allows the Institute to make a tangible and sustainable impact on health in both developed and developing countries.

The Institute has three major thematic programs – Disease Elimination, Behaviours and Health Risk, and Maternal and Child Health, and two expansion programs – Healthy Ageing and Health Security. Staff within these Programs are supported by cross-cutting communities of practice; the disciplines of Life Sciences, Public Health and International Development.

Position Purpose:

The purpose of this position is to support the NHMRC Partnership to Eliminate Hepatitis C (The EC Partnership), which aims to enhance and deliver programs to increase HCV treatment uptake among people who inject drugs (PWID) using nurse-led models of care in the community settings.

This will involve providing clinical support and services to community health services (i.e. GPs, Alcohol and other Drug services, Opioid-substitution therapy prescribers, Needle and syringe programs), including clinical needs assessments, case management support (clinical audits), training and education for service providers on the appropriate care and management of hepatitis C, and data collection for research and surveillance purposes.

In addition, this position may include some level of clinical service provision, such as interviews, liver fibrosis assessment and blood sample collection from participants with histories of injecting drug use and other at-risk populations in other studies currently being undertaken at the Burnet Institute.

These studies include:

- The Hepatitis C Treatment and Prevention (TAP) Study: Hepatitis C treatment for people who inject drugs in a community-based setting using a social network approach.
- Other studies as required.

Training will be provided in all aspects of the position and work will be undertaken under the supervision of the project investigators and clinical trial nurse coordinator.

The Research Nurse will spend most of their time in the field, which includes working in general practice or community services (that is, outside of traditional hospital hepatitis research clinics) but will also involve some desk-based work and regular team meetings. The nature of community work will involve regular travel across greater Metropolitan Melbourne (i.e. Frankston, Geelong), and routine visits across Regional Victoria (i.e. Western Victoria, Gippsland and Murray region) using work provided vehicles or appropriate travel and at times some flexibility with working hours is required to match the needs of study participants.

Supervision Reporting Relationships:

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| <u>This</u> positions' supervisor/manager | Dr Alisa Pedrana, EC Co-ordinator (primary manager) Dr Joseph Doyle; Co-head, Viral Hepatitis Elimination Program Professor Margaret Hellard; Co-head, Viral Hepatitis Elimination Program and Head of Programs. |
| Other positions reporting to <u>this</u> position | None |

SECTION B: Key Responsibility Areas

The key responsibility areas (KRAs) are the major outputs for which the position is responsible and are not a comprehensive statement of the position activities.

| Key Responsibility Areas | | |
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| 1. | Site recruitment | Assessing community sites suitability for the inclusion in the EC Partnership This includes a needs assessment of the service, development of key activities and implementation plans in consultation with service providers and clinical managers and signing of MOUs and appropriate service agreements as per protocols. |
| 2. | Support of sites to increase capacity to test and treat for Hepatitis C | Providing clinical and service provision support to increase capacity of sites to provide appropriate counselling and education, testing, liver fibrosis assessment and treatment and monitoring for hepatitis C. |
| 3. | Ensure sustainable practices and procedures | Supporting different models of care within various community settings with the aim to ensure sustainable practices and procedures are adopted over the course of the EC partnership. |
| 4. | Data management | Support improved data collection within community services and manage collected blood samples and surveillance data as per study protocols. |
| 5. | Institute Participation | Attend relevant meetings as required. |
| 6. | Ethical engagement | Abide by our ethics procedures as outlined in the ethics protocols for the TAP study and other studies and Institute Standard Operating Procedures. |
| 7. | Other Research Tasks | These may include liaison with external agencies, the provision of advice and mentoring to other program staff, conference attendance and presentation, assisting or leading research on related projects. |

Occupational Health and Safety

The Burnet has a commitment to providing a safe and healthy workplace in accordance with the Occupational Health and Safety Act 2004. All staff are obliged to take all reasonable care to ensure that their actions do not place themselves or others at risk.

SECTION C: Key Selection Criteria

| Qualifications | | Essential/ Preferable |
|----------------|-----------------------------------|--------------------------|
| | Registered Nurse Div 1 with AHPRA | Essential |

| Experience / Knowledge / Attributes | | |
|-------------------------------------|--|-----------|
| 1. | Excellent interpersonal skills, including the ability to work in a team. | Essential |

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| 2. | Clinical research experience | Essential |
| 3. | Excellent written and verbal communication skills | Essential |
| 4. | Demonstrated organisational and time management skills, including being able to manage multiple research-related tasks and a demonstrated ability to work autonomously as required | Essential |
| 5. | Clinical knowledge relating to hepatitis B,C and HIV | Essential |
| 6. | Competence in phlebotomy/blood collection is essential. Expertise particularly among people who inject drugs or otherwise have challenging venous access is preferable. | Essential |
| 7. | High level of reliability and professional conduct, problem solving skills and critical thinking ability. | Essential |
| 8. | Experience in undertaking data collection in a community settings and/or with participants with a history of drug use | Preferable |
| 9. | Familiarity with pre and post-test counselling for hepatitis B, C and HIV | Preferable |

Other Requirements

The Burnet Institute is a child safe organisation. The incumbent of this position may be required to undergo a Police Check or Working with Children Check as a condition of their employment.

Full valid Victorian Driver's License

Further Information:

For further information, please contact Dr Alisa Pedrana or Dr Joseph Doyle.