

ROLE DESCRIPTION FOR FAMILY DAY CARE EDUCATOR



Role	Family Day Care Educator
Name of Scheme	Bathurst Family Day Care
Educator Status	Self Employed – Registered Bathurst FDC

Role Objective

- To provide care and education to children within your own home.
- To provide care within the rules and regulations of the National Quality Framework.
- To provide care within Bathurst Family Day Care Schemes Policies and Procedures, Aims and Philosophy

Key Responsibilities

Children

- To ensure children are provided with high quality care and education.
- To implement an educational program taking into account the child's individual development and interests.
- To ensure each child's health and well-being needs are met
- To ensure each child is protected.

Families

- To provide collaborative partnerships with families.
- To ensure best practice and culturally relevant care to all children.
- To develop community links and support for families where required.

As a professional Educator

- To work collaboratively with Bathurst Family Day Care Coordination Unit
- To adhere to the Registered Educators Agreement Code of Conduct
- To act in the best interests of the children at all times.

This document reflects the major elements and responsibilities of this position and is not designed to be prescriptive in nature. A full Position Description will be provided to candidates upon request or upon offer of employment.

Selection Criteria

Essential

- Cert III in Children's Services or be working towards this minimum qualification
- Current Approved First Aid qualification, Anaphylaxis and Asthma Management qualification
- Able to comply with the requirements of the Child Protection (Working with Children) Regulation 2013 through the provision of a Working with Children Check
- Good written, verbal and interpersonal communication skills
- Professional presentation and approach to work
- Be able to provide an environment which meets the needs of Education and Care National Regulations and Service policy and procedures
- Be able to provide care at your permanent residence

Desirable

- Be over the age of 21 years
- Willingness to work non-standard hours and days
- Have the ability to work independently, plan and organise one's own work
- Previous Family Day Care, Home Based or Centre based work experience
- Demonstrated knowledge of Workplace Health and Safety
- Child Protection Training

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