

POSITION SUMMARY

EARLY CHILDHOOD TEACHER (049)



Directorate	Cultural & Community Services
Section	Children's Services
Classification	Band 3, Level 1, Grade 5
Position Status	Permanent Full Time
Commencing Salary Range	\$1211.50 – \$1272.83 per week
Reports to	Children's Services Coordinator
Direct Reports	Nil
Work Location	BRC Children's Services - Scallywags Child Care Centre

Position Purpose

- To ensure the wellbeing and development of children at Council's childcare facilities
- To support the implementation and evaluation of the program for children taking into account the child's individual development and interests
- To contribute to the cooperative teamwork approach of the childcare centre and foster positive relations with families and the wider community.

Key Responsibilities

- To assist the Children's Services Coordinator in the daily operations of the long day care service in providing quality care that complies with licencing requirements and the needs of the children in care
- Utilise knowledge of theorists, pedagogy and relevant learning frameworks to work alongside Educational Leader
- Ensure a safe and stimulating environment for children is provided that encourages the development and wellbeing of all children in care
- Mentor and provide leadership and support to other staff under the guidance of the Children's Services Coordinator
- Maintain and foster positive relations with families and the wider community.

This document reflects the major elements and responsibilities of this position and is not designed to be prescriptive in nature. A full Position Description will be provided to candidates upon request or upon offer of employment.

Selection Criteria

Essential

- Degree in Early Childhood Education
- Demonstrate an understanding of the Early Years Learning Framework (EYLF) and National Quality Standards (NQS)
- Experience in the provision of producing quality educational programs for children aged 0 to 5 years of age, in particular Pre-School education
- The ability to work cooperatively and flexibly within a team environment.
- Good communication skills with the ability to develop relationships with children their families
- Able to comply with the requirements of the Child Protection (Working with Children) Regulation 2013 through the provision of a Working with Children Check clearance.
- Current approved First Aid qualification, Anaphylaxis and Asthma Management qualification

Desirable

- Experience working in Centre Based Education and Care Services
- Have the ability to work independently and guide a small group of Educators
- Willingness to provide evidence of immunisation history or undertake immunisations as required.

Expected Organisational Standards

- Follow defined WHS procedures
- Provide service to customers
- Work effectively in the local government context
- Work with others in local government
- Communicate in the Workplace
- Follow defined risk management policies and procedures
- Follow defined ethical guidelines from Council, including Code of Conduct
- Follow defined environmental sustainability guidelines.

Employment Conditions

- 35 hours per week with an RDO every three weeks
- Rostered hours between 8.00am and 6.00pm Monday to Friday (on a rotating roster)
- Probationary period of 3 months
- Four weeks annual leave (pro rata)
- Long Service Leave after 5 years
- Superannuation of 10.5% paid by Council
- Medical including functional, audio and drug and alcohol testing required as part of selection process

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