

POSITION SUMMARY

WATER SERVICES OPERATOR/LABOURER (249,314)

Directorate	Engineering Services
Section	Water & Waste
Classification	Band 1, Level 2, Grade 2
Position Status	Permanent full-time
Commencing Salary Range	\$947.10 - \$995.03 per week + Adverse working conditions allowance \$18.28pw
Reports to	Systems Coordinator
Direct Reports	Nil
Work Location	Depot, Peel Street

Position Purpose

- Provide support to the Water Service Operator to efficiently, effectively and safely carry out all works as directed.
- Conduct maintenance and improvements of Bathurst Regional Council's Water reticulation system.
- Carry out labouring duties across other areas of the Water section as required.

Key Responsibilities

- Answer and process general enquiries/requests on Council functions where the employee has specific work knowledge.
- Complete standard forms and reports (such as timesheets, plant sheets, leave forms)
- Undertake and observe employment conditions and council human resources policy & procedures (such as rules regarding alcohol consumption during worktime, using plant items for work use only, wearing issued uniform)
- Undertake basic labouring duties (such as laying and placement of pipes, concrete thrust blocks and pipe fittings), operate valves and other water main fixtures as directed.
- Apply correct manual handling practices.
- Ensure compliance and Councils' WHS system.

This document reflects the major elements and responsibilities of this position and is not designed to be prescriptive in nature. A full Position Description will be provided to candidates upon request or upon offer of employment.

Selection Criteria

Essential

- Current NSW Class C Driver's Licence
- General Construction Induction Card (White Card)
- Knowledge of pipe laying for water and wastewater applications
- Experience in the utilisation of small plant used in the construction industry
- Proven ability to work effectively as a team member
- Logical thinking skills
- Adequate numeracy & literacy skills to fulfil the requirements of the position
- Ability to meet the physical demands of the position, requiring considerable labouring work.
- Ability to work overtime and on call (including weekends) as required.

Desirable

- NSW LR Drivers' licence
- Knowledge of water supply infrastructure operation such as valves and hydrants
- Possess a Crane Chaser / Dogman certificate
- Plumbing and drainage experience
- Experience in dealing with customers
- Willingness to undertake further training

Immunisations (willingness to undergo)

- Hepatitis A/B
- Tetanus Booster

Expected Organisational Standards

- Follow defined WHS procedures
- Provide service to customers
- Work effectively in the local government context
- Work with others in local government
- Communicate in the Workplace
- Follow defined risk management policies and procedures
- Follow defined ethical guidelines from Council, including Code of Conduct
- Follow defined environmental sustainability guidelines.

Employment Conditions

- 38 hour week with RDO every third week
- Hours of work are 7.21am to 4.15pm Monday to Friday
- Probationary period of 3 months
- Four weeks annual leave
- Long Service Leave after 5 years
- Superannuation of 11% paid by Council
- Medical including functional, audio and drug and alcohol testing required as part of selection process
- Must be available to work overtime and on-call (including weekends) as required.

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