*Name: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_*

*Please address the criteria listed below to outline your experience and suitability for the position you are applying for, and attach this with your application along with your Resume and Cover Letter.*

* Excellent written and oral communication skills (including public speaking, presentations and facilitation skills).
* Demonstrated ability to flexibly manage competing priorities and stressful situations, monitoring own stress levels and practising and promoting self-care strategies.
* Demonstrated experience working in a Youth Work, Case Management, Employment Services or related industry, preferably with some experience in working with Mental Health and /or Alcohol and other drug issues.
* Ability to analyse job requirements and effectively support young people into education or employment in a variety of conditions.
* Well-developed interpersonal and communication skills, including the ability to negotiate, liaise and consult with a wide range of stakeholders including clients, government and non-government organisations, and facilitate working groups.
* Ability to work effectively independently or as part of a team and contribute to team and organisational goals.
* Demonstrated understanding of local labour market and regional skills shortages.
* Proficiency in computer applications including Windows, MS Office Suite, Internet and Information Management systems.