Name: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

*Please address the criteria listed below to outline your experience and suitability for the position you are applying for. Please attach this with your application along with your Resume.*

* Excellent research and analytical skills, with an ability to seek, interpret and synthesize information and communicate it in a compelling and succinct form
* Excellent written communication skills with specific experience in writing compelling client and/or funding proposals
* Experience in prospect research including sourcing biographical, financial and philanthropic information
* Experience in administration, extraction and analysis of supporter/customer data within a relationship orientated database
* Demonstrated ability to flexibly manage competing priorities and stressful situations, monitoring own stress levels and practising and promoting self-care strategies.