

Position Title:	Electrical Apprentice
Position Status:	Fixed Term (Duration of Apprenticeship)
Department:	Engineering Services
Location:	Normanton
Award Classification/Level:	Apprentice
Hours of Duty:	45 hrs
Award & Enterprise Agreement:	Carpentaria Shire Council Administrative Agreement 2013 & Engineers Award – State 2012
Reporting to:	Electrician
Direct reports:	Nil

Primary Objectives of the Position

The primary objective of this position is to complete an apprentice training program leading to qualification as an Electrician. The training program consists of on-the-job training and completion of formal training through Cairns TAFE.

Electricians install, maintain, repair, test and commission electrical and electronic equipment and systems for industrial, commercial and domestic purposes. Electricians may also work on electrical transmission and distribution equipment

Key Responsibilities and Essential Selection Criteria

Responsibilities include but are not limited to:

- Demonstrate a willingness to develop skills and knowledge in the electrical trade;
- Strong maths skills in order to be able to undertake the theory component of the apprenticeship;
- Be willing to attend study blocks at Cairns TAFE;
- Have the ability to listen and follow instructions and ask for help when necessary;
- Demonstrate the desire to make a positive contribution in the workplace;
- Be willing to work in remote areas and camp out where necessary;
- Maintain a current Class C Driver's Licence.

Desirable Selection Criteria

- Work experience in the electrical trade.

Workplace Health & Safety and Equal Employment Opportunity Requirements

Work Health and Safety (WHS)

- Follow safe practices and procedures to perform your duties in a manner that does not put yourself or others at risk of harm;
- Actively participate in WHS inductions and training;
- Participate in the development of safe work method statements and risk assessments with your supervisor when required;
- Wear personal protective equipment (PPE) in the prescribed manner and when required;
- Participate in workplace inspections if required;
- Take care of any plant or equipment of any kind, including telecommunication devices;
- Report all hazards, near misses and damage to Council's property to the responsible Supervisor.

Injury Management

- Report all injuries or illnesses to the responsible Supervisor immediately;
- If injured at work, actively cooperate and participate with injury management obligations and return to work plans if applicable.

Risk Management

- Report any potential public liability and professional indemnity exposures in your workplace to the responsible Supervisor.

Equal Employment Opportunity (EEO)

- Recognise the skills and talents of other staff members;
- Treat people fairly;
- Act to prevent bullying, harassment and discrimination against others in your workplace;
- Respect differences among your colleagues and customers such as cultural and social diversity.