

# Role Description

## Principal Development Assessment Engineer - South



<b>Title</b>	Principal Development Assessment Engineer - South
<b>Classification/Grade/Band</b>	Band 3 Level 3
<b>Group/Unit/Section</b>	Environment and Planning/Development Assessment/Engineering Assessment
<b>Reports to</b>	Team Leader Engineering Assessment - South

### Vision

A vibrant and sustainable Central Coast.

### Purpose

To provide valuable services that strengthens and supports the Central Coast Community.

### Values

Decisions, actions and behaviours are governed by our Corporate Values; Serve, Collaborate, Improve, Be Your Best and Be Positive. All employees have a responsibility to uphold and champion these values.

### Primary Role Statement

In contributing to the overarching vision and purpose, the role of The Principal Development Assessment Engineer is responsible for Co-ordinating Development Application Assessment referrals to the Engineering Assessment Team, providing advice to other Development Assessment Engineers and for determining and imposing conditions of development consent to ensure the engineering aspects of developments achieve Council's requirements in relation to asset quality and management, safety and risk, sustainability, community expectations and impact on the built and natural environment.

The position of Principal Development Assessment Engineer is required to provide quality customer service and create value for the community.



## Key Duties and Responsibilities

- Represent the Engineering Assessment Team at Development Assessment Review Team (DART) meetings to determine the key development engineering issues and appropriate referrals to staff.
- Provide considered professional advice regarding the assessment and determination of engineering requirements for developments and Council's statutory responsibilities for acceptance of public infrastructure works
- Provide input into and review of Local Environmental Plans (LEPs), Rezoning, Development Control Plans, Contribution's Plans and Council Policies related to development engineering matters
- Apply judgement in weighing competing priorities with regards to infrastructure asset management, risk and financial liabilities, legal implications, environmental impacts, technical and sustainability issues
- Provide advice to ensure orderly development of the Region to protect and enhance social and economic assets and the natural and built environment
- Assessment and determination of engineering and associated aspects of Part 4 and Part 5 Applications and Part 4A Certificates in accordance with the Environmental Planning and Assessment Act.
- Review referral assessments by other Engineering Assessment staff and provide guidance to other Engineering Assessment staff as required
- Assessment and determination of engineering and associated aspects of Development Applications and the determination of appropriate engineering conditions of consent
- Perform any other duties, tasks or projects the employer may assign, having regard to the incumbent's skills, training and experience.



## Authority and Accountability

- Take care of your own health and safety and that of others. Comply with any reasonable instructions and apply Council's Safe Systems of Work consistent with the Responsibilities, Authorities and Accountabilities of your role
- The Principal Development Assessment Engineer may work away from Council premises and is required to make autonomous decisions usually influenced only by Council policy, the situation and relevant legislative framework. Independent action is required
- Decisions affect the work and activities of others within the Unit
- The work of the Principal Development Assessment Engineer influences a number of separate community groups through policy application and development.
- The Principal Development Assessment Engineer has the authority to certify that works meet relevant statutory requirements and is accountable/liable for own actions or decisions, with any consequences (including legal) being borne by the individual.
- Identifies requirements as an input to budget development.
- Look for ways to save costs. Be conscious of budget constraints and be aware of cost implications of own actions within own work area

## Personal Attributes

- Give frank and honest feedback/ advice and seek to listen and understand when ideas are challenged;
- Represent the organisation honestly, ethically and professionally and encourage others to do so;
- Demonstrate a high level of personal motivation, take opportunities to learn new skills, develop strengths and examine and reflect on own performance;
- Support initiatives that create an environment where diversity is valued.



## Interpersonal Skills

- Write fluently in a range of styles and formats and tailor communication to the audience;
- Identify customer service needs, understand customer perspectives and implement responsive solutions.
- Build cooperation and overcome barriers to information sharing and communication across teams/ units;
- Lead and facilitate productive discussions with staff and stakeholders, encouraging others to talk, share and debate ideas.

## Business Enablers and Technical Skills

- Provide guidance, coaching and engage staff in change process and recognise cultural barriers that undermine change;
- Use expertise and seek others assistance to achieve work outcomes;
- Ensure current work plans and activities support and are consistent with organisational change initiatives;
- Research and analyse information, identify interrelationships and make recommendations based on relevant evidence;
- Ensure that actions of self and others are focused on achieving organisational outcomes;
- Take account of financial implications and return on investment when planning financial transactions;
- Support compliance with records, information and knowledge management requirements of the organization;
- Be aware of procurement and contract management risks and actions to mitigate these;
- Evaluate progress and identify improvements for future projects.



## Team Work

- Ensure team objectives achieve business outcomes that align with organisational policies;
- Plan and monitor resource allocation effectively to achieve team objectives.

## QUALIFICATIONS

### Essential

- Degree qualification in Civil or Environmental Engineering or related field OR demonstrated solid contemporary experience in a similar role ,combined with ongoing professional development;
- Current Class C Drivers Licence

### Desirable

- Post Graduate qualification in Civil or Environmental Engineering.

## EXPERIENCE

- An extensive knowledge directly related to land use development is required, including experience in civil works design and a general knowledge of all aspects associated with development and environmental planning;
- Extensive experience in providing engineering assessment for a wide range of development application and providing conditions for development consents. ;
- A high level of understanding of the Environmental Planning and Assessment Act, the Roads Act, and the Local Government Act is required together with an awareness of other related environmental and planning legislations/regulations
- Experience in representing a Council on engineering matters at public meetings, Council meetings, seminars and Court matters;
- Experience in providing technical expertise, coaching and advice to staff to allow them to effectively undertake their responsibilities and duties



- Extensive Experience in assessing and interpreting information to formulate recommendations and providing specialist advice to enable the organisation to achieve quality outcomes.

## Key Relationships

Internal	External
Unit Managers/Section Managers/Team Leaders	Members of the Public/residents/ratepayers
Other Council employees (not including direct reports)	Commercial/industrial/development representatives (e.g. Vendors, builders, clients)
	Community Organisations – service clubs etc.
	Consultants, solicitors and other professionals
	State and Federal Government Agencies
	Local Business

