

# Role Description

## Beach Lifeguard (Casual)



<b>Title</b>	Beach Lifeguard (Casual)
<b>Classification/Grade/Band</b>	Band 1 Level 3
<b>Group/Unit/Section</b>	Community and Recreation Services / Leisure, Beach Safety and Community Facilities / Beach Safety
<b>Reports to</b>	Team Leader Beach Safety

### Vision

A vibrant organisation doing great things.

### Purpose

To provide valuable services that strengthen and support the Central Coast Community.

### Values

Decisions, actions and behaviours are governed by our Corporate Values; Be Safe, Serve, Collaborate, Improve, Be Your Best and Be Positive. All employees have a responsibility to uphold and champion these values.

### Primary Role Statement

In contributing to the overarching vision and purpose, the role of Beach Lifeguard (Casual) is responsible for the continued observation; monitoring and safety of beach users who are using the patrolled flagged beach area and the surrounding beach reserve area.

The position of Beach Lifeguard (Casual) is required to provide quality customer service and create value for the community.

### Key Duties and Responsibilities

- Monitor Aquatic Environment for safe swimming at specified location giving full attention to all environmental changes;
- Respond to emergency situations as required and ensure the appropriate reporting of these incidents;



- Communicate and educate general public on beach safety;
- Clean and maintain all rescue equipment and facilities required to perform duties to the highest possible standard on a daily basis;
- Follow directions set by Beach Safety Team Leader, Beach Safety Officer and/or Senior/ Seasonal Beach Lifeguards, to ensure delivery of Beach Lifeguard service and work across multiple locations within the local government area;
- Ensure appropriate PPE (Personal Protective Equipment) is available and in use at all times;
- Perform any other duties, tasks or projects the employer may assign, having regard to the incumbent's skills, training and experience.

### **Authority and Accountability**

- Take care of your own health and safety and that of others. Comply with any reasonable instructions and apply Council's Safe Systems of Work consistent with the Responsibilities, Authorities and Accountabilities of your role;
- Decisions are either guided by practices, procedures and precedent or made in consultation with the immediate supervisor;
- Decisions affect the work and activities of others within the work group or team;
- The work of the Beach Lifeguard (Casual) influences the external environment by ensuring services are consistent with Council standards;
- The role of Beach Lifeguard (Casual) is accountable for own work performance. Liability generally lies with the Supervisor or Council as the employer.;
- Has little or no responsibility for budget development;
- Look for ways to save costs. Be conscious of budget constraints and be aware of cost implications of own actions within own work area.



## Personal Attributes

- Be adaptable, flexible and focused when dealing with change;
- Represent Council honestly, ethically, professionally and lead by example;
- Be committed to achieving work goals and maintains motivation when tasks are challenging and actively seek feedback from colleagues and stakeholders;
- Be responsive to the input of others and works to understand their perspectives.

## Interpersonal Skills

- Listen to others and asks appropriate, respectful questions and adapts behaviour accordingly;
- Support and promote a culture of quality customer service identify and respond quickly and provides solutions to meet customers' needs;
- Build a supportive and cooperative team environment, share information and learning across teams and solve issues and challenges in collaboration with others;
- Respond to conflict without inflaming the situation and knows when to refer to a supervisor for assistance and/ or withdraw from a conflict situation.

## Business Enablers and Technical Skills

- Complete tasks to agreed budgets, timeframes and standards without guidance and contribute to the allocation of responsibilities and resources to ensure achievement of team goals;
- Understand the team/ unit objectives and responds proactively to changing circumstances and adjust plans and schedules when necessary;
- Identify issues that may impact on task completion and provides appropriate solutions;
- Understand delegations and act within authority levels;



- Exercise fiscally responsible behaviour and remain up to date with financial delegation processes;
- Support system improvement initiatives and embrace new technologies;
- Comply with all related work procedures;
- Understand project goals, action tasks and expected outcomes and identify and escalate project variances.

### **Team Work**

- Recognise and acknowledge individual/ team performance;
- Monitor and use resources responsibly to achieve team objectives;
- Accommodate changing priorities and respond flexibly to uncertainty and ambiguity.

### **QUALIFICATIONS**

#### **Essential**

- Current Provide cardiopulmonary resuscitation (HLTAID 001 or HLTAID 009);
- Current Provide First Aid certificate (HLTAID 003) or HLTAID 011;
- Current Provide Advanced Resuscitation (HLTAID 007) or HLTAID 015;
- Current Surf Bronze Medallion or Certificate II in Public Safety (Aquatic Rescue) or an equivalent qualification from APOLA;
- Current Class C or Provisional Driver's Licence;
- Working with Children check clearance number or Application number as per child protection Working with Children Regulations 2013 or willingness to obtain prior to commencement;
- Provide evidence of Hepatitis B immunity or the commencement of this vaccination prior to commencement;



- Provide evidence of current tetanus vaccination prior to commencement.

#### **Desirable:**

- Current NSW Boating Licence

#### **EXPERIENCE**

- Demonstrated experience in lifeguarding or other emergency service areas with a demonstrated strong commitment to customer service;
- A customer service ethos and a demonstrated customer-centric approach to service provision;
- Demonstrated advanced problem solving skills and a demonstrated ability to effectively adjust plans and schedules taking into consideration environmental factors;
- Ability to communicate effectively both verbally and in writing with staff and the public;
- Demonstrated knowledge of, and commitment to, Work Health and Safety Principles, Environment Management Principles and Equal Opportunity Principles;
- Proven ability to work effectively as part of a team.

#### **Key Relationships**

<b>Internal</b>	<b>External</b>
Section Managers/Team Leaders	Members of the Public/residents/ratepayers
Other Council employees (not including direct reports)	Commercial/industrial/development representatives (e.g. Vendors, builders, clients)
	Community Organisations – service clubs etc.
	Professional/Industry associations including Unions
	Consultants, solicitors and other professionals
	State and Federal Government Agencies
	Local Business

