

## Position Description

<b>Position Title:</b>	Beach Lifeguard
<b>Directorate:</b>	City Wide Services
<b>Service Unit:</b>	Parks and Recreation
<b>Salary Point:</b>	SP4
<b>Position Reports To:</b>	Aquatic Services Coordinator
<b>Staff Management:</b>	Responsible for own work only
<b>Budget Responsibility:</b>	N/A
<b>Date PD Reviewed:</b>	April 2019

### Organisation Context of Position

Newcastle City Council employs over 900 staff and is responsible for a local government area of 187km<sup>2</sup>. Newcastle has a population of 148,000 and is the business and cultural centre of the Hunter region, home to over 620,000 people. In the heart of the Hunter Region, Newcastle City Council has a variety of locations across the City and encompasses 5 Directorates:

- Governance
- Strategy and Engagement
- People and Culture
- Infrastructure and Property
- City Wide Services

The purpose of the City Wide Services Directorate is to:

- Ensure Council's range of services and servicing for the community and visitors is consistently maintained at a high level throughout and across Council.
- Facilitate a high level of community connection across and on behalf of Council.
- Ensure services are set at a level that is clearly articulated to the elected Council and which are financially sustainable.
- Set a benchmark for the organisation of exemplary customer service.

The Service Units and Elements that form the City Wide Services Directorate are:

- Art Gallery (Service Element)
- Museum (Service Element)
- Civic Services
- Libraries & Learning
- Customer Service
- Waste Services
- Facilities & Recreation

### Workplace Health & Safety

<b>WHS RAA Level</b>	Level 6
For specific WHS Responsibilities, Authorities & Accountabilities applicable to this position, the position holder will refer to the WHS Responsibilities, Authorities & Accountabilities matrix in the WH&S Management System. The person accepting the position will be required to sign off that they have received and understood their WHS Responsibilities, Authorities & Accountabilities.	

## Position Responsibilities

- The supervision and control of Council's beaches and the provision of an efficient Lifeguard Service.
- To promote the image of Council through effective and courteous performance of duties.
- To provide risk minimisation strategies for swimmers and beach users through effective surveillance, rescue and first aid management procedures.
- Provide a customer focused lifeguard service.
- Monitor, assess and make decisions relating to the beach's suitability for public use whilst utilising appropriate resources.
- Any other accountabilities or duties as directed by Supervisor / Manager which are within the employee's skill, competence and training.

## Position Selection Criteria

### Essential

1. Ability to work in a team environment.
2. Effective public communication skills.
3. Available to work weekends, public and school holidays
4. Ability to work without supervision
5. Problem solving skills
6. Hold current qualifications in the following:
  - ✓ SLSA Bronze Medallion.
  - ✓ Advanced Resuscitation.
  - ✓ Senior First Aid Certificate.
7. Be able to complete a competency assessment involving:
  - ✓ A swim test of 800 metres in 14 minutes in a pool not less than 25 metres in length.
  - ✓ A competency assessment involving a continuous "Lifeguard Mission" over an "M" shape course involving the following:
    - ✓ 600m ocean swim, 800m beach run, 600m paddle on a rescue board (including negotiation of the surf break), and 800m beach run.
  - (Note Overall times will be record for comparison with other candidates and considered in the context of the prevailing surf conditions on the day of assessment).**
  - ✓ The use of a rescue tube and rescue board.
8. Experience as a professional lifeguard or extensive experience as a patrol member of a surf lifesaving club.
9. Experience with 2-way radios and PA systems.
10. Knowledge of WHS requirements relevant to the position.
11. Working with Children Check

### Highly Desirable

1. Driver's licence.
2. PWC licence
3. Excellent customer service and liaison skills.
4. Proven ability to communicate effectively with staff and all beach user groups.
5. Ability to embrace change in the work environment