

## Position Description

<b>Position Title:</b>	<b>Field Worker</b>
<b>Directorate:</b>	City Wide Services
<b>Reports to:</b>	Field Supervisor/Parks Coordinator
<b>Direct reports:</b>	Nil
<b>Salary Point:</b>	1
<b>Work location:</b>	Depot
<b>Date revised:</b>	December 2020

## What's it like working at the City of Newcastle?

We are focused on making a real difference in our community and achieving our vision of ***creating a smart, liveable and sustainable global city***. We are proud to deliver services valued by our community. People come first at the City of Newcastle, which means providing employees with meaningful work and capacity for work life balance. As a large local organisation, the City of Newcastle offers opportunity to develop in your current role, grow into future opportunities and reach your full potential.

Our organisations values are **Cooperation, Respect, Excellence and Wellbeing** which are underpinned by our behaviours of courage, trust and pride. Together, our values and behaviours support our decision making, our day to day interactions and everything we do.

## What's it like working in Parks and Recreation?

The purpose of the Parks and Recreation Service Unit is to support the wellbeing of the community through the provision of places and spaces for active and passive recreation and protection of the natural environment. These places and spaces are spread across 1200 hectares of City of Newcastle's managed open spaces including parks, sportsgrounds, beaches, pools, bushland, watercourse, wetlands, coastal estuaries and associated infrastructure. Promoting a culture within the Service Unit that empowers staff to be their best, is performance based and supports job satisfaction are critical to the delivery of our purpose.

## What's the focus of this position?

Support the Parks Services team using a range of horticultural skills and practices to assist in the maintenance and improvement of our parks and reserves throughout the City of Newcastle.

As a motivated member of the team, this position provides quality work outcomes to ensure the delivery of parks maintenance service requirements.

**What you'll be doing:**

- Contribute to the provision of efficient and effective maintenance of City of Newcastle open space including parks / bushland reserves and sports facilities using accumulated personal skills and knowledge.
- To operate in a safe manner equipment / machinery specific to horticultural / turf industry, tree maintenance and landscaping.
- Maintain all plant and equipment in satisfactory condition and safeguarding against theft or loss.
- To identify and analyse occupational risks and report on potential hazards, including machinery and recreational facilities and to organise and / or carry out respective repairs.
- The satisfactory completion of allocated works within set service standards.
- Organisation of allotted tasks to achieve maximum productivity in conjunction with minimum inconvenience to public amenity during the execution of works.
- Contribute to the promotion of teamwork and assist in building team spirit within the works unit to optimise work output.
- Maintaining the health and safety of both fellow workers and the general public during the execution of works by ensuring that safe work practices are adopted and adhered to in accordance with CN's Code of Safety Practice and Occupational Health and Safety Guidelines.
- Carry out work within a number of work teams, adjusting to requirements of each i.e. physical environment, other team members and different duties.
- To continually improve skills and knowledge to the benefit of the individual, the team and the organisation.
- To communicate with user groups and the general community on issues specific to the maintenance of parks, reserves and sporting facilities
- You will be required to carry out other duties that are within the limits of your skills, competence, training and/or experience as directed by your Manager.

**The essentials you'll need:**

- High level of knowledge and experience regarding horticultural and turf maintenance practices.
- Ability to perform allocated duties with minimum supervision.
- Working knowledge of relevant WHS requirements.
- Current C Class (manual) Driver's Licence.
- General WHS Induction Training for Construction Industry (White Card).
- Ability to work in a team-based environment and the promotion of teamwork.
- Proven ability to perform tasks in different work environments under the supervision of trained supervisors.
- Moderate experience in the safe operation of horticultural and turf maintenance machinery / equipment / tools.

**Other valuable skills you may have:**

- Tertiary qualifications in horticulture, greenkeeping.
- Ability to administer minor machinery maintenance.
- Demonstrated ability to communicate effectively with the general public and user groups.
- Experience in small scale landscape construction works.
- LR Class (Manual) Driver's Licence.
- Traffic control certification.

**We'll encourage you along the way**

We will partner with you to support your performance and ongoing development to ensure you are fully prepared for future challenges as this position and our organisation adapts and evolves.

*I acknowledge that I have read and understood the requirements and responsibilities of this position as detailed in the Position Description (PD) and have discussed the PD with my Manager.*

<b>Employee Name:</b>	
<b>Employee Signature:</b>	
<b>Date:</b>	



cooperation



respect



xcellence



ellbeing