

Position Description

Position title:	Eductor Offsider
Directorate:	Infrastructure & Property
Service Unit:	Property & Facilities
Reports to:	Works Coordinator – City Presentation
Direct reports:	Nil Direct Reports
Salary point:	4
Work location:	Waratah Works Depot
Date revised:	June 2020

What's it like working at the City of Newcastle?

We are focused on making a real difference in our community and achieving our vision of **creating a smart, liveable and sustainable global city**. We are proud to deliver services valued by our community. People come first at the City of Newcastle, which means providing employees with meaningful work and capacity for work life balance. As a large local organisation, the City of Newcastle offers opportunity to develop in your current role, grow into future opportunities and reach your full potential.

Our organisation's values are **Cooperation, Respect, Excellence and Wellbeing** which are underpinned by our behaviours of courage, trust and pride. Together, our values and behaviours support our decision making, our day to day interactions and everything we do.

What's it like working in Property & Facilities?

We are a large team of 120+ staff members who provide a diverse range of services to the community, including Property Services, Building Trades and Facilities Management. Our focus is on providing facilities to our residents and visitors that are safe, fit for purpose and customer focused. As a member of our team you will be encouraged to bring fresh ideas to improve business processes / practices.

What's the focus of this position?

This role is responsible for working within a team to operate the Eductor truck to carry out non-destructive digging around underground utilities and to clean and maintain specified City of Newcastle (CN) assets using specialised equipment.

What you'll be doing:

- Work in a team-based environment to deliver municipal works within the Newcastle local government area, including drainage works, vegetation control and road pavement construction / maintenance
- Operate machinery on the Eductor truck, including high water pressure jetters and high velocity vacuum suction pumps to carry out non-destructive digging and to clean sumps, stormwater systems, wash bays, oil separators and leachate tanks

- Use a laptop to access and respond to allocated works through CN's corporate system
- Maintain the health and safety of yourself, fellow workers and the general public during the execution of works by ensuring that safe work practices are adopted and adhered to in accordance with WHS Guidelines
- Execute instructions (both written and verbal) from Supervisor with minimum supervision in a timely manner, with a high standard of quality with minimum disruption to the public
- You will be required to carry out other duties that are within the limits of your skills, competence, training and/or experience as directed by your Manager

The essentials you'll need:

- Experience working in civil infrastructure, operating high water pressure jetters and high velocity vacuum suction pumps
- Numeracy and literacy skills adequate to meet the requirements of the role
- Intermediate computer skills including experience using Microsoft Office and corporate systems
- Safe work near powerlines ticket
- Traffic Control Accreditation
- Confined space ticket
- Class C Manual Driver's Licence and general construction induction card (white card)

Other valuable skills you may have:

- HR Drivers Licence
- Ability to read and interpret engineering plans, standards and related documentation
- Experience operating street sweepers / road brooms

We'll encourage you along the way

We will partner with you to support your performance and ongoing development to ensure you are fully prepared for future challenges as this position and our organisation adapts and evolves.

I acknowledge that I have read and understood the requirements and responsibilities of this position as detailed in the Position Description (PD) and have discussed the PD with my Manager.

Employee Name:	
Employee Signature:	
Date:	