

JOB DESCRIPTION

Job Title	Independent Assessor – Fee For Service
Department	Foster Carer Recruitment
Responsible to	Manager of Carer Recruitment and Retention / Recruitment and Panel Manager/Operations Manager/Director
Responsible for (if applicable)	NA

Overall Purpose and Aim of Role:

Completion of a full and thorough foster carer assessment report, using Key Assets Foster Carer Assessment framework, to the required standard, and the presentation of the completed assessment at Key Assets Fostering Panel.

Main Duties

- Set up appointments, visit on time. First visit to be undertaken within 10 days of receipt of information pack.
- Maintain and manage a professional engagement with applicants throughout the assessment process, recognising that sensitive personal issues may be raised.
- Respect confidentiality. Keep all information in relation to applicants in a secure place throughout assessment. Return all relevant information to Key Assets after the Fostering panel meetings.
- Provide Key Assets with an evidence log of your visits (list issues discussed) and other contact/s (telephone, letter etc.) made in connection with the assessment.
- Advise carer applicant/s re. process for medicals, statutory and referee/employer checks. Liaise with admin re. responses received. Follow up on any references as necessary and ensure the information is used to evidence recommendations made.
- Include an assessment of Health and Safety, information on dogs and other pets and smoking. Ensure relevant documents are completed.
- Ensure full details of previous fostering experience are discussed and evaluated in depth, and includes case studies of children placed.
- Ensure carers have a realistic understanding of the complexity of children placed with Key Assets and the expectations we have of them working to our agreed standards.
- A critical evaluation of strengths and weaknesses in terms of parenting capacity is essential e.g. evaluating what behaviours they have/can potentially handle, their understanding of sexual abuse, their ability/capacity for safe caring/self-protection. Evidence this with specific examples where possible, it is essential that they are clear about expectations about managing the care of children with complex needs, use case studies from the tool kit to help with this.

- The assessment should provide a recommendation about the suitability of applicants to become foster carers. This should be assessed in relation to their previous fostering or related experience. A rationale for the recommendations and a critical evaluation must be included in the report.
- The completed assessment report must be shared and discussed with the applicants. It must be signed by the applicants.
- Complete a Genogram with details of applicants' parents, siblings, children and other significant people in their lives who may impact on a placement (e.g. ex partners, step children etc.) Include ages at time of writing (or at time of death if relevant).
- Discuss options for interviewing / obtaining information from previous partners and adult children out of the home.
- Complete an Eco map to illustrate applicants support network.
- With guidance from the assessor, applicants should complete a family Safe Caring Policy, this should be signed and dated by the applicants.
- All information given should be critically analysed. The social work assessment is an important summary of your assessment, it should therefore be in depth, with reasons given for the recommendations you are making.
- Proof read and check grammar and spelling. Ensure you have filled all boxes in.
- Meet deadline for submitting reports to the Key Assets Panel. This date is agreed with the relevant staff member when the assessment is allocated
- Attend the Fostering Panel with applicants and respond to questions the panel members may have about the assessment report.

The role will involve frequent travel across CITY and surrounding areas

Signed by POST Holder:	
Date:	
Signed by Line Manager:	
Date:	