

POSITION DESCRIPTION

Position Title:	Registered Nurse (RN1) - Grade 2
Reports to:	Supervisor on Shift and or Site Manager
Supervising:	N/A
Liaises with:	Staff and Residents
Location:	Eunice Seddon 32 Potter Street, Dandenong 3034
Classification:	Wintringham EBA
Hours:	Full Time / Part Time / Fixed Term / Casual

About Wintringham

Wintringham provides affordable and high-quality housing, support, aged care services and accommodation to people over 50 years old, who have previously experienced homelessness or are at risk of becoming homeless.

Wintringham promote a care model of empowerment, where Wintringham staff work in partnership with clients and residents to achieve mutually agreed outcomes.

Wintringham is an advocate for older people, respecting their individuality, whilst working to achieve equality and social justice.

Position Summary

This position is an exciting opportunity to be part of a facility, supporting individuals who have experienced homelessness, who are financially disadvantaged and require a residential aged care setting.

You will be:

- Involved in direct resident assessment, care, and support.
- involved in establishing a positive workplace culture, while modeling the philosophy and objectives of Wintringham.
- Ensure that all residents are provided with a secure, friendly environment where individual choice and decision making is encouraged.
- Provide a quality service which maintains and enhances the independence of residents and maximizes their lifestyle options.
- Contribute to the ongoing development of a non-judgment model of care.
- Work in partnership with residents to achieve mutually agreed outcomes.

It is expected that staff will modify their approach to suit the needs of individuals and maintain a harmonious relationship with residents whenever possible.

Responsibilities/Duties

- Work directly with care staff in supporting resident's care and support needs.
- Maintain confidentiality at all times.
- Understand and adhere to Wintringham's Code of Conduct.

Resident Care and Support

- Provide emotional and behavioural support to residents.
- Assist in the implementation of cigarette and alcohol programs.
- Undertake detailed clinical assessments of residents (including medication management) seek assistance as required and complete a detailed report of interventions and outcomes.
- Administer Schedule 8 and PRN medication.
- Develop an expert knowledge of residents' health and reassess regularly through undertaking 'Resident of the Day' reviews.
- Responsible for regular review and update of allocated care plans.
- Assist residents with personal care. This includes personal hygiene, dressing, grooming and other activities of daily living.
- Assist residents to access services they require.
- Assist in the development and review of individual Care Plans.
- Provide complex care such as insulin administration, tracheostomy care, complex wound care, management of subcutaneous/intravenous infusions.
- Maintain a safe environment.

Documentation and Reporting

- Observe and report changes in resident behaviour or physical condition.
- Maintain appropriate documentation as required.
- Participate in quality improvement processes for example incident reports, complaint forms, and hazard alerts.
- Duties as directed by the shift supervisor or Site Manager.

Ongoing Development

- Commitment to ongoing training and professional development with attendance at in-service training and external training sessions.
- Attendance at compulsory training sessions
- Compulsory attendance at an orientation program.
- Be aware of relevant legislative standards and guidelines.
- Pursue ongoing development in order to enhance knowledge of contemporary practices and broaden understanding of own responsibilities.
- Participate in the continuous improvement cycle, by proactively identifying and raising improvements through Wintringham's quality systems.
- Understanding responsibilities in relation to the role as defined in the relevant policies and procedures.
- Practice open communication and proactively participate in problem solving, where issues or areas of disagreement arise.

Health & Safety Responsibilities

As a Wintringham employee, you have the following responsibilities under the OHS Act 2004:

- Take reasonable care to ensure your own safety.
- Do not place others at risk by any act or omission.
- Follow safe work practices and procedures.
- Use and care for equipment as instructed.
- Do not wilfully and recklessly interfere with safety equipment.
- Report hazards and injuries.
- Cooperate with the employer to meet OHS obligation under OHS Act 2004 and the Work Health

Qualifications:

Mandatory

- Registered Nurse Division 1.
- Experiences working with older people with dementia, brain injury and psychiatric illness.

Skills and Experience

Essential

- Excellent and efficient communication skills both written and oral.
- Knowledge and understanding of the needs of older people.
- Knowledge of and skills to perform personal care tasks as required in an aged care setting.
- Experience in gerontology / community / palliative / mental health / alcohol and drugs or related specialty
- Knowledge and understanding of issues related to Occupational Health and Safety including infection control, manual handling and hazard identification.
- Experience working with residents with challenging behaviour.

Desirable

- Ability to work as part of the team.
- An understanding of issues associated with aged homelessness.
- A non-judgemental approach.
- Ability to encouraged and motivate older people.
- Ability to be creative and innovative.
- A flexible attitude.

Appointment is subject to the Wintringham Employment Screening policy, including a satisfactory police records check and NDIS Worker Clearance check prior to commencing unless the applicant is already a staff member who is currently employed with Wintringham.

Wintringham is an equal opportunity employer.

I have read this position description and understand the requirements and responsibilities of this position as part my employment with Wintringham.

EMPLOYEE'S NAME _____

SIGNED _____ DATE _____