

## **POSITION DESCRIPTION**

Position:	Crop Care Leading Hand	
Department:	Crop Care	
Reports to:	Crop Care Supervisor	
Direct Reports:	NIL	

#### **Our Vision:**

"To be an Australian owned business growing and marketing high quality fresh produce, focusing on: flavour, innovation and sustainability"

#### We value:

**Teamwork:** We consider everyone at Flavourwave as our extended family and every member of our team is important. We share ideas and solve problems collaboratively.

**Leadership:** We lead ourselves and we lead others to deliver our vision.

**Passion:** We are passionate about Flavourwave and we are dedicated to growing, sourcing and marketing high quality, fresh produce, in partnership with our suppliers.

Reliability: We can be relied upon to do what we say we will do and what we need to do.

Ethics: We have the highest ethical standards and value honesty, responsibility,

accountability in all we do.

### **Position Purpose:**

The Crop Care Leading Hand is responsible for assisting the Crop Care Supervisor with coordinating Crop Care Team Members to complete the Crop Care tasks to achieve the relevant KPIs and quality requirements for the specific crop.

Key Result Area:	Specific Tasks:		
Crop Work	Complete Crop Care tasks to specific KPIs		
Operations	<ul> <li>Twisting/Qlipping</li> </ul>		
	<ul> <li>Truss Pruning</li> </ul>		
	<ul> <li>De-Leafing</li> </ul>		
	<ul> <li>Pollinating (Whacking &amp; Blowing)</li> </ul>		
	<ul> <li>Other Crop Care tasks as required</li> </ul>		
	<ul> <li>Participate in training in all aspects of Crop Care Supervision</li> </ul>		
	<ul> <li>Perform Higher Duties in the absence of Crop Care Supervisor</li> </ul>		
People	<ul> <li>Assist the Crop Care Supervisor in the training and</li> </ul>		
Management	development of team members to complete Crop Care tasks		
	<ul> <li>Assist the Crop Care Supervisor by checking quality of tasks</li> </ul>		
	completed throughout the greenhouse		
	<ul> <li>Give clear direction, instruction and support to all team</li> </ul>		
	members		
Administration	<ul> <li>Undertake maintenance and parts requests</li> </ul>		
Health & Safety	Report near misses and potential hazards		
	<ul> <li>Report all incidents involving injury to Supervisor</li> </ul>		
	Supervise high risk duties		
	Be an advocate for OH and S compliance		
	Manage the health and wellbeing of team members		

Position Number: 005	Revision Date: 9 September, 2017
Position Name: Crop Care Leading Hand	Reviewed By: C.Cole



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Person Specification:				
Mandatory Qualifications / Skills:	Minimum 6 months demonstrated capability to undertake all Crop Care tasks			
Desirable Qualifications / Skills:	<ul> <li>Forklift license</li> <li>Machinery operations</li> <li>First Aid Certification</li> </ul>			
Personal Attributes:	<ul> <li>Motivation &amp; Initiative</li> <li>Planning &amp; Organisational awareness</li> <li>Demonstrated leadership capabilities</li> <li>Safety Awareness</li> <li>High attention to detail</li> <li>Quality orientation</li> <li>Able to follow instructions</li> <li>Consultative communication skills</li> <li>Team player</li> </ul>			
Physical Specification:				
Physical Demands of role:	<ul> <li>Tropical environment – Temperature 23 to 30 degrees and Humidity 60 to 76%</li> <li>Constant standing and walking</li> <li>Direct glare</li> <li>Occasional sitting while performing computer tasks</li> <li>Working at heights up to 4m</li> <li>Frequent and repetitive bending, neck movement, climbing, pushing/pulling</li> <li>Frequent lifting of various weights and volumes</li> <li>Continuous gripping action</li> <li>Occasional reaching above shoulder</li> </ul>			

The above statements are intended to describe the general nature and level of the work being performed by people assigned to this position. This is not an exhaustive list of all duties and responsibilities. Flavourwave management reserves the right to amend and change responsibilities to meet business and organisational needs as necessary.

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