

Position Title: Research Assistant	Date Prepared: 1 st March 2023
Position Reports To: Prof Andrew Lawrence	Theme/Team: Mental Health
Classification: RA 1-2, 1.0 FTE	Location: Parkville (HFL/KMB)
Key Relationships: <u>Internal:</u> <ul style="list-style-type: none"> Prof Andrew Lawrence & extended lab group (Leigh Walker / Phil Ryan) Research staff and students within the MH theme <u>External:</u> <ul style="list-style-type: none"> Key research collaborators 	Primary Purpose: <ol style="list-style-type: none"> Support Lawrence/Walker lab ordering/management Support Ryan laboratory ordering/management Perform experiments
Primary Responsibilities: <ul style="list-style-type: none"> Conduct research under supervision and provide laboratory-based support for experiments and related work Ensure required laboratory consumables are ordered in a timely fashion and common laboratory reagents required for the conduct of planned experiments are maintained. Maintain clear and accurate laboratory notebook and other forms of records of experimental results as appropriate. Prepare and enforce SOPs and safe working practices as required. Comply with all OHS, OGTR and laboratory policies and procedures as defined by the Institute. Provide support to team members and carry out other duties as reasonably requested Model and promote the Florey values Support the collective vision and mission of the Florey through <ul style="list-style-type: none"> open and collaborative communication that promotes positive and respectful relationships fostering and supporting innovation within the team and broader Institute teams excellence in practice driven by a focus on equity, diversity and inclusivity 	

Occupational Health & Safety: <ul style="list-style-type: none"> • Eliminate, or otherwise reduce so far as practicable, the risks of injuries, diseases and ill health that arise as a result of Florey Institute activities through compliance with the Florey OH&S policy and procedure • Continually incorporate and support improvement of the management of OH&S practices for Florey related activities • Create and promote a positive and equitable workplace through awareness of issues that impact on health and wellbeing 		Skills/Qualifications: <ul style="list-style-type: none"> • Bachelor Science • Strong organisation skills including the ability to work consistently and effectively • Excellent record keeping and data management skills • Excellent communication skills and the ability to function well in a team environment • Proven ability to conduct high quality research 	
Experience/Knowledge: <ul style="list-style-type: none"> • Immunohistochemistry / microscopy • Behaviour • Surgery 		General Attributes: <ul style="list-style-type: none"> • Ability to work autonomously as required 	
Employee Name:		Employee Signature:	
		Date:	