

Position Description	
POSITION TITLE	Finance Business Partner/Analyst
REPORTING RELATIONSHIP	Group Financial Controller
TEAM / PROGRAM	Global Finance
EMPLOYMENT DURATION	2-year contract (option to renew)
TYPE OF EMPLOYMENT	Full time / 1 FTE (flexibility for 0.8FTE for the right candidate)
DATE	April/May 2021

The George Institute for Global Health

The George Institute employs 700+ people around the world, focused on improving the health of millions of people worldwide. As a medical research institute affiliated with leading universities and with projects in approximately 50 countries, we are challenging the status quo in healthcare to:

- Find better treatments for the world's biggest health problems
- Transform primary health care to support better health for more people
- Harness the power of communities, governments and markets to improve health

Our innovative commercial enterprises help maximise our impact.

Here is a sample of the things we are doing to achieve our goal of having the greatest possible impact on global health:

- We are identifying better and safer treatments for our biggest killers like stroke, heart disease and high blood pressure
- In many countries, our award winning FoodSwitch smartphone app is helping people make healthy food choices when shopping
- We've shown that simple text messaging can help prevent heart attack and stroke. Now, we're working with Google to roll this out globally to prevent chronic diseases affecting millions of people
- In rural India, we've shown that mobile technology can help diagnose mental health, as well as help treat cardiovascular disease, and we're looking at similar approaches to treating chronic diseases in Indonesia and China
- Together with Aboriginal communities in NSW, Australia, we've developed an innovative community led program to assist young Aboriginal drivers attain their license, now implemented in a dozen of locations
- We're developing an affordable dialysis machine, with potential to save millions of lives each year and transform the way kidney disease is treated globally
- And much more...

Context of the Role

TGI is growing and expanding globally. As the business environment becomes more complex, Global Finance team is required to adapt to changes and challenges of the growth. The Finance function is evolving to meet growing demands from the business and is increasingly expected to take on a value-added, 'business partnering' role, to help other parts of the business units/divisions to improve their analysis and decision-making.



The Role

The Finance Business Partner works closely with business units/regions creating a real and active partnership with both operations and management. This role is to provide 'real time' support and analysis, to be a trusted adviser and to add value that will assist in decision making. Critical to success is the ability to communicate messages clearly, to understand the audience and deliver information in a clear and user-friendly manner. The role requires a good mix of analytical and business partnering skills.

The role is required to interpret and analyze raw financial and non-financial data, understand the data in the context of the Institute and communicate clear reports outside the finance function in academic/research divisions/regions and other non-finance functions. The Finance Business Partner should therefore be able to understand the systems and processes for data drill through, check their accuracy with the knowledge obtained through discussions with clients, interpret data, organise them, assess their value and then present key findings to the relevant stakeholders in a meaningful way. The opportunity is to become the interface or 'translator' between the languages of finance and the academics (globally) to tell the story and paint a compelling picture.

Reporting Relationships

Directly reporting to Group Financial Controller (GFC), the role will often work closely with CFO as well as the GFC on many special projects in addition to the routine analytical monthly tasks. Furthermore, this role will work closely with other members of the Global Finance team and more importantly with divisional finance personnel, project managers and non-financial leads across the globe.

Duties and Key Responsibilities

- Understanding how the systems and processes work and efficiently navigate to obtain necessary data
- Providing analysis and delivering meaningful insight on the monthly results generating clear financial reports, particularly understanding the “why” on the monthly variances and providing recommendations on remedial actions that can/should be taken.
- Generating clear financial forecasts and budgets as required in the annual finance processes in conjunction with the Management & Systems Accountant
- Building a long-term three-way (P&L, Cashflow and Balance sheet) Financial model (10 years +) to understand: returns and impacts on financial investments made; and the future possible financial outturns for the Institute both within Australia and, in conjunction with the local finance teams, in the overseas units within the UK, India and China
- Providing effective support to ensure key operational, commercial and financial targets are delivered by different business units
- Building partnerships and maintaining strong relationships with all senior managers and their teams across the world
- Provide training to non-finance clientele as necessary on systems and processes; supporting the business in understanding financial systems and budgets

As a Team Member:

- Participate in special projects to improve processes, tools, systems and organisation
- Take responsibility for personal learning and development and for setting achievable and meaningful work objectives and managing personal targets, meeting obligations of The Institute's Performance Management and Development Policy
- Demonstrate commitment to The Institute's organisational values, including performing to an exceptionally high ethical standard and focus on integrity, collaboration and teamwork in all efforts



Work, Health and Safety

- Comply with Work Health and Safety legislation and operate in accordance with established Occupational Health and Safety practice and procedures at the Institute
- Promote and contribute to a safe, secure environment for staff and visitors

Skills, Knowledge and Experience

Essential

- Qualified accountant (CA, CPA, ACCA or CIMA) with post qualifying experience of 5-8 years of which significant experience can be demonstrated in business partnering, decision support analysis and financial modelling
- Intermediate/advanced MS Excel skills
- Flexible with the ability to adapt to changing environments
- Proven ability in proposing, justifying, initiating and help implementing the strategic directions of business units/regions
- Excellent Relationship building skills
- Strong interpersonal skills with an ability to translate and present complex financial data to non-financial audience
- Ability to see the big picture whilst helping implement procedural change
- Strong attention to detail, and ability to interpret, influence, negotiate, inspire and challenge

Desirable

- Medical Research/Academic/Big-Pharma experience
- Knowledge of Jedox Reporting tool
- Knowledge of Microsoft Dynamic Great Plains (GP)