

Position Description	
POSITION TITLE	Research Associate / Fellow
CAREER STEP	Research - Proficient / Specialist
REPORTING RELATIONSHIP	Line manager – Simone Pettigrew
PROGRAM	Food Policy
EMPLOYMENT DURATION	1 year, with potential extension to 3 years
TYPE OF EMPLOYMENT	Full time (1 FTE)
DATE	May 2022

The George Institute for Global Health

We are a medical research institute affiliated with leading universities aiming to challenge the status quo in health care. With 700+ people around the world, and projects in over 40 countries, our Strategy 2025 is all about impact – specifically, the impact of The George Institute’s activities on the health of millions of people, particularly those living in disadvantaged circumstances around the world.

Our strategy focuses on three key research priorities:

- Better Treatments: finding better treatments for the world’s biggest health problems
- Better Care: transforming primary health care to support better health for more people
- Healthier Societies: harnessing the power of communities, governments, and markets to improve health

Our innovative commercial enterprises help maximise our impact.

Here is a sample of the things we are doing to achieve our goal of having the greatest possible impact on global health:

- In many countries, our award winning FoodSwitch smartphone app is helping people make healthy food choices when shopping
- We have developed a world-first system for assessing and communicating the greenhouse gas emissions from packaged foods
- We are helping to keep the food industry honest by providing rating scales of performance against nutrient targets
- We are assisting low- and middle-income countries develop effective food policies to improve the health of their populations
- We work with numerous non-government organisations to develop and evaluate health interventions
- We are finding new ways to reduce harms resulting from the activities of harmful industries such as those producing alcohol, tobacco, vaping, and unhealthy food products
- In China, we ran a successful education and awareness program to reduce the amount of salt eaten by people by 25% each day
- And much more...

Context of the Role

The Research Associate / Fellow will play a central research and co-ordination role in the *Healthy Food, Healthy Planet, Healthy People* Centre of Research Excellence (CRE). They will collaborate with researchers across Australia and internationally, and be involved in cutting edge research across the fields of nutrition,



the commercial determinants of health, food system sustainability, consumer research, and health policy. The role will straddle The George Institute Divisions of Food Policy and the Commercial Determinants of Health.

The Role

This exciting position will provide exceptional diversity and the opportunity to be involved in multiple projects associated with the CRE and a range of other bodies of work relating to the commercial determinants of health (e.g., projects on unhealthy food, alcohol, tobacco, and vaping). The successful candidate will be instrumental in (i) assisting the CRE achieve its goals and (ii) embedding the research processes and outcomes of the CRE in the activities of a wide range of other Australian and international organisations that are undertaking work in this field (e.g., other universities, WHO, WWF, GAIN, and CHOICE).

Reporting Relationships

The Research Associate / Fellow will report to the Director of the Food Policy and Commercial Determinants of Health Divisions, Professor Simone Pettigrew.

Duties and Key Responsibilities

- Qualitative and quantitative data collection and analysis
- Synthesising relevant literatures
- Report and manuscript preparation
- Organising and contributing to high-level governance committees for the CRE
- Contribute towards building future projects and grant applications
- Regularly update study tracking tools and systems
- Manage effective communication with internal and external study staff and key stakeholders
- Adhere to all study protocols and participate in protocol training sessions as required
- Adhere to safety policies and study SOPs, as outlined by The George Institute
- Attend study team meetings and appropriately represent The George Institute and the study, at all times while located at clinical sites
- Other tasks as directed by the senior investigative team.

As a Team Member:

- Participate in special projects to improve processes, tools, systems, and organisation
- Take responsibility for personal learning and development and for setting achievable and meaningful work objectives and managing personal targets, meeting obligations of The Institute's Performance Management and Development Policy
- Demonstrate commitment to The George Institute's organisational values, including performing to an exceptionally high ethical standard and focus on integrity, collaboration, and teamwork in all efforts.

Work, Health and Safety

- Comply with OH&S legislation and operate in accordance with established OH&S practice and procedures at The George Institute
- Promote and contribute to a safe, secure environment for staff and visitors.

Skills, Knowledge and Experience

- Tertiary qualifications in health, science, or communications discipline
- PhD or Master's degree
- Experience in data collection and analysis



- Excellent written language communication skills and ability to draft a wide range of documents
- Excellent organisational skills, having the ability to organise, take initiative, and follow up independently
- Methodical and systematic, with good attention to detail
- Proficient in the use of the Microsoft Office suite of products (including Word, Excel, PowerPoint, and Outlook)
- Ability to be flexible and adaptable in the face of changing organisational priorities
- Ability to work well within a research team and excellent interpersonal skills
- Strong focus on quality of work.