

Position Description	
POSITION TITLE	Research Assistant
CAREER STEP	Research / Foundation
REPORTING RELATIONSHIP	Bianca Barnier
PROGRAM	Guunu-maana (Heal) program
EMPLOYMENT DURATION	2 years
TYPE OF EMPLOYMENT	0.4 Part time
DATE	06/05/24

About The George Institute

The George Institute for Global Health was established in 1999 with a mission to improve the health of millions of people worldwide, particularly underserved populations, by challenging the status quo and using innovative approaches to prevent and treat the world's biggest killers: non-communicable diseases and injury.

With offices in Australia, China, India and the UK, our 700+ people support 245+ active projects and clinical trials across 50+ countries, with 400+ more staff across our social enterprises. We focus on the global health challenges that cause the greatest loss of life, the greatest impairment of life quality and the most substantial economic burden, particularly in resource-poor settings.

Together with our academic partners, UNSW Sydney in Australia, Manipal Academy of Higher Education in India and Imperial College London in the United Kingdom, we work with a global network of collaborators, undertaking clinical, population and health systems research.

What we do

- Lead world-class, large-scale clinical trials, epidemiological studies and health systems research to transform treatments and healthcare delivery
- Look beyond single diseases, across the life course, to identify patient-centred approaches to care that can be implemented at scale
- Develop low-cost, innovative solutions to global unmet needs
- Drive our global impact through a program of research, advocacy, thought leadership and disruptive social entrepreneurship

For more information about The George Institute, visit www.georgeinstitute.org.

Context of the Role

Guunu-maana (Heal), the Aboriginal and Torres Strait Islander Health Program at The George Institute, cuts across content areas and is conducted within Aboriginal and Torres Strait Islander ways of knowing, being and doing, with a focus on social determinants of health, health systems and healthcare delivery. We maintain an Aboriginal and Torres Strait Islander paradigm of health and healing (physical, emotional, social, cultural and spiritual) and a commitment to making impact through translation that influences policy.



Underlying principles of Guunu-maana are:

- Strong Aboriginal and Torres Strait Islander leadership and a commitment to using strengths-based approaches
- Capacity building for the next generation of researchers in Aboriginal and Torres Strait Islander health, and for non-Indigenous researchers to enable collaborative approaches to conducting high quality, ethically sound research in partnership with First Nations organisations, communities and individuals
- Genuine engagement with Aboriginal and Torres Strait Islander peoples, other First Nations peoples and communities with research determined by community priorities.

The Role

This position will support research activities for the Dance for Kids Project in Moree. The role will specifically assist with the delivery of dance classes in Moree, data collection and record keeping and work collaboratively with the larger team.

The role will actively recruit Aboriginal and/or Torres Strait Islander children who are disadvantaged or living out of home care, carers of children enrolled in the dance classes and Aboriginal Education Officers at the child's school. Data will be collected throughout the project.

Reporting Relationships

The Research Assistant reports to the Senior Research Fellow of Guunu-maana and works closely with the broader Guunu-maana Program team and key stakeholders (such as families, the local Aboriginal Community Controlled Health Service in Moree). The Research Assistant will be situated within the Guunu-maana, Aboriginal and Torres Strait Islander Health Program at TGI and be supported by other Aboriginal and Torres Strait Islander staff and students.

Duties and Key Responsibilities

- Support research activities in collaboration with team
- Effectively produce and maintain project data
- Communicate effectively with internal and external study staff and key stakeholders
- Adhere to all study protocols and participate in protocol training sessions as required
- Adhere to safety policies and study SOPs, as outlined by The George Institute
- Adhere to the workplace policies and procedures of individual hospital study sites, as required
- Attend study team meetings and appropriately always represent The George Institute and the study while located at community sites
- Other tasks as directed by the senior investigative team

As a Team Member:

- Participate in special projects to improve processes, tools, systems and organisation;
- Take responsibility for personal learning and development and for setting achievable and meaningful work objectives and managing personal targets, meeting obligations of The Institute's Performance Management and Development Policy;
- Demonstrate commitment to The Institute's organisational values, including performing to an exceptionally high ethical standard and focus on integrity, collaboration and teamwork in all efforts.

Work, Health and Safety

- Comply with Work Health and Safety legislation and operate in accordance with established Occupational Health and Safety practice and procedures at the Institute;



- Promote and contribute to a safe, secure environment for staff and visitors.

Skills, Knowledge and Experience

- Understanding of health and wellbeing for Aboriginal and Torres Strait Islander peoples
- Excellent communication skills
- Has background knowledge in dance
- Excellent organisational skills, having the ability to organise, take initiative and follow up independently
- Proficient in the use of the Microsoft Office suite of products, including Word, Excel, PowerPoint and Outlook and the Internet
- Ability to be flexible and adaptable in the face of changing organisational priorities
- Ability to work well within a research team and excellent interpersonal skills
- Strong focus on quality of work

This is an Identified Position for an Aboriginal and/or Torres Strait Islander person

In this position, the incumbent's race is a genuine occupational qualification and authorised by Section 14(d) of the Anti-Discrimination Act 1977

The George Institute will accept proof of Aboriginality confirming the incumbent:

- Is of Aboriginal and/or Torres Strait Islander descent
- Identifies as an Aboriginal and/or Torres Strait Islander, and
- Is accepted by the Aboriginal community in which they live