

POSITION DESCRIPTION

Position title:	Graduate Data Warehouse BAU Developer
Location:	Geelong
Reports to:	Data Warehouse DBA & Developer
Entities:	GMH, HEA & MYO, including the PHI and Health Services Businesses
Organisational level:	
Reports:	0 Direct reports 0 Indirect reports

Job Purpose:

The Data Warehouse BAU Developer is responsible for the maintenance of the Data Warehouse and Extract Transform Load (ETL) processes.

The main purpose is to provide a stable, reliable Data Warehouse that meets the data needs of the business, customer expectations and service levels.

Accountabilities:

Data Warehouse:

- Assisting with development and maintenance of the Data Warehouse tables, views and stored procedures.
- Assisting with the integration of third party systems into the Data Warehouse.
- Responsible for 2nd level troubleshooting and support, including SQL query optimization.

Data Management:

- Assisting the development and maintenance of Extract, Transformation and Load (ETL) processes, making sure these are delivered within agreed time frames to set quality standards.
- Responsible for monitoring automated ETL processes, which includes SQL Agent Jobs, SSIS packages and SFTP scripts.
- Responsible for monitoring the integrity of data in the Data Warehouse by ensure accuracy of data, availability of reports and that released changes do not adversely impact the data.
- Responsible for development of ad hoc queries as required.

Database Administration:

- Responsible for monitoring the backup and maintenance plans for the Data Warehouse.
- Responsible for monitoring and alerting for the Data Warehouse.

Quality Assurance:

- Responsible for the testing changes to the Data Warehouse tables, views and stored procedures, ensure all changes to the Data Warehouse ETL processes are tested, fit for purpose, performance is optimised and does not adversely impact other processes.
- Responsible for the management of code related to the Data Warehouse.
- Assists with continuous integration and automated testing where appropriate.
- Responsible for maintaining Data Warehouse documentation.

General:

- Assists with 2nd level troubleshooting and support for data related requests.
- Assists with the support and development of the BI toolset, such as QlikView, OLAP cubes.
- Undertakes any other duties as directed from time to time by the Business Intelligence Manager.

KRA for role – Operational Decision Making

- Compares data from different sources to draw conclusions. Develops alternative solutions and chooses the most effective course of action.
- Takes action that is consistent with available facts, constraints and probable consequences

KRA for role – Team work and collaboration

- Works well with other team members
- Actively shares knowledge and experience with others in team.
- Models respect, helpfulness and cooperation.

KRA for role – Conceptual Thinking

- Understands how data relationships work
- Looks for multiple solutions to a problem and be able to identify the advantages and disadvantages of each.

Other

- Participate in the roll-out of business change programs designed to strengthen GMHBA's performance
- Embrace the mindset and actively contribute towards embedding the GMHBA Way including working in an Agile environment.
- It is not the intention of this position description to limit the scope or accountabilities of the position but to highlight the most important aspects of the position.
- The accountabilities described within may be altered in accordance with the changing requirements of the role.

Key Relationships:**Internal:**

- Business Intelligence team
- ITSG Business Unit

External:

- HAMBS

Skills, Experience and Qualifications:**Information Technology****Mandatory**

- Tertiary qualification in a relevant area, i.e. Business Information Systems, Computer Science, etc.
- An understanding of Data Warehouse methodologies
- Strong verbal and written communication skills

Preferred

- Microsoft SQL/Business Intelligence related qualifications
- Experience with ETL processing tools such as SSIS
- Experience in the Private Health Insurance Industry
- Knowledge of BI toolsets such as SSRS, Qlikview, PowerBI, etc

Communication (verbal and written)

- Clearly conveys information and ideas both orally and in written form.
- Is consultative and seeks to personalise communication to meet the internal/external customers' needs.
- Checks that messages are received and follows up accordingly.
- Actively listens for understanding and then responds in an appropriate manner to resolve issues.