

## integratedliving

We aim to be the leading provider of health services throughout rural, regional, and remote communities of Australia. Our focus is on delivering better health outcomes for many Australians, supporting them to live independent and active lives. We provide a range of health and wellbeing options, such as aged-care and disability support, for individuals and their families.

## Specific Role Details

<b>Position Title</b>	Allied Health – Occupational Therapist		
<b>Unit – Function - Team</b>	Operations – Health Services – Allied Health		
<b>Unit Purpose</b>	The Operations Unit deliver services that provide better health and wellbeing outcomes, in an efficient and effective manner, to create a signature client experience that is unique to integratedliving.		
<b>Team Purpose</b>	Our Allied Health Services provide direct and virtual allied health services to promote and improve client health and wellbeing outcomes consistent with the integratedliving signature experience.		
<b>Role Purpose</b>	<p>Plans, implements, and evaluates services for clients to maintain and improve their level of health and independence and to support client independence and wellbeing.</p> <p>These roles conduct initial, ongoing routine assessments involving direct client contact and clinical care (telehealth or face to face).</p> <p>Understands the needs of clients and ensures that the client’s needs are translated into a personal plan that encourages independence, empowerment, autonomy, and dignity and addresses both short- and long-term issues.</p>		
<b>Location</b>	Mobile role – from home and in community	<b>Reports to</b>	Senior Manager – Health Services
<b>integratedliving job family</b>	Health Partner	<b>integratedliving pay range or pay grade</b>	Band C – AH2C1

## Accountabilities shared by all Roles

<b>Supporting Values, Purpose &amp; Strategy</b>	Actively connect to integratedliving’s purpose and values by behaving in accordance with integratedliving values at all times, supporting the implementation of organisational strategy.
<b>Continuous improvement</b>	Identify opportunities, make recommendations, and implement improvements to processes, systems and work practices, and alignment to integratedliving policy and procedure.
<b>Compliance and Workplace health &amp; safety</b>	Demonstrate individual accountability for adherence to integratedliving, policies and processes and relevant external quality, safety and governance frameworks and regulations. Contribute actively to a safe and respectful workplace.



<b>Anchor Accountabilities</b>	
<b>Assessment &amp; Evaluation</b>	<p>Conduct evidence-based/clinical and health assessments to evaluate the client's needs and create appropriate treatment plans, recommend services or intervention; both at initial intake and ongoing review.</p> <p>Evaluate the progress of clients against planned outcomes and clinical goals and modify plans accordingly.</p>
<b>Individual Care Planning</b>	<p>Work collaboratively as part of the multidisciplinary team to provide holistic care to the client including liaising with case managers and other Health Partners, and actively participate in case review meetings.</p> <p>Develop goals in collaboration with the client, their carers and the case manager in particular area of expertise.</p>
<b>Provision of Direct Care</b>	<p>Provide direct care to clients in accordance with care plans.</p> <p>Delivers specialised clinical services, and therapy to clients.</p> <p>Provides advice and direction to other Health Partners and recommends improvements to increase quality of outcomes and client experience.</p> <p>Provide safe and effective clinical care in line with best practice principles.</p> <p>Facilitate access to Telehealth and other specialised services or equipment in their home.</p>
<b>Clinical Expertise</b>	<p>Provide clinical and subject matter expertise to colleagues to support implementation of services.</p> <p>Provide coaching and support to others Health Partners to build their capability in specific services or areas of specialisation.</p>
<b>Service Information &amp; Development</b>	<p>Co-ordinate and facilitate specialist services as identified by integratedliving through the provision of specialist training for others</p> <p>Provide clients with service knowledge, identify opportunities to extend services within packages to ensure optimum utilisation of integratedliving's services.</p>
<b>Client Safety &amp; well being</b>	<p>Establish a rapport and collaborate effectively with clients and their carer, other health professionals and stakeholders to achieve positive outcomes for the client.</p> <p>Support clients and carers in informed decision making.</p>
<b>Health and Well Being promotion</b>	<p>Deliver group sessions to promote health and well being within the community and support enablement and wellness.</p> <p>Develop person centred strength-based goals for client enablement.</p>
<b>Documentation and Reporting</b>	<p>Document relevant information and communicate effectively with all relevant stakeholders; ensuring that legal and professional standards of documentation are met.</p>
<b>Quality, risk and compliance management</b>	<p>Monitors and reports on compliance, recommending corrective action</p> <p>Practice in accordance with legislative and common law affecting the nursing/professional practice and demonstrate personal accountability</p> <p>Use procedures, knowledge, experience, and precedent to guide decision making; escalates decisions outside of the procedure and makes recommendations for appropriate action.</p>



### Position Specific Accountabilities

Deliver high quality Occupational Therapy services following evidence-based practice guidelines	Ensure appropriate referrals are initiated, connecting clients with appropriate services within and outside Health Services team including selection of suitable program types and mode of delivery. Conduct initial and ongoing comprehensive assessments involving direct client contact and clinical care. Primarily face to face however may also utilise telehealth if appropriate. Evidence of internal consultation and collaboration and participation in case conferencing for complex clients, ensuring commitment to customer service principles demonstrated in all workplace interactions.
Review and Evaluation	Review client plans to ensure they are current and validated measures reviewed and addressed. Participate in review and evaluation processes and continuously monitor customer outcomes. Complete routine customer visits and ensure appropriate action is taken in response to adverse indicators.
Education	Provide education to clients to compliment Occupational Therapy services and present information at client forums and Wellness For Independence (WFI) programs. Provide education and training to other staff on safely using transfer aids based on the needs of individual clients.
Continued professional Development	Commitment to and evidence of continuous professional development as an Occupational Therapist in aged, community care or disability services and meeting the requirements to maintain professional registration. Maintain knowledge of integratedliving operations, policy and procedures.

Accountabilities stated herein reflect the primary functions of this job and should not be construed as an exhaustive list of duties.

They may vary or be amended from time to time without changing the roles level of accountability.

### Delegations

Delegations for role are outlined in the integratedliving delegation's policy.



Key Position Relationships		
Internal	integratedliving Health Services team	Allied Health Team
	Leadership Group	Home Care Package team
	Customer Service/Admissions	Key stakeholders
External	Clients and families/carers	Equipment Suppliers
	Contractors – home modifications	External agencies e.g. housing
Demonstrated Success & Qualifications, Capabilities and Credentials		
Qualifications & Demonstrated Success Factors	Bachelor degree or higher qualification in Occupational Therapy recognised by the Occupational Therapy Board of Australia and AHPRA Registration	
	Highly effective communication and interpersonal skills; able to effectively engage with multiple stakeholders and adapt style to suit audience	
	Community services or comparable industry experience	
	Experience working with a multidisciplinary team and exposure to collaborative practices	
	Well-developed IT skills and experience with client management software	
Capabilities	<b>Enable Value:</b> We enable our clients to achieve better health outcomes by working in partnership with them to understand their needs and deliver on their expectations	
	<b>Person Centred:</b> I seek to hold people at the centre of my thinking and action, to consistently strive for sustainable outcomes, that create value and enable our clients	
	<b>Be accountable:</b> I hold others and myself accountable for professional behaviour, contribution to the team, achievement of results, and the creation of value for clients	
	<b>Communication and Collaboration:</b> I share information and learning with others by actively listening and asking questions, to collaboratively reach a shared understanding and demonstrate empathy	
Credentials	Satisfactory Police Check	
	Current Driver's Licence	
	AHPRA Registration	
	Current First Aid & CPR Certificate	

