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| JOB DESCRIPTION FORM: Kutjungka Remote Area Midwife/Nurse |

Position title: Kutjungka Remote Area Midwife/Nurse

Reports to: Kutjungka Health Centres Manager

Award: ACCHS

Classification: Nurse Grade SRN 1

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| **About Kimberley Aboriginal Medical Services:** |

KAMS (Kimberley Aboriginal Medical Services Ltd) is a regional Aboriginal Community Controlled Health Service (ACCHS), providing a collective voice and support for a network of member ACCHS from towns and remote communities across the Kimberley region of Western Australia.

KAMS was first established in 1986 as a cooperative between the Broome Regional Aboriginal Medical Service (BRAMS) and the East Kimberley Aboriginal Medical Service (EKAMS) now the Ord Valley Aboriginal Health Service (OVAHS) with membership expanding to Halls Creek health service committee and Fitzroy Crossing community representatives. These communities saw the benefit of sharing pooled resources and collective effort in the region

KAMS provides a wide range of services including: Financial and accounting; Regional population health programs; Social and Emotional Well Being Support; Health Promotion; Information Communication Technology Support; Corporate Services; Accredited health training and education and Research.

While the major role is in regional advocacy and support for member services, KAMS also provides comprehensive primary health care services in the remote communities of Beagle Bay, Bidyadanga, Balgo, Mulan and Billiluna. In 2014 KAMS established Kimberley Renal Services Pty Ltd to manage the provision of regional renal support and dialysis services in Broome, Derby, Kununurra and Fitzroy Crossing.

KAMS is a member of the Aboriginal Health Council of WA (AHCWA – [www.ahcwa.org](http://www.ahcwa.org)) and of the National Aboriginal Community Controlled Health Organisation (NACCHO – [www.naccho.org.au](http://www.naccho.org.au)).

**Our vision** is to:

Improve the health and wellbeing of Aboriginal people in the Kimberley.

We will achieve this vision by:

* Supporting our member services to be strong, independent and effective ACCHO’s
* Ensuring we provide quality preventative and primary healthcare services to communities we service
* Providing leadership and advocacy on Kimberley Aboriginal health issues
* Ensuring we are an effective, accountable and sustainable organisation
* Building a skilled and sustainable Kimberley Aboriginal health workforce

**Our mission** is to ensure:

We are managed and controlled by Kimberley Aboriginal people, are locally and nationally recognised as an effective advocate for the Kimberley Aboriginal health sector and provide and support the provision of effective holistic and culturally appropriate primary health care services for Kimberley Aboriginal people.

We define Aboriginal Health as:

Not just the physical wellbeing of an individual, but the social, emotional and cultural wellbeing of the whole community in which each individual is able to achieve their full potential as a human being, thereby bringing about the total wellbeing of their community. It is a whole of life view and includes the cyclical concept of life-death-life.

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**Staff may not smoke while in uniform or when they are acting in an official capacity off site. Smoking is prohibited in and around all buildings, vehicles and grounds.**

[www.kams.org.au](http://www.kams.org.au)

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| **Position Summary:** |

This position will primarily be responsible for the coordination and delivery of comprehensive midwifery and primary health care services within the Kutjungka region. This position will also be required to provide emergency care within the Balgo community when necessary, on a rostered on-call basis after hours.

**Kimberley Aboriginal Medical Services is a smoke-free organisation and smoking is prohibited in and around all buildings, vehicles, and grounds.**

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| **Relationships:** |

Internal

* Liaise with KAMS Remote Area Senior Manager
* Liaise with KAMS Maternal and Child Health Coordinator
* Liaise with KAMS Population Health Unit

External

* Liaise with other Kimberley Aboriginal Community Controlled Health Services
* Liaise with other government and non-government agencies and organisations where appropriate.

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| **Duty Statement and Key Responsibilities:** |

**Key Responsibilities**

1. **Clinical Practice**

* Provide professional, evidence based midwifery and primary health care to individuals, families and the community utilising a holistic and culturally acceptable approach.
* Practise according to KAMS policy and procedures, endorsed clinical references, and relevant legislation in order to meet health outcomes.
* Provide support and enable early access to a midwife and GP for a holistic assessment of their pregnancy, risks and choices.
* Participate in multi-disciplinary interagency meetings and liaise with clinical staff appropriately to ensure at risk families are supported to engage with maternal and child health services.
* Undertake Well Women’s Health checks routinely and opportunistically.
* Refer postnatal clients to and collaborate with the Kutjungka Child Health Nurse to ensure a streamlined and integrated health care journey for the mother, child and family.
* Perform Enhanced Aboriginal Child Health checks when Kutjungka Child Health Nurse not available or as required.
* Perform routine or opportunistic immunisations on community members within the Kutjungka region.
* Undertake Remote Area Nursing clinical duties after hours on an on-call basis in accordance to the KAMS Remote Area Nurse JDF.

1. **Partnerships, planning and management**

Collaborate with key stakeholders to:

* Identify gaps and work collaboratively with service providers (particularly the Kutjungka General Practitioner, Kutjungka Child Health Nurse, KAMS Maternal and Child Health Coordinator, Kutjungka Sexual Health Officer, Kutjungka Men’s Health Coordinator), local community councils and organisations in the Kutjungka region to deliver relevant, appropriate and effective maternal and child health programs.
* Maintain networks and contribute to planning forums, steering groups and consultancies in order to assist with local maternal health program development and priority setting.
* Enable a streamlined integrated patient journey across all providers with the woman’s needs as the focus.
* Provide appropriate and relevant feedback to the Kutjungka Health Centres Manager, KAMS Population Health Unit, KAMS member services, KAMS remote clinics, and local and regional communities.

1. **Health promotion and prevention, community awareness and health literacy**

* Develop and deliver antenatal education and/or classes to mother’s and support persons.
* Assist with the planning, development and distribution of health promotion training and resources in maternal health for clients, the local and regional community and members of the health team.
* Where required, work with the KAMS Health Promotion Unit to develop appropriate promotional resources.
* Raise community awareness and health literacy of the community and other professionals such as youth and mental health workers, teachers and alcohol and drug workers regarding maternal health.
* Provide appropriate and relevant feedback of maternal health data to communities and service providers.

1. **Data collection and monitoring**

* Collect relevant data and information pertaining to this position for reporting purposes as required by funding bodies and KAMS.
* Assist with the collection and collation of local and regional maternal and child health data for the purpose of feedback and quality improvement as well as for regional mapping and gap analysis.
* Where necessary, develop and support key staff in the use and application of information management systems to organise maternal health, including the monitoring and maintenance of data quality.

1. **Workforce development**

* Be available to meet annually with the Kutjungka Health Centres Manager to carry out a performance appraisal.
* Participate in ongoing professional development to maintain midwifery, primary health and acute care related skills and knowledge.
* Orientate new staff to the roles and responsibilities of this position.
* Act as a clinical resource to support and develop other members of the health team.
* Support the widespread uptake, implementation and revision of the Kimberley Maternal and Child Health Protocols including the development of new protocols as required.

1. **Evaluation**

* Monitor the quality of maternal health services being delivered in the region so that service related problems are identified early and addressed.
* Review and evaluate regional activity to support and improve maternal and child health care in the Kutjungka.
* Feedback outcomes and work with Balgo, Billiluna and Mulan communities to ensure that maternal health services are accessible and acceptable to the region.

1. **Research**

* Support relevant research programs implemented in the Kutjungka region

**Please note that the duties outlined in this position description are not exhaustive, and only an indication of the work of the role. The organisation can direct you to carry out duties which it considers are within your level of skill, competence and training and scope of practice.**

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| **Selection Criteria:** |

**Essential**

1. Current registration with AHPRA as a Registered Midwife and Registered Nurse
2. Experience in the planning, provision, management and evaluation of maternal health services within an Indigenous primary health care setting.
3. Experience in the provision of evidence based primary health care to individuals, families and the community utilising a holistic and culturally acceptable approach, including emergency care
4. Excellent knowledge and understanding of issues affecting the health and wellbeing of Aboriginal and/or Torres Strait Islander people.
5. Ability to work independently and/or collaboratively as part of a team in a remote setting.
6. Ability to conduct training and education sessions to a range of audiences including health professionals and community members.
7. High level of integrity in maintaining both organisational and client confidentiality.
8. Willing to live in a resource poor environment.
9. Effective interpersonal, written and oral communication skills.
10. Current C class WA manual driver’s license and willing to travel by 4WD independently off road or by light aircraft.

**Desirable:**

1. Experience in using electronic patient information database systems (preferably MMEx) within the primary health care setting.
2. WA Immunisation Provider.
3. Experience in or willingness to develop, implement and evaluate community based health promotion programs and health promotion resources for use in cross cultural settings.
4. Postgraduate qualification in Child Health Nursing, Public Health, Health Promotion, Well Women’s Screening and/or Community Development.

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| **Certification:** |

**The details contained in this document are an accurate statement of the duties, responsibilities and other requirements of the position.**

KAMS CEO

Signature: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date: \_\_\_\_\_/\_\_\_\_\_/\_\_\_\_\_

**As occupant of the position, I have noted the statement of duties, responsibilities and other requirements as detailed in this document.**

Name of employee: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Date Appointed: \_\_\_\_\_/\_\_\_\_\_/\_\_\_\_\_\_

Signature: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date: \_\_\_\_\_/\_\_\_\_\_/\_\_\_\_\_