JOB DESCRIPTION FORM

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| Effective date of document: 12 May 2015 |  |
| Award | HPPS |
| Award Type | Nurse/AHW/Social Worker/ |

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| **Title:** | **Senior Youth Mental Health Professional – headspace Broome** |
| **Reports to:**  Senior Manager **headspace** Broome  **Supervision of:**  Youth Mental Health Professionals **headspace** Broome |  |
| **Relationships – Internal**   * All KAMS Departments   **External**   * Youth and Mental Health Sector * Headspace National Office | |
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| **Duty Statement** |
| *Service Delivery*   * Conduct screening of young people to identify individuals with mental health or drug and alcohol problems, or young people who may be at risk. * Provision of brief interventions, psycho-education, supportive counselling and drug and alcohol counselling. * Provision of skills training to young people, including coping skills, life skills, anger management, problem solving and conflict resolution. * Provide best practice, evidence based interventions such as narrative therapy, or cognitive behavioural therapy (CBT). * Monitor the wait list and demand management. * Facilitate referrals to other services where required. * Provide coordination of care. * Provision of mental health related information. * Provide assistance to young people to improve access to services. * Advocate on behalf of young people. * Foster family and friend involvement in headspace services * Monitor the mental health and well-being of young people engaged with the service. * Maintain registration with an appropriate professional body and undertake continuing professional development. * Collected-identified data in line with **headspace** National reporting requirements. * Take a leading role in the implementation of the **headspace** Broome Clinical Governance Framework, model and associated procedures. * Provide clinical leadership, case consultation and direction to **headspace** Broome team members * Plan and participate in Secondary Consultations * Chair the **headspace** Broome Clinical Governance Subcommittee * Act in the role of Senior Manager - headspace Broome when the Manger is absent for periods of up to one working week. The Senior Youth Mental Health Professional will assume responsibility for and leadership of the headspace Broome Centre. For periods of more than one week a contract variation will be completed.   *Education*   * Deliver educational information to individuals and groups, including information on primary prevention. * Provide input required, as part of comprehensive care planning.   *Reporting*   * Comply with contracted data collection and reporting requirements for **headspace** National. * Comply with KAMS reporting requirements for consideration by the KAMS Board.   *Innovations and Development*   * Monitor the wider operating environment for opportunities to better address local health issues with an emphasis on integration of mental health services into comprehensive primary health care. |
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| **Key Responsibilities**  The Senior Youth Mental Health Professional (YMHP) (Psychologist, Mental Health Nurse, Occupational Therapist, Social Worker,) will work as a team at **headspace** Broome in the provision of youth focused mental health services to young people aged 12 to 25 years. The YMHP will provide services for young people who have been clinically diagnosed with a mental health disorder, or may be at risk of developing a mental health disorder and may benefit from the wide range of services offered through **headspace** Broome.  The Senior Youth Mental Health Professional will be engaged by KAMS to effectively engage, assess, screen and coordinate care for young people accessing **headspace** Broome.  The Senior Youth Mental Health Professional will provide short term focused therapeutic interventions, psycho-education, support and advocacy to young people and their families; supervision, support and consultation to the **headspace** clinical team and other service providers at **headspace** Broome; lead the clinical intake and review processes of the service and assist in the development of strategic and operational guidelines for **headspace** Broome. |

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| **Selection Criteria** |
| **Essential:**  Demonstrated expertise in the following areas:   1. Relevant tertiary qualifications in any of the following disciplines; Psychology, Nursing, Social Work, and/or Occupational Therapy. 2. A capacity to provide evidence based interventions such as narrative therapy or cognitive behavioural therapy (CBT) 3. Significant experience of delivering brief interventions, psycho-education, supportive counselling and drug and alcohol counselling with young people. 4. Ability to plan, implement and evaluate a range of programs, including group educational or therapeutic programs aimed at youth and young adults 5. A demonstrated broad understanding of mental health issues as they relate to youth 6. An ability to implement skills training to young people, including coping skills, life skills, anger management, problem solving and conflict resolution 7. Experience in complex clinical triage, assessment and allocation of referrals. 8. Proven ability and experience in the leadership of multidisciplinary teams, including the provision of clinical supervision, case load review and the effective facilitation of clinical review. 9. Computer literacy in word processing, spreadsheets and databases. 10. Demonstrated organisational skills 11. Excellent interpersonal and communication skills (both oral and written) including the ability to relate to, connect with and engage youth in the 12 -25 years age bracket, in a culturally appropriate manner 12. Ability to maintain ethical conduct and confidentiality in regard to patients and staff 13. Ability to use initiative and contribute to the development of projects 14. Flexible approach to work and willingness to learn new skills 15. “C” class drivers licence 16. National Police Clearance   17. Working with Children Check |

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| **Certification** |
| **The details contained in this document are an accurate statement of the duties, responsibilities and other requirements of the position.**  KAMS CEO  Signature: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date: \_\_\_\_\_/\_\_\_\_\_/\_\_\_\_\_  **As occupant of the position I have noted the statement of duties, responsibilities and other requirements as detailed in this document.**  Name of employee: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_  Date Appointed: \_\_\_\_\_/\_\_\_\_\_/\_\_\_\_\_\_  Signature: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date: \_\_\_\_\_/\_\_\_\_\_/\_\_\_\_\_ |

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| **About KAMS**  [**www.kamsc.org.au**](http://www.kamsc.org.au/) |
| KAMS (Kimberley Aboriginal Medical Services Ltd) is a regional Aboriginal Community Controlled Health Service (ACCHS) resource organisation providing a collective voice for a network of member ACCHS from towns and remote communities across the spectacular Kimberley region of Western Australia.  Our major role is in advocacy and support for our ACCHS members, in addition to KAMS being directly responsible for the provision of comprehensive primary health care in 5 remote Aboriginal community clinics at Balgo, Billiluna, Mulan, Beagle Bay and Bidyadanga. Our member ACCHS are based in Kununurra (OVAHS – Ord Valley Aboriginal Health Service), Halls Creek (YYMS – Yura Yungi Medical Service), Derby (DAHS – Derby Aboriginal Health Service) and BRAMS (Broome Regional Aboriginal Medical Service).  The KAMS Work force Support and Development Unit provides a model of integrated health education, incorporating accredited training for medical undergraduates and postgraduates, as well as support and non accredited training across the Kimberley.  KAMS is also responsible for the development and management of Renal Services for the Kimberley, including satellite dialysis services and support and coordination of local primary health care services in the provision of renal education and prevention, early detection and better management of established kidney disease and coordination of care for those in advanced stages of kidney disease.  The KAMS regional collective of ACCHS is a major employer in the Kimberley, with Aboriginal people representing more than 70% of its 300+ strong workforce.  KAMS's regional support includes:   |  |  | | --- | --- | | * Population Health * Social and Emotional Well Being * Health Promotion * Information Technology * Pharmacy Support and Training * Corporate and Financial Services | * Research * Regional Renal Services * Undergraduate and Postgraduate Medical Training |   Staff may not smoke while in uniform or when they are acting in an official capacity off site. Smoking is prohibited in and around all buildings, vehicles and grounds. |