

Position Description

Title: Works Engineer (Position 160)	Award Classification: Band 3, Level 3
Department: Infrastructure Delivery	Salary Classification: Grade 6
Tenure: Permanent Full Time	FTE: 1

Context:

The Infrastructure Delivery section operates in an environment subject to continual regulatory and funding change both at State/Federal Government Level. In particular, usage growth and renewal needs, regulatory responses, community development concerns, ageing infrastructure, infrastructure maintenance, infrastructure renewals and build infrastructure are key contributing trends to be addressed over time through the work of Council and the Infrastructure Delivery Team.

Role Purpose:

To provide professional engineering services and lead work teams primarily in the rehabilitation and maintenance of drainage, bridges, roads and associated infrastructure facilities.

Key Accountabilities:

- Lead work teams responsible for road, bridge and associated infrastructure maintenance and renewals
- Provide professional engineering services in the construction, maintenance and operation of Council's infrastructure and services including roads, bridges, drainage, flood mitigation works, paths and cycle ways.
- Project manage various construction projects through the use of Council's resources and/or contractors with due consideration and application of current standards and guidelines
- Manage contracts for construction works and services
- Manage road rehabilitation programs
- Assist in the development and implementation of asset management plans and systems to manage Council's assets
- Provide advice in the infrastructure design process on construction and cost implications for design proposals
- Assist in the management of response to emergency situations in accordance with documented procedures, including flooding
- Provide an active mentoring role in the development of staff within the Unit

- Assist in the development, review and implementation of relevant strategic plans, business plans, marketing plans, budgets and grant applications to meet Council’s objectives
- Assisting in provision of technical input and advice for community engagement purposes
- Actively participating in team and toolbox meetings;
- Actively participating in a regular performance review consistent with Council’s Performance Development System and relevant Staff Policies;
- Assist in achieving outputs, performance measures and objectives of the Unit, Department and Council;
- The provision of sound, timely and accurate advice and reporting, where appropriate, to the Manager Infrastructure Delivery or their delegate;
- Ensure all allocated correspondence and work orders are processed in accordance with Council performance targets;
- Ensure compliance with relevant Council Policies;
- Promoting high levels of Customer Service;
- Perform other reasonable duties as directed by the General Manager or their delegate.

Core Competencies:

- Tertiary qualifications in engineering or project management or a related discipline
- Demonstrated ability and experience in engineering construction
- Exceptional project management, organisation and time management skills
- Demonstrated ability to effectively lead, manage, supervise and influence staff
- Superior communication skills, both verbal and written, with a customer service focus
- Sound facilitation, conflict management, negotiation and problem-solving skills
- Hold a current drivers licence

Supervision Received:

This role reports to the Manager Infrastructure Delivery.

Supervision Exercised:

The following roles report to the Works Engineer:

- Coordinator Maintenance Response
- Coordinator Works (x2)



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our community to build an
inspired, connected
Macleay Valley”**

Role Authorisation:

.....(Director Signature) Date

Role Acceptance and Accountabilities:

The work of the role has been discussed and explained to me and I expect to be held to account for work performed in accordance with this role.

.....(Role Incumbent's Signature) Date