

Position Description

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| Title: Plant Operator Relief (Position 5148) | Award Classification: Band 1, Level 3 |
| Department: Infrastructure Delivery | Salary Classification: Grade 2 |
| Tenure: Permanent Full Time | FTE: 1 |

Context:

The Infrastructure Delivery team operates in an environment subject to continual regulatory and funding change both at State/Federal Government Level. In particular, usage growth and renewal needs, regulatory responses, community development concerns, ageing infrastructure, infrastructure maintenance, infrastructure renewals and build infrastructure are key contributing trends to be addressed over time through the work of Council and the Infrastructure Delivery Team.

Role Purpose:

To operate plant engaged in construction and/or maintenance of Council's road network.

The position is primarily responsible for:

- Operation of heavy plant on a relief basis as required from time to time
- Maintaining the plant to the highest possible standard
- Carrying out other duties such as traffic control and general labouring as directed

Key Accountabilities:

- To operate motor vehicles and a range of plant items in an efficient, effective and safe manner as required in compliance with relevant laws, standards, Council policy and having regard for the safety of the public, road users and other employees
- To undertake traffic control and labouring duties as required to facilitate the work requirements of the team
- To follow instructions courteously, promptly and accurately
- To either work as part of a team involved in civil construction or maintenance works or to work with minimum supervision as circumstances require.
- Being competent to correctly complete standard forms and reports (such as timesheets, leave forms, plant sheet entries, WHS forms)
- Ensuring plant is serviced/maintained in accordance with plant requirements and Council standards
- Actively participating in team and toolbox meetings

- Contributing to more efficient work practices, other workplace development issues, the promotion of teamwork and assisting in building team spirit within work crews to optimize work output
- Ensuring compliance to and the maintenance of a safe and healthy workplace consistent with the requirements and obligations of the NSW WHS Act and Regulations and related Council policies
- Ensuring compliance with and the promotion and fostering of Equal Employment Opportunities consistent with Council's policies and procedures as well legislative requirements
- Actively participating in a regular performance review consistent with Council's Performance Development System and relevant Staff Policies
- Assist in achieving outputs, performance measures and objectives of the Section, Unit, Department and Council
- Ensuring all correspondence and work orders allocated to the team member are processed in accordance with Council performance targets
- The provision of sound, timely and accurate advice and reporting, where appropriate, to the Manager Infrastructure Delivery or their delegate
- Ensuring compliance with relevant Council Policies
- Promoting high levels of Customer Service
- Performing other reasonable duties as directed by the Manager Infrastructure Delivery or their delegate

Core Competencies:

- Demonstrated competency to operate at least five of the following heavy plant items:
 - grader
 - excavator
 - skid steer
 - backhoe
 - front end loader
 - heavy tractor/slasher
 - roller (self-propelled and combination tractor/grid roller)
- Demonstrated ability to drive and operate a heavy rigid tipper truck.
- Demonstrated understanding of civil construction and maintenance work practices as undertaken by Council work teams
- Hold a current WorkCover Construction Induction Card
- Hold and maintain a current Drivers Licence



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Supervision Received:

This role reports to the Coordinator Works.

Supervision Exercised:

None.

Role Authorisation:

.....(Director Signature) Date

Role Acceptance and Accountabilities:

The work of the role has been discussed and explained to me and I expect to be held to account for work performed in accordance with this role.

.....(Role Incumbent's Signature) Date