

Position Description

Title: Labourer General (Position 5120 & 5352)	Award Classification: Band 1, Level 1 to Band 1, Level 3
Department: Infrastructure Delivery	Salary Classification: Grade 1 - 2
Tenure: Permanent Full Time	FTE: 1

Context:

The Infrastructure Delivery team operates in an environment subject to continual regulatory and funding change both at State/Federal Government Level. In particular, usage growth and renewal needs, regulatory responses, community development concerns, ageing infrastructure, infrastructure maintenance, infrastructure renewals and build infrastructure are key contributing trends to be addressed over time through the work of Council and the Infrastructure Delivery Team.

Role Purpose:

To undertake labouring duties in the construction and/or maintenance of Council's road network. The position is primarily responsible for performing general labouring duties and carrying out other duties such as traffic control and using small plant and tools as directed.

Key Accountabilities:

- To work as part of a team involved in road construction and maintenance works
- To undertake labouring and traffic control duties as required to facilitate the work requirements of the team
- Operate small items of plant as required from time to time
- Following instructions courteously, promptly and accurately
- Working with minimum supervision
- The continual improvement of skills and knowledge for the benefit of the individual, the team and the organisation
- The satisfactory completion of allocated works within nominated timeframes
- Maintaining a satisfactory rate of productivity
- To operate motor vehicles and plant in an efficient, effective and safe manner as required in compliance with relevant laws, standards, Council policy and having regard for the safety of the public, road users and other employees

- Being competent to correctly complete standard forms and reports (such as timesheets, leave forms, plant sheet entries, WHS forms)
- Actively participating in team and toolbox meetings
- Contributing to more efficient work practices, other workplace development issues, the promotion of teamwork and assisting in building team spirit within work crews to optimize work output
- Ensuring compliance to and the maintenance of a safe and healthy workplace consistent with the requirements and obligations of the NSW WHS Act and Regulations and related Council policies
- Ensuring compliance with and the promotion and fostering of Equal Employment Opportunities consistent with Council's policies and procedures as well legislative requirements
- Actively participating in a regular performance review consistent with Council's Performance Development System and relevant Staff Policies
- Assist in achieving outputs, performance measures and objectives of the Section, Unit, Department and Council
- Ensuring all correspondence and work orders allocated to the team member are processed in accordance with Council performance targets
- The provision of sound, timely and accurate advice and reporting, where appropriate, to the Manager Engineering Works or their delegate
- Ensuring compliance with relevant Council Policies
- Promoting high levels of Customer Service
- Performing other reasonable duties as directed by the General Manager or their delegate

Core Competencies:

- Previous employment demonstrating experience in at least five of the following areas:
 - stormwater drainage/pipelaying,
 - construction of road pavements,
 - formwork,
 - steelfixing,
 - placing and finishing concrete,
 - laying of brick or concrete pavers,
 - kerb and gutter construction,
 - bitumen patching of roads,
 - mowing and brushcutting,
 - traffic control at worksites



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- Proven ability in using a range of hand and power tools
- Hold a WorkCover Construction Induction Card
- Hold and maintain a current Drivers Licence

Supervision Received:

This role reports to a Team Leader as allocated by the Coordinator Works

Supervision Exercised:

None.

Role Authorisation:

.....(Director Signature) Date

Role Acceptance and Accountabilities:

The work of the role has been discussed and explained to me and I expect to be held to account for work performed in accordance with this role.

.....(Role Incumbent's Signature) Date