

### Position Description

<b>Title:</b> Backhoe Operator / Truck Driver Up River Crew (Position 5097)	<b>Award Classification:</b> Band 1, Level 3
<b>Department:</b> Infrastructure Delivery	<b>Salary Classification:</b> Grade 2
<b>Tenure:</b> Permanent Full Time	<b>FTE:</b> 1

#### Context:

The Infrastructure Delivery team operates in an environment subject to continual regulatory and funding change both at State/Federal Government Level. In particular, usage growth and renewal needs, regulatory responses, community development concerns, ageing infrastructure, infrastructure maintenance, infrastructure renewals and build infrastructure are key contributing trends to be addressed over time through the work of Council and the Infrastructure Delivery Team.

#### Role Purpose:

To operate plant engaged in construction and/or maintenance of Council's road network.

The position is primarily responsible for:

- Operating a roller to maintain and/or construct roads (**note – the position is based at Willawarrin**)
- Maintaining the plant item for which the employee is responsible to the highest possible standard
- Operating other plant items as required where the employee can demonstrate competency
- Carrying out other duties such as traffic control and general labouring as directed

#### Key Accountabilities:

- The initial appointment is to the Up River Crew based in Bellbrook and requires the operation of a backhoe and truck driving duties. Operating plant in accordance with council policies, procedures and safe work practices
- Ensuring plant and equipment is serviced / maintained in accordance with plant requirements and Council standards and to carry out minor maintenance where required
- Ensuring compliance to and the maintenance of a safe and healthy workplace consistent with the requirements and obligations of the Work Health and Safety Act and regulations and related Council policies.
- Carry out a variety of labouring functions such as concreting, cleaning drains, pick and shovel work, guide post and sign maintenance
- Competent to correctly complete timesheet and plant sheet entries

- Assisting in achieving outputs, performance measures and objectives of the Section, Unit, Department and Council
- Ensuring all customer requests allocated to the team member are processed in accordance with Council performance targets
- The provision of sound, timely and accurate advice and reporting, where appropriate, to the Manager Operations or their delegate
- Promoting high levels of customer service
- Ensuring compliance with relevant Council Policies
- Actively participating in a regular performance review consistent with Council's Performance Development System and relevant Staff Policies
- Perform other reasonable duties as directed by the Manager Infrastructure Delivery or their delegate.

**Core Competencies:**

- Recent road construction and/or maintenance experience
- Practical experience in the operation of Front End Loader and Backhoe in road construction and maintenance activities.
- Demonstrated knowledge of and ability to care and maintain plant and vehicles
- Current Construction Induction Certificate
- Hold and maintain a current NSW Driver's licence (Class MR).

**Supervision Received:**

This role reports to the Team Leader Up River Crew.

**Supervision Exercised:**

None.



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our community to build an  
*inspired, connected*  
Macleay Valley”**

**Role Authorisation:**

.....(Director Signature) ..... Date

**Role Acceptance and Accountabilities:**

*The work of the role has been discussed and explained to me and I expect to be held to account for work performed in accordance with this role.*

.....(Role Incumbent's Signature) ..... Date