

Position Description

Title: Operator Water & Sewer Network (Position 5325 & 5333)	Award Classification: Band 2, Level 1
Department: Operations & Planning	Salary Classification: Grade 3
Tenure: Permanent Full Time	FTE: 1

Context:

The Water and Sewer team operates in a context that is subject to constant regulatory and environmental change. In particular, usage growth and renewal needs, regulatory responses, and community development concerns are key contributing trends to be addressed over time through the work of Council and this role.

Role Purpose:

The primary purpose of this role is to work as part of the Water Operations and Maintenance teams in delivering renewals program, asset operational condition assessment, operation, repair and maintenance of water supply and wastewater network asset to agreed scopes, specifications and applicable industry standards in a safe, efficient and environmentally conscious manner.

Key accountabilities:

- Construct, maintain and repair water and sewer infrastructure to relevant WSAA (Water Services Association of Australia) Codes, Auspec 400/500 Series specifications and AS 3500.
- Participate in a rotating roster for after hours On-Call duties and/or be available for planned after hours programmes or specific projects.
- Maintain relevant administrative records and details including written and electronic capture.
- Produce Works as Executed information for activities and verification for existing assets for GIS (Geographical Information System) records.
- Complete all tasks in an environmentally compliant manner.
- To work across any of the teams within Water Operations undertaking maintenance, repair, rehabilitation and construction of water supply and wastewater systems as required.
- Actively working in a team environment as a multi-skilled team member and contributing to more efficient work practices.
- Actively participating in team and toolbox meetings.

- Assisting in the training, mentoring, supervision and development of other staff including trainees, apprentices and labour hire.
- The efficient, effective and safe use of motor vehicles and Council’s plant.
- Promoting a safe and healthy workplace consistent with the requirements and obligations of the WHS Act and Regulations and related Council policies and procedures.
- Ensuring compliance with relevant Council Policies.
- Promoting high levels of Customer Service.
- Performing other reasonable duties as directed by the Manager Water and Sewer or their delegate.

Core competencies:

- Hold trade qualification or equivalent in Plumbing and/or Certificate III in Water Industry Operations or currently studying to complete, or have a substantive working history within a relevant industry.
- Recent relevant experience in the water, sewer, infrastructure, maintenance, or construction industry.
- Sound communications, literacy and numeracy skills adequate to meet the requirements of the position, including the ability to accept, interpret and action verbal and written instructions.
- Proven ability to lead, supervise, motivate and develop staff.
- Proven ability to use a computer including mobile devices and software applications (Microsoft Word, Excel and Outlook), with an ability to learn other key applications utilised within Council including Geographic Information System software (currently MapInfo).
- Demonstrated knowledge of and commitment to Workplace Health & Safety Legislation.
- Current industry relevant WorkCover or technical certificates would be an advantage (i.e. Confined Space, Working at Heights, Backflow Prevention).
- Proven ability in the understanding of traffic management plans and signage, and hold Traffic Controller and/or Implement Traffic Management Plans training.
- Physical ability to undertake labouring duties.
- Current Construction Induction Certificate (NSW White card).
- Hold and maintain a current NSW Driver’s Licence (LR/MR would be preferential).



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Supervision Received:

This role reports to the Team Leader Construction/Maintenance.

Supervision Exercised:

Nil

Role Authorisation:

.....(Director Signature) Date

Role Acceptance and Accountabilities:

The work of the role has been discussed and explained to me and I expect to be held to account for work performed in accordance with this role.

.....(Role Incumbent's Signature) Date