

### Position Description

<b>Title:</b> Civil Construction Carpenter (Position 5404)	<b>Award Classification:</b> Band 1 Level 4
<b>Department:</b> Infrastructure Delivery	<b>Salary Classification:</b> Grade 3
<b>Tenure:</b> Permanent Full Time	<b>FTE:</b> 1

#### **Context:**

The Infrastructure Delivery team operates in an environment subject to continual regulatory and funding change both at State/Federal Government Level. In particular, usage growth and renewal needs, regulatory responses, community development concerns, ageing infrastructure, infrastructure maintenance, infrastructure renewals and build infrastructure are key contributing trends to be addressed over time through the work of Council and the Infrastructure Delivery Team.

#### **Role Purpose:**

To undertake carpentry duties in construction and/or maintenance of Council's timber and concrete structures.

The position is primarily responsible for:

- Providing the skills necessary to construct & maintain timber/concrete/steel or composite structures, fabricate & install formwork, fix steel and pour concrete
- Operating tools and plant necessary to fulfil these duties

#### **Key Accountabilities:**

- To carry out construction and maintenance works for concrete, timber, composite and steel structures
- To carry out stormwater construction and maintenance works including pipe laying
- To undertake general labouring and traffic control duties as required to facilitate the work requirements of the team
- The continual improvement of skills and knowledge for the benefit of the individual, the team and the organisation
- Contributing to more efficient work practices, other workplace development issues, the promotion of teamwork and assisting in building team spirit within work crews to optimize work output

- Maintaining a satisfactory rate of productivity
- To operate motor vehicles and plant in an efficient, effective and safe manner as required in compliance with relevant laws, standards, Council policy and having regard for the safety of the public, road users and other employees
- Being competent to correctly complete standard forms and reports (such as timesheets, leave forms, plant sheet entries, WHS forms)
- Actively participating in team and toolbox meetings
- Ensuring compliance with relevant Council Policies
- Promoting high levels of Customer Service
- Performing other reasonable duties as directed by the relevant Manager Infrastructure Delivery or delegate.

**Core Competencies:**

- Certificate III Civil Construction (Bridge Construction /Maintenance) or an equivalent relevant Trade Certificate (Carpentry & Joinery)
- Demonstrated experience of construction/maintenance techniques for civil construction works including reinforced concrete and timber structures
- Minimum of five years experience in a similar role (heavy timber construction and/or maintenance experience will be highly regarded)
- Experience in dewatering sites for construction or maintenance works will be highly regarded
- Preparedness to and experience in working at heights
- Ability to read construction plans and estimate quantities
- Physical ability to carry out required duties
- Proven ability in the understanding of Traffic Control Plans and signage, and hold Traffic Control Blue and Yellow tickets
- Proven ability to be an active and effective member of a Team
- Current NSW WorkCover High Risk Work licence to carry out dogging, rigging and scaffolding work
- Current Construction Induction Certificate
- Hold and maintain a current NSW Driver's licence – MR
- Current boat licence



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our community to build an  
*inspired, connected*  
Macleay Valley”

**Supervision Received:**

This role reports to the Team Leader Road Works.

**Supervision Exercised:**

Nil.

**Role Authorisation:**

.....(Manager Signature) ..... Date

**Role Acceptance and Accountabilities:**

*The work of the role has been discussed and explained to me and I expect to be held to account for work performed in accordance with this role.*

.....(Role Incumbent's Signature) ..... Date